DEPARTMENT OF LOCAL GOVERNMENT

THEEWATERSKLOOF MUNICIPALITY

REGIONAL MONITORING TEAMS

MUNICIPAL GOVERNANCE REPORTS FOR THE PERIOD ENDED JUNE 2012
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1. **Introduction**

The key objective of this report is to maintain a central source of information centred on the municipalities' operations across directorates and to make that information readily accessible on an on-going basis.

In addition it should be used as a tool to encourage, facilitate and structure interactions between Directorates on qualitative issues that are related to the municipality.

2. **Departmental Diagnostic Report**

This section contains the review of the overall municipal governance performance of the Municipality from the Department of Local Governments perspective. Each directorate has provided context to their identified indicators followed by findings and appropriate support or recommendations.

2.1 **Municipal Governance**

The Municipality is politically stable in that one political party has an outright majority. The council seats are distributed as follows: DA - 13, ANC – 9, COPE-1, NPP-1 and NICO – 1. There was a vacancy within council and a by-election was held on 25 April 2012 in Ward 11, which was won by the DA.

The Municipality had two (2) Council meetings for the period under review, which is in line with the requirements of at least 1 Council meeting per quarter. An additional 4 special council meetings was also held. This may be attributed to the service delivery protests within the municipal area.

The Municipality does have a system of delegation, which was confirmed on 31 May 2011. A Roles and Responsibilities Framework is not in place as yet but has been developed and will be presented to Council for adoption. No councillors were fined for non-attendance or failing to remain in attendance at council meetings and this bodes well for the functioning of the municipal council. Municipalities were again asked whether all councillors completed a declaration of interest because even-though it needs to be completed within 60 days of assuming the position there were councillors in the Western Cape that were yet to complete the form. All councillors submitted their declaration of interest forms which is in line with Item 5 of the Code of Conduct. There are no councillors at the municipality in arrears for rates and taxes, and no councillors were in breach of the Code of Conduct. No allegations of fraud and corruption were reported to the SAPS in accordance with s32(6)of the MFMA occurred.

**Key Challenges / Additional relevant information**

None

**Support Initiatives**

None
2.2 Public Participation

**Performance Management**

Public Participation is a key performance area for the municipality. The municipality reported that management is responsible for public participation and has been included as a key performance indicator in the performance agreement of senior management. The municipality has no dedicated unit, but two officials in the office of the Speaker are responsible for public participation and ward committees.

**Ward Committee Budget and Expenditure**

The municipality reported that an amount R85 000.00 was budgeted for public participation from their own revenue. The municipality did not report on the amount received from the Municipal Systems Improvement Grant (MSIG).

**Status of Ward Committee and Public Participation Policies**

The municipality reported that the Ward Committee Policy was reviewed and adopted in May 2012.

**Ward Committee Functionality**

The municipality reported that 13 ward committees are functional in line with the provincial ward committee functionality indicators. Ward committee meetings are held bi-monthly and two meetings per ward were held for this quarter with the agendas and the minutes of meetings available on request. The municipality reported that thirty-one sector meetings were held by all ward committee members. The municipality provides administrative and logistical support to ward committees. The Ward Committee Accountability and Communication Model has been implemented.

**Key Challenges/ Additional relevant information**

No challenges were reported by the municipality

**Support initiatives provided/Required**

No support was requested or provided to this municipality.

2.3 Municipal Communications

Theewaterskloof Municipality does not have a dedicated communication official or unit. At present the communication portfolio is managed by one (1) temporary Communication Officer and one (1) Director in the Office of the Municipal Manager as part of a shared portfolio.
The Municipality’s Communication Strategy was adopted in January 2011. The Municipality also has a Language Policy that was adopted by Council. Theewaterskloof has a dedicated communication budget of R227,500.00 for the 2011/2012 financial year. The Municipality has consistently met the deadlines for submission of the DLG Municipal Communication Reporting Templates and is an active participant of the District Public Participation and Communication Forum.

**Way forward / Recommendations**

The Communication Strategy to be reviewed for any revisions and an Action Plan developed for 2012/13 with support from the Department of Local Government.

A dedicated communication official to be appointed to take responsibility for the communication portfolio.

Allocate the necessary resources in order to implement the Communication Strategy and Language Policy.

