



**HELPDESK CHECKLIST FOR REPLACEMENT (SCHOLAR & STAFF) WESTERN
CAPE
R300-00 application fee and takes +- 48 hours**

	Y	N	N/A	Comments
Application Form 1B				
ID copy / Company Registration certificate				
Form 10 (to be completed in the OL holders name and certified at police station)				
Vehicle seating capacity				
Proof of address				
Labour Law				
Proxy letter when submitting obo of client				
180 days applicant				
Company proxy letter and Certified ID copy of the proxy				
Roadworthy certificate				
Registration certificate				
Vehicle check				
New impartiality form				