



**Western Cape  
Government**

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**DEPARTMENT OF LOCAL GOVERNMENT**

**LAINGSBURG MUNICIPALITY**

**REGIONAL MONITORING TEAMS**

**MUNICIPAL GOVERNANCE REPORTS FOR THE PERIOD ENDED JUNE 2012**

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## **1. Introduction**

The key objective of this report is to maintain a central source of information centred on the municipalities' operations across directorates and to make that information readily accessible on an on-going basis.

In addition it should be used as a tool to encourage, facilitate and structure interactions between Directorates on qualitative issues that are related to the municipality.

## **2. Departmental Diagnostic Report**

This section contains the review of the overall municipal governance performance of the Municipality from the Department of Local Governments perspective. Each directorate has provided context to their identified indicators followed by findings and appropriate support or recommendations.

### **2.1 Municipal Governance**

As a result of the political control of the Municipality being dependent on the formation of a coalition between the DA and COPE, it is susceptible to political instability. The council seats are distributed as follows: ANC – 3, DA – 3 and COPE – 1. There were no vacancies within the composition of the council during the period April to June 2012.

Three (3) Council meetings and two (2) Special Council meetings WERE held during this quarter, which is in line with the requirement of at least 1 Council meeting per quarter. A System of Delegations is in place and was last reviewed in July 2006. It is currently being reviewed. The municipality has also adopted a Roles and Responsibility framework in terms of s53 of the Systems Act. No councillors were fined for non-attendance or failing to remain in attendance at council meetings and this bodes well for the functioning of the municipal council. All councillors submitted their declaration of interest forms which is in line with item 5 of the Code of Conduct. There are no councillors at the municipality in arrears for rates and taxes. There are currently no investigations for a breach of the Code of Conduct for Councillors. No allegations of fraud and corruption were reported to SAPS under section 32(6) of the MFMA.

The Municipality reported that it was not involved in any litigation as a defendant/respondent.

### **Key Challenges / Additional relevant information**

None

### **Support Initiatives**

The department facilitated a 2 ½ day Municipal Public Accounts Committee training session which the Municipality attended since it had established the Committee.

## **2.2 Public Participation**

### **2.2.1 Performance Management**

Public Participation is a key performance area for the municipality. The municipality reported that management is responsible for public participation and has been included as a key performance indicator in the performance agreement of senior management. The municipality has three dedicated officials responsible for public participation and other duties.

### **2.2.2 Ward Committee Budget and Expenditure**

The municipality reported that there is no budget for public participation from their own revenue. The municipality received an amount of R60 000.00 from the Municipal Systems Improvement Grant (MSIG) and has spent an amount of R53 200.00 for ward committee activities for this financial year.

### **2.2.3 Status of Ward Committee and Public Participation Policies**

The municipality reported that the Ward Committee Policy was adopted on the August 2011. The municipality reported that the Public Participation and Ward Committee Policies need to be reviewed in line with the special grant for ward committee members.

### **2.2.4 Ward Committee Functionality**

The municipality reported that 4 ward committees are functional in line with the provincial ward committee functionality indicators. Ward committee meetings are held monthly and 11 meetings were held in this quarter with the agendas and the minutes of meetings available on request. They reported that 11 sector report back meetings were held. The municipality provides administrative and logistical support to ward committees.

The Ward Committee Accountability and Communication Model has been implemented. The municipality reported that the ward committee members report on service delivery issues.

### **Key Challenges/Additional relevant information**

No challenges were reported by the municipality.

### **Support initiatives from the Department**

The municipality reported that they will require support with the training of the Community Based Planning and Project Management. The directorate is planning to assist the municipality with the development of ward operational plans in line with the special grant for ward committee activities.

## **Recommendations**

The municipality should implement the Ward Committee Accountability and Communication Model and finalise the draft ward committee policy.