### 2.4 Municipal Support

**Organizational Design**

The position of the Municipal Manager is filled and the Municipal Manager’s employment contract commenced on 12 June 2006 and expires on 11 June 2013. The Municipality have a total number of 6 approved section 57 posts of which 5 are filled. The position of the CFO is currently vacant and occupied by an acting CFO. The recruitment and selection process has been finalised and the appointment process is underway. All the employment contracts and performance agreements for 2011/12 have been submitted to the Department.

**Performance Management System**

The Municipality has a functional Performance Management System in place which was approved and adopted by Council on 31 January 2009, and implemented between June and December 2009. At this stage the PMS is only implemented at organisational and S57 appointee level and the Ignite electronic system is being used.

**Valuation Appeals Board**

The Municipality has a functional Valuation Appeal Board established in terms of Section 56 of the Local Government: Municipal Property Rates Act 6 of 2004. The term of office of members of the Valuation Appeal Board is for four years from 1 March 2009 until 28 February 2013.
Training

In terms of the Skills Development Act of 1998 and SETA’s grant regulations regarding monies received by a SETA and related matters dated 18 July 2005, the municipality must submit a Workplace Skills Plan (WSP) on or before 30 June each year. The Municipality has complied with this requirement and confirmation was received from LGSETA.

The Phase 3 Training programme for Councillors in the District will only commence during the second quarter. The training programme on “Presiding Officer and Initiator training” for the District is scheduled to take place during the second quarter.

Key Challenges
None

Support initiatives provided to the Municipality

The Municipality participated in the Municipal Infrastructure Bursary Programme with the inclusion of 2 bursars who are studying during the 2012 academic year with the purpose of obtaining and retaining scarce skills in the Engineering and Built Environment fields.

2.5 Specialised Support

No interventions

2.6 Integrated Development Planning

Theewaterskloof Municipality was the first of the 30 provincial entities to submit their 2012-2017 Integrated Development Plans.

The spate of service delivery protests is demanding the active and ongoing attention of the municipality. Indications are that the municipality’s executive management team has the matter in hand and is amenable to meeting with credible community formations in order to address the communities’ concerns and issues.

The rising housing backlogs and migratory patterns impact on the municipality’s endeavours to satisfy the community’s housing needs. The Theewaterskloof IDP also highlights the critical shortage of funding for infrastructure and bulk services to support any housing projects. From the municipality’s perspective, without effective squatter control management the housing crisis cannot be successfully contained. In this regard Theewaterskloof Municipality seeks to develop policy to regulate Informal dwelling.

The municipality is mindful of the need to refine and improve its institutional capacity to maximise service delivery. In this regard the level of staff productivity, Information Technology constraints and a lack of appropriate criteria for prioritization are indicated as obstacles.
Key Challenges/Additional relevant information

In terms of good governance the municipality is on a drive to strengthen the functionality of its ward committee structures. The view is held by the municipality that by implementing youth development programmes, and by stepping up law enforcement and traffic policing the municipality will be contributing measurably toward securing the social fabric of the broader community.

Some of the other critical challenges that the municipality has identified relate to the development of professional management plans. These include a Management Plan for the Theewaterskloof Dam, a Water Safety Plan, an Infrastructure Asset Management Plan, and the review of the Roads Pavement Management System.

Support initiatives provided to municipalities

The support that has been provided to the Theewaterskloof Municipality has mainly been of a technical nature in the form of advice relating to IDP and IDP Frameworks/Process Plans. In this regard the provincial IDP Directorate has utilized the District’s quarterly IDP Managers' Forum to impart relevant knowledge and good practices.

2.7 Municipal Infrastructure

A technical expert from DBSA, through the DBSA/Western Cape Department of Local Government Memorandum of Understanding, has assisted the municipality with the implementation of MIG projects since 1 October 2011.

The Directorate of Municipal Infrastructure was involved with the MIG projects from registration and conducted site visits and municipal engagements to monitor progress and provide support. The Directorate of Municipal Infrastructure also hosted monthly MIG provincial monitoring meetings to monitor progress on the MIG implementation at the Municipality.

The DCoG benchmark for accumulated MIG expenditure up to June 2012 is 100% of the MIG allocated amount of R 21 577 000 to the Municipality. The Municipality achieved 87.8% MIG expenditure of R18 954 956 and is therefore not complying within the national benchmark of expenditure.

