

## HELPDESK CHECKLIST FOR TRANSFER(METER/UBER/TAXIFY)

|   | Y | N | N/A | Comments |
|---|---|---|-----|----------|
| Application Form 1B   |   |   |     |          |
| ID copy / Company registration certificate  |   |   |     |          |
| If permits is part of late estate we need the executors letter(only executor may sign off declaration form) |   |   |     |          |
| Tax clearance certificate or SARS pin   |   |   |     |          |
| Form 10 (to be completed in the name of the OL holder and certified at Police station)                      |   |   |     |          |
| Copy of old OL  |   |   |     |          |
| Vehicle seating capacity  |   |   |     |          |
| Proof of address  |   |   |     |          |
| Method of correspondence  |   |   |     |          |
| Labour Law  |   |   |     |          |
| Company proxy letter and Certified ID copy of the proxy   |   |   |     |          |
| 180 Days applicant (Old person)   |   |   |     |          |
| Support letter for authority on the applicants name   |   |   |     |          |
| 180 Days Local Authority  |   |   |     |          |
| Declaration form (both parties needs to sign off in front of CRO)   |   |   |     |          |
| Definition  |   |   |     |          |
| New impartiality form   |   |   |     |          |