### **2.3 Municipal Communications**

The Municipality has one (1) Development Practitioner (Level 11) responsible for Communication, IDP, and Public Participation portfolios and reporting to the Municipal Manager. The current language policy of the Municipality was developed and adopted by Council in 2010.

The current Communication Strategy of the Laingsburg Municipality was approved and adopted by Council in 2010. The Municipality has a language policy that was adopted in 2010.

The Municipality does not have a dedicated Communication or centralised budget for Communications. Budgeting for Communications forms part of the administration vote. The Municipality has consistently submitted the Municipal Communication Reporting Templates.

The Municipality is an active member of the Forum and contributes massively to the functioning of the Structure in so far as Communication and Public Participation is concerned.

#### **Key challenges**

Lack of capacity and adequate budget to implement the communication mandate.  
Lack of appropriate skills on basic communication.

#### **Support initiatives**

The department is currently supporting the municipality the revision of communication strategy. The support entailed embarking on communication research in the form of an internal and external communication survey that was conducted in all four wards during June 2012. Survey data capturing and analysis was done and the recommendation report is currently being compiled and will presented and discussed with the Municipality once finalised.

#### **Way forward/Recommendations**

In the light of budget constraints, the Municipality has to set aside a budget for the appointment of interns on an annual basis as an interim measure.

Secondment of admin staff to support Public Participation and Communication unit within the Municipality.

Allocate sufficient budget for training and capacity building of entry level staff on basic communication skills.

Appoint a service provider to do a complete revamp and continuously update the Municipal website.

Revise Communication Strategy and align Action Plan to the IDP cycle of the Municipality.

Allocate sufficient budget for the implementation of the Communication Strategy and Action Plan.

## **2.4 Municipal Support**

The organisational structure comprises of only 2 approved posts, which is the Municipal Manager and the CFO. The Municipal Manager's employment contract commenced on 01 December 2006 and expires on 12 December 2011; however, it has been extended by a Council Resolution until the 30th of December 2012. The CFO was appointed on a permanent basis.

The Municipality has a Council approved and adopted performance management system in place. The Top Management officials of the Municipality received revision training from Ignite Advisory Service which is the service provider. Currently, the Performance Management system has been disseminated to the Top Management Structure of the Municipality and it is required of them to prepare the SDBIP's for their departments.

The Municipality has a functional Valuation Appeal Board established in terms of Section 56 of the Local Government: Municipal Property Rates Act 6 of 2004. The term of office of members of the Valuation Appeal Board is four years from 1 March 2009 until 28 February 2013.

In terms of the Skills Development Act of 1998, SETA's grant regulations regarding monies received by a seta and related matters dated 18 July 2005, the Municipality must submit the WSP on or before 30 June each year. The Municipality has complied with this requirement and confirmation was received from LGSETA.

### **Support Initiatives provided by the Department**

Three (3) Councillors attended one scheduled information session presented for the Central Karoo District as part of the Phase 3 Training programme for Councillors. The Department of Environmental Affairs and Development Planning and Department of Human Settlements presented the session on spatial planning and relating issues.

The Municipality supported by the Department and P.T. is implementing a new Financial System since the 1st of March 2011. Progress to date: The Income, HR and Salaries are running at a 100%. Expenditure processes are up and running at 88%. Rdata is on sight doing training. The Service Level Agreement is complete and was signed and one payment was done as per the requirements of the SLA.

The Department and Nelson Mandela Metropolitan University (NMMU) in partnership with Hanns Seidel Foundation will support the Municipality with the development and

establishment of a Municipal Code and by-laws. The policies and by-laws of the Municipality have been reviewed by the Service Provider and the Municipality is in the process of public participation.

## **Key Findings**

The Municipality supported by both the District Municipality's shared services project and the Department is currently in the process of implementing new Financial Management System.

The Municipality requested support from the Department to review the existing organisational structure with a view to restore it in line with operational requirements and service delivery demands.