The following table indicates which projects were implemented during the period 1 April 2012 and 30 June 2012, as well as associated expenditure:

<table>
<thead>
<tr>
<th>Project</th>
<th>MIG Allocation 2011/2012</th>
<th>Expenditure for 2011/2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upgrade Waste Water Treatment Plant, Grabouw</td>
<td>R 15 867 092</td>
<td>R 13 538 450</td>
</tr>
<tr>
<td>Upgrade Bulk Water Infrastructure Capacity Ph3, Grabouw</td>
<td>R 618 986</td>
<td>R 705 644</td>
</tr>
<tr>
<td>New Solid Waste transfer station,</td>
<td>R 1 850 000</td>
<td>R 885 599</td>
</tr>
</tbody>
</table>
### Genadendal/Greyton

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Cost 2011-12</th>
<th>Cost 2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Link sewer, Genadendal/Greyton</td>
<td>R 2 917 827</td>
<td>R 2 304 606</td>
</tr>
<tr>
<td>Rehabilitate Waste Water Treatment Works, Villiersdorp</td>
<td>R 301 000</td>
<td>R 371 585</td>
</tr>
<tr>
<td>Rehabilitate Bulk water supply, Bot River</td>
<td>R 22 096</td>
<td>R 22 096</td>
</tr>
<tr>
<td>Genadendal Street Lightning</td>
<td>R 66 325</td>
<td></td>
</tr>
<tr>
<td>Grabouw High Mast Lightning</td>
<td>R 1060 651</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>R 21 577 000</strong></td>
<td><strong>R 18 954 956</strong></td>
</tr>
</tbody>
</table>

### Key findings

1. The contractor for the Mechanical & Electrical installations of the Waste Water Treatment Plant in Grabouw has been appointed. The contractor for the civil structures has been appointed. However, due to non-performance by the Contractor, this project could not be completed by end of June 2012.
2. The Upgrading of the Bulk water infrastructure (Phase 3) in Grabouw has been completed.
3. The new Solid Waste Transfer station at Greyton/Genadendal project has not yet commenced. The implementation of this project is independent of the implementation of the new Sewer Link project at Genadendal.
4. The New Sewer Link project came to a standstill due to objections by the community of Genadendal. A Court Interdict has been applied for by the municipality in an attempt to try and unblock the project. To date, the project has not been unblocked.
5. The municipality is waiting for the issuing of the Water License for the rehabilitation of the Villiersdorp Waste Water Treatment Works.
6. The rehabilitation of the bulk water supply at Bot River is completed.

### Recommendations

1. It is recommended that the unspent MIG funds be rolled over to the 2012/2013 Financial Year
2. The municipality needs to manage projects in a much more rigid way in order to ensure that projects are implemented and completed within the specific period.
3. Unblock the new sewer link project that came to a standstill due to objections by the community of Genadendal

### Support by the Department of Local Government

The Directorate of Municipal Infrastructure was involved with the MIG projects from registration and conducted site visits and municipal engagements to monitor progress and provide support. The Directorate of Municipal Infrastructure also hosted monthly MIG provincial monitoring meetings to monitor progress on the MIG implementation at the Municipality. These meetings provide a key forum where municipalities account on their MIG progress and where sector departments like the Department of Water Affairs; Department of Environmental Affairs and Development Planning; Department of Human Settlements and Department of Cooperative Governance is present to support municipalities to resolve problematic issues.
2.7.1 Water and Waste Management

2.7.1.1 Management of Water Treatment Plants

(Information is obtained from the Blue Drop assessments conducted by the Department of Water Affairs during 2012).

The Theewaterskloof Municipality achieved a Blue Drop Score of 71.5%, which places the municipality in 18th position in the Western Cape. None of the ten water systems received Blue Drop status. The table below presents Blue Drop scores, service provider, design capacity, operational capacity and drinking water quality (DWQ) compliance for all ten water treatment plants in the municipal area.

As listed below, only Genadendal and Villiersdorp achieved a Drinking Water Compliance of 100%.

