



**HELPDESK CHECKLIST FOR TRANSFER (SCHOLAR) – WESTERN CAPE
R300-00 PER APPLICATION AND TAKES +- 21 DAYS**

	Y	N	N/A	Comments
Application Form 1B				
ID copy / Company registration certificate				
Tax clearance certificate or SARS pin				
Form 10				
Route description				
Vehicle seating capacity				
Proof of address				
Method of correspondence				
Labour Law				
Company proxy letter and Certified ID copy of the proxy				
Support letter for authority on the applicants name				
180 Days applicant (Old person)				
Declaration form (both parties needs to sign off in front of CRO)				
Definition				
New impartiality form				