



**HELPDESK CHECKLIST FOR REPLACEMENT (TAXI, STAFF, CHARTER,  
SCHOLAR) – RSA**

	Y	N	N/A	Comments
Application Form 1A				
ID copy / Company Registration certificate				
Form 10				
Vehicle seating capacity				
Proof of address				
Labour Law				
Proxy letter when submitting obo of client				
180 days applicant				
180 days Taxi Association				
180 days Local Authority				
Registrar confirmation				
Association letter				
Company proxy letter and Certified ID copy of the proxy				
Roadworthy certificate				
Registration certificate				
Vehicle check				
New impartiality form				