<table>
<thead>
<tr>
<th>Water Treatment works</th>
<th>Score %</th>
<th>DWQ Compliance %</th>
<th>Capacity ML/day</th>
<th>Utilisation %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caledon</td>
<td>84.29</td>
<td>89</td>
<td>9.5</td>
<td>47.37</td>
</tr>
<tr>
<td>Bot River</td>
<td>61.74</td>
<td>45</td>
<td>1.6</td>
<td>31.25</td>
</tr>
<tr>
<td>Voorstekraal/Bereaville</td>
<td>52.76</td>
<td>45</td>
<td>0.8</td>
<td>100</td>
</tr>
<tr>
<td>Genadendal</td>
<td>68.66</td>
<td>100</td>
<td>0.3</td>
<td>100</td>
</tr>
<tr>
<td>Grabouw</td>
<td>65.25</td>
<td>55</td>
<td>15</td>
<td>20</td>
</tr>
<tr>
<td>Greyton</td>
<td>54.46</td>
<td>45</td>
<td>1.7</td>
<td>3.53</td>
</tr>
<tr>
<td>Riviersonderend</td>
<td>58.06</td>
<td>55</td>
<td>2.4</td>
<td>25</td>
</tr>
<tr>
<td>Tesselaardsdal</td>
<td>60.65</td>
<td>73</td>
<td>0.12</td>
<td>100</td>
</tr>
<tr>
<td>Villiersdorp</td>
<td>68.93</td>
<td>100</td>
<td>2.19</td>
<td>100</td>
</tr>
</tbody>
</table>

Key findings
The rate of compliance is not satisfactory.

Good progress has been made with the implementation of regulatory requirements. DWA noted with concern the persistent aluminium failures at the Grabouw WTW and officially expressed its apprehension to the WSA. However, optimisation initiatives are being implemented in terms of alternative coagulant dosing which promises to be the solution for this unwanted situation.
The Service Level Agreement public meetings were found to be a rather remarkable initiative to keep the community informed on drinking water quality issues.

**Recommendations**

DWA is to be kept abreast with the initiatives regarding the alternative coagulant dosing. The drinking water quality, specifically at Grabouw, Bot River, Voorstekraal/Bereaville, Greyton and Riviersonderend needs to be attended to.

The municipality and Overberg Water Board (Overberg Water) is encouraged to strategically plan an approach to restore the excellence that once was acknowledged for the system of Caledon and use this as a platform to duplicate such initiatives in other water supply systems.

### 2.7.1.1 Management of Wastewater Treatment Plants

*Information is obtained from the Green Drop assessments conducted by the Department of Water Affairs during 2011.*

The Municipality achieved a Green Drop Score in 2011 of 65.5% based on the assessments conducted at the waste water treatment plants at Greyton, Bot River, Riviersonderend, Grabouw, Genadendal, Villiersdorp and Caledon.

None of the plants at Theewaterskloof municipality received Green drop status. The following table represents the Green Drop scores; capacities and % utilization per WWTW. It must be noted that the Grabouw WWTW is currently being rehabilitated and upgraded.

<table>
<thead>
<tr>
<th>Municipality</th>
<th>WWTW</th>
<th>Score</th>
<th>Capacity</th>
<th>Utilisation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>%</td>
<td>Ml/day</td>
<td>%</td>
</tr>
<tr>
<td>Theewaterskloof</td>
<td>Greyton</td>
<td>58.0</td>
<td>0.3</td>
<td>110</td>
</tr>
<tr>
<td>Theewaterskloof</td>
<td>Bot River</td>
<td>58.3</td>
<td>1.0</td>
<td>50</td>
</tr>
<tr>
<td>Theewaterskloof</td>
<td>Riviersonderend</td>
<td>52.0</td>
<td>0.7</td>
<td>72.9</td>
</tr>
<tr>
<td>Theewaterskloof</td>
<td>Grabouw</td>
<td>68.3</td>
<td>3.6</td>
<td>95</td>
</tr>
<tr>
<td>Theewaterskloof</td>
<td>Genadendal</td>
<td>58.7</td>
<td>0.7</td>
<td>17</td>
</tr>
<tr>
<td>Theewaterskloof</td>
<td>Villiersdorp</td>
<td>61.2</td>
<td>1.8</td>
<td>50</td>
</tr>
</tbody>
</table>
Key findings
The Theewaterskloof Municipality has achieved a significant improvement since 2009 DWA is confident that the municipality is on a pragmatic approach towards the set targets of excellence. Pro-active steps such as the formulation of a water demand management plan is regarded as constructive.
The treatment capacity at Greyton is insufficient. The treatment capacity at Grabouw is approaching the limit. It must, however, be noted that the Gabouw WWTW is currently being upgraded.

Recommendations
Effluent quality compliance came close to the expected trends in a number of instances. The municipality needs to proceed building on this performance through investment in process control training to ensure continuous process optimisation.
The compilation of an incident/failure management protocol is an essential requirement as part of the municipality’s wastewater risk reduction strategy.

2.7.2 Technical Institutional Leadership

The Directorate: Technical Services is responsible for the overall planning, operations and maintenance of engineering infrastructure at Theewaterskloof municipality.

<table>
<thead>
<tr>
<th>Post</th>
<th>Filled / Vacant (Y or N)</th>
<th>Qualifications</th>
<th>Comments / Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of Department / Technical Director</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deputy Technical Director</td>
<td>Y</td>
<td>B Sc Eng</td>
<td>Pr Eng with + 30 years of experience</td>
</tr>
<tr>
<td>Civil Services</td>
<td>Y</td>
<td>NDT (civil)</td>
<td>15 years of experience</td>
</tr>
<tr>
<td>Solid Waste</td>
<td>N</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical Services</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PMU Manager</td>
<td>Y</td>
<td>B Tech (Urban engineering)</td>
<td>15 years of experience</td>
</tr>
<tr>
<td>Technical Officer: Caledon</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technical Officer: Grabouw</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technical Officer: Greyton/Genadendal</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technical Officer:</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2.7.3 Level of Capital Expenditure

According to the municipality’s financial reporting the original capital budget was R87,304 million with an adjusted budget of R87,304 million. The majority amount of R69,432 million of the capital budget is allocated to housing and the trading services. Up to June 2012 an under-expenditure of R15,725 million (18,96%) incurred. Most of the capital under-expenditure incurred with Electricity (R3,708 million); Water (R 5,330 million) and Wastewater management (R4,276 million).

Some of the main contribution factor for under-expenditure on the capital budget was the struggling projects at Grabouw WWTW and the Genadendal sewer link.

2.7.4 Repair and Maintenance

According to the Annual Financial Statements of June 2011 the cost value of the Property, Plant and Equipment is R482,653 million, of which R328,600 million relates to infrastructure. The repairs and maintenance expenditure was R14,054 million in 2011 and R34,576 million in 2010. This repairs expenditure represents 2,9% of the cost value of the property, plant and equipment, which is higher than the 2% guideline. It must be noted that the cost value does not related to the current replacement value and therefore the guideline does not apply. It must be noted that cost of employment relating to repairs and maintenance is reflected elsewhere on the Statement of Performance.

Of great concern is that the repairs and maintenance expense decreased with 59,4% from 2010 to 2011.

2.7.5 Unaccounted-For Water

(Information is obtained from “System Input volume and NRW – Western Cape Municipalities”, as well as the Reconciliation Strategy study of water sources conducted by the Department of Water Affairs).

The Reconciliation Strategy study of water sources conducted by the Department of Water Affairs indicates high levels of unaccounted for water in Grabouw, Bot River and Tesselaarsdal. A NRW percentage of 15.5% is recorded for the 12 month period that ended April 2012.

The municipality needs to attend to the following:
1. Water Meter Audit
2. Water Distribution System Pipe Replacement Study
3. Pressure control
4. A telemetry system
5. Public awareness
2.7.6 Project Finance

(Information is obtained from the Master Plan for the Development of Bulk Infrastructure (Water & Sanitation) for the Overberg District was compiled during 2010/2011).

A prioritised list of projects, and in response to that a weighted preferences matrix, comprising approximately 30 criteria, was established during the compilation of the study. The system took into account the criteria set out by DWA for the use in screening of projects for RBIG funding. The criteria cover aspects concerning techno-economic, social and environmental issues. The result of this exercise provides the preferred sequence of projects at the Theewaterskloof municipality, as follows:

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Score</th>
<th>Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>W2</td>
<td>Municipality-wide: Water demand management interventions in all towns, incl. zone meters, telemetry, pressure management, leak detection, community education, tariffs, etc.</td>
<td>476</td>
<td>1</td>
</tr>
<tr>
<td>S1</td>
<td>Municipality-wide: Reduction of stormwater ingress &amp; groundwater infiltration incl. flow measurement, loggers &amp; telemetry</td>
<td>428</td>
<td>2</td>
</tr>
<tr>
<td>W5</td>
<td>Villiersdorp: 2ML reservoir at Ham St (M planning project for 2013/2014; 4.2 ML reservoir; master plan items TVW.B1; approx. budget of R3.8 million, Existing AADD of zone = 683 kl/d, Ultimate AADD = 2289 kl/d)</td>
<td>421</td>
<td>3</td>
</tr>
<tr>
<td>S3</td>
<td>Grabouw: Upgrade of WWTW (EIA phase; upgrade to 8.5ML/day; approx. budget of R30.0 million)</td>
<td>410</td>
<td>4</td>
</tr>
<tr>
<td>W1</td>
<td>Municipality-wide: Water resource investigation for Theewaterskloof, incl. agreements, licences &amp; permits</td>
<td>407</td>
<td>5</td>
</tr>
<tr>
<td>S2</td>
<td>Caledon: Upgrade of WWTW (Planned ultimate ADWF of 8559 kl/d)</td>
<td>393</td>
<td>6</td>
</tr>
<tr>
<td>W3</td>
<td>Genadendal: Upgrade WTW (Ultimate AADD planned for in 2009 was for 1240 kl/d)</td>
<td>393</td>
<td>7</td>
</tr>
<tr>
<td>W4</td>
<td>Greyton: Upgrade of WTW (AADD planned for is 1743 kl/d)</td>
<td>343</td>
<td>8</td>
</tr>
<tr>
<td>S4</td>
<td>Greyton: Sewer connection Greyton/Genadendal (incl. pump station and rising main) (Greyton: 1041 kl/d; Breaville: 345 kl/d)</td>
<td>324</td>
<td>9</td>
</tr>
<tr>
<td>S5</td>
<td>Tesselaarsdal: WWT Package plant (Pre-implementation phase; approx. budget of R1.2 million, 50 - 100 kl/d if the package plant is only for the recently constructed low cost housing area)</td>
<td>255</td>
<td>10</td>
</tr>
</tbody>
</table>
The following of these projects are currently being implemented:

1. Villiersdorp: 2Ml reservoir at Ham Street.
2. Grabouw: Upgrade of WWTW
3. Greyton: Sewer connection Greyton/Genadendal. This project has however been stopped by the community.

The following large infrastructure projects are required for which funding is not available in the short term:

1. Caledon: Upgrade of WWTW
2. Genadendal: Upgrade WTW
3. Greyton: Upgrade of WTW

2.8 District and Local Performance Monitoring

This municipality did not submit any information for the period ending June 2012.

2.9 Service Delivery Integration

Thusong Centres

The Thusong Plan for Theewaterskloof Municipality as indicated by the Thusong Accessibility Analysis Study is as follows:

Figure 1: Theewaterskloof Thusong Plan
Table 1: Theewaterskloof Thusong Plan

<table>
<thead>
<tr>
<th>Town</th>
<th>Thusong Service</th>
<th>Beneficiaries reached within 25 km</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caledon</td>
<td>Mobile</td>
<td>11 822</td>
</tr>
<tr>
<td>Genadendal</td>
<td>Mobile</td>
<td>6 696</td>
</tr>
<tr>
<td>Greyton</td>
<td>Mobile</td>
<td>3 720</td>
</tr>
<tr>
<td>Villiersdorp</td>
<td>Satellite</td>
<td>17 483</td>
</tr>
<tr>
<td>Riviersonderend</td>
<td>Mobile</td>
<td>7 247</td>
</tr>
<tr>
<td>Grabouw</td>
<td>Proposed Centre</td>
<td>35 762</td>
</tr>
</tbody>
</table>

However, based on available resources between the three (3) spheres of government the Thusong Implementation Plan for 2012/2013 is illustrated in Table below:

Table 2: Theewaterskloof Thusong Implementation Plan 2012/13

<table>
<thead>
<tr>
<th>Town</th>
<th>Thusong Service</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caledon</td>
<td>Mobile</td>
<td>Towns not serviced during 2012/2013</td>
</tr>
<tr>
<td>Genadendal</td>
<td>Mobile</td>
<td></td>
</tr>
<tr>
<td>Greyton</td>
<td>Mobile</td>
<td>29-30 August 2012</td>
</tr>
<tr>
<td>Villiersdorp</td>
<td>Satellite</td>
<td></td>
</tr>
<tr>
<td>Riviersonderend</td>
<td>Mobile</td>
<td>19-20 September 2012</td>
</tr>
<tr>
<td>Grabouw</td>
<td>Proposed Centre</td>
<td>Thusong Service Centre planned for 2012/2013</td>
</tr>
<tr>
<td></td>
<td>Mobile</td>
<td>29-30 May 2012</td>
</tr>
</tbody>
</table>

A Thusong Service Centre is planned to be established in Grabouw during 2012/2013. An existing building will be renovated into a Thusong Service Centre to accommodate the anchor departments and the local municipality. The Local Municipality will appoint a dedicated Thusong Service Centre Manager who will be responsible for implementation of the Thusong Programme broadly. The key four (4) anchor departments namely the Dept. of Home Affairs, Dept. of Labour, SASSA and Dept. of Social Development will render services on a permanent or scheduled basis at the Thusong Service Centre. The Dept. of Local Government is facilitating the process of obtaining commitment letters from the departments, excluding SASSA which has provided their commitment letter and infrastructural requirements. The Local Municipality will also be rendering services at the centre.
The proposed Thusong Service Centre in Grabouw is included in the Municipal Integrated Development Plan (IDP); and should be included in the municipal annual budget. A key recommendation is that the municipality budgets for the Thusong Programme holistically, including the outreach components (i.e. Thusong Mobiles and Thusong Extensions). It is critical that the municipality plans and budgets accordingly in order to ensure that a 100% of the municipal population has access to the Thusong Services. A meeting was held on 3rd July 2012 and the following decisions emanated from the meeting:

- The Theewaterskloof Municipality to provide the Dept. of Local Government with a Business Plan indicating the funding model for the establishment of the New Thusong Service Centre and the accommodation list for Service Providers who will occupy space within the centre.
- The Theewaterskloof Municipality to provide the Dept. of Local Government with a letter to indicate their rental amount per square meter.
- The Theewaterskloof Municipality to forward the “Ass Build” plans to the Dept. of Human Settlements in order for the Dept. of Human Settlements to start drawing the plans.
- The Dept. of Human Settlements to visit the existing building for measurements to draw up new architectural plans.
- The municipality committed to submit the outstanding Business Plan by 15 August 2012.

**Thusong Mobiles**

A Thusong Mobile was held in Grabouw on 29 and 30 May 2012. 1 605 people were serviced at the mobiles during the two days. The Municipality organised the venue for the second planning meeting for the Grabouw Thusong Mobile. At the Mobile, the Municipality rendered services with regards to the indigent grant. The Municipality also provided the following support: secured the venue for the Mobile (Gerald Wright Hall), liaised with Risk Management to secure the risk management plan, procured three buses to transport people to the Mobile, provided tables and chairs and secured 30 NARYSEC interns to assist the project team.

The project team had a serious challenge with the municipal officials not wanting to adhere to the agreed service times. The community was denied the services of the Municipality as their officials left the Thusong Mobile early and before the agreed closing time despite attempts from the project team to negotiate their stay.

A further Thusong Mobile is planned for Villiersdorp and an extension for Riviersonderend for the second quarter.

**Community Development Workers**

Theewaterskloof Municipality has 6 X CDW’s and the office accommodation is provided by the municipality to all CDW’s. The 1 X CDW of RSE however is currently being evicted by the municipality pending the outcomes of a disciplinary hearing. The 2 CDW’s in Villiersdorp is accommodated in the municipal offices and is fully equipped and resourced. The 1X CDW in Caledon is located at the municipal offices is fully equipped and resourced. The 2 X CDW’s in Grabouw are located at the Gerald Wright Hall and only have limited access to resources. Elliston Wakens who use to be part of the Theewaterskloof team has been appointed as the Supervisor for Theewaterskloof and Overstrand CDW’s. With regards to internalizing the CDWP, the CDW’s together with the Supervisor have monthly meetings with the municipality where the work program as well as the resource needs of CDW’s are discussed and agreed upon.
Operational expenditure reports on CDW Grants submitted by the Municipality

The Municipality has submitted the Operational Expenditure Reports. The MOA for 2011/2012 was signed and submitted by the Municipality. Subsequently, an amount of R 182 000.00 was transferred by the Department of Local Government.

Joint projects with Municipality and Government

- Thusong Mobile in Grabouw.
- Co-operative preparation for registration workshop in conjunction with the municipality and SEDA.
- Assisted with coordination of NARYSEC community youth outreach programs.
- Project Coordinating the CRDP, House Hold Profiling Process, ongoing.
- Establishment of Caledon Health and Welfare Organization
- Teenage Pregnancy Campaign.
- Villiersdorp Recycling Project
- Disability Forum Meeting
- Coordination of NARYSEC Program

2.10 Disaster Management Fire Services

Fire Services are provided by the Overberg District Municipality on behalf of the Local Municipality in terms of The Local Government: Municipal Structures Act, 1998.