The Municipality is currently part of the GIZ support Shared Services project where the focus areas were identified as:

- Internal Audit,
- Planning,
- Legal Services,
- Risk Management, and
- Supply Chain Management.

## **Recommendations**

The Municipality to be supported to successfully implement the new Financial Management System with both change management and resources allocation.

### **2.5 Specialised Support**

Formal 139 and 106 interventions plus Informal interventions  
No

Failure to timeously approve the Annual Budget  
No

Inability to timeously produce Annual Financial Statements  
No

Stalemate in the Council between political parties adversely affecting decision-making  
No

Dysfunctional Council or Administration  
No

Vacant MM & CFO and other issues  
No

## **2.6 Integrated Development Planning**

### **Key Development Priorities identified in IDP**

The Laingsburg municipality included 6 key Strategic objectives as priority areas in the draft IDP for 2012 which need to address the development priorities within the municipality over the next five years. The areas are the following:

- Developing a safe, clean, healthy and sustainable environment for communities.
- Create an environment conducive for economic development.
- Improve the standards of living of all people in Laingsburg.
- Provision of infrastructure to deliver improved services to all residents and business.
- To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values.
- Developing integrated and sustainable human settlements.

### **Municipal response**

The municipality indicated that provincial approval of waste management sites and Heritage challenges are currently a concern. In addition, the lack of funding to review (strategies) and the lack of finance to fill posts are a challenge to the municipality. The posts were then removed from the organogram and approved by council.

### **Key Challenges/Additional relevant information**

The key challenges is covered in the response from the municipality in the above paragraph.

### **Support initiatives provided to municipalities**

During the month of April the Integrated Development Planning Directorate did a comprehensive analysis on the draft Integrated Development Plan of the Laingsburg municipality. The findings and recommendations of the analysis was discussed at an individual one-on-one engagement with officials of the municipality. This process enabled the municipality to make amendments where necessary and in this way the municipal IDP process was enriched prior to the final approval by Council on 30 May 2012.

In addition, the Directorate hosted a quarterly Provincial IDP Managers Forum on 8 June 2012 to share best practices around Integrated Development Planning under IDP officials in the municipalities of the Western Cape. The Laingsburg IDP manager attended the Forum.

## **2.7 Municipal Infrastructure**

### **2.7.1 MIG Allocation and Expenditure** (Source: Department of Local Government)

The DCoG benchmark for accumulated MIG expenditure up to **June 2012** is **100%** of the MIG allocated amount to the Municipality. Laingsburg Municipality has received a MIG allocation



of **R6,755,000.00** and have achieved **100 % MIG expenditure** which makes the Municipality to be within the national benchmark of expenditure.

The Technical Director resigned and left service on the 30<sup>th</sup> of March 2012. Laingsburg was fortunate to have a DBSA Young Professional in their service to continue but he also resigned a month later. All contractors were on site and almost completed with all the 2011/12 project limiting the effect of the lack of technical personnel. MISA send a deployee to Laingsburg to assist. With the intervention of the MIG office the DPIP has been compiled and updated.

The following table indicates which projects are being implemented for the 2011/2012 financial year (Up to June 2012):

<b>Project Name</b>	<b>2011/2012 Projects/ MIG Allocation</b>	<b>Actual Expenditure/ 2<sup>nd</sup> Quarter</b>
Matjiesfontein: New sanitation	R 2 457 556.00	R 113 610.00. Due to problems with layout of the erven the project has been shelved until layout has been revised and approved
Laingsburg: Bergsig, Goldnerville, extension: New community lighting	R 362 359.00	
Laingsburg: Bergsig, Goldnerville, extension: Rehabilitate Water monitoring system.	R 1 400 000.00	100 %
Laingsburg: Goldnerville. New water supply pipeline.	R 960 000.00	R 0
Matjiesfontein: Rehabilitate Sport field	R 503 125.00	R 0 (Consultant has been appointed)
Matjiesfontein: Rehabilitate Roads & Storm water Ph 2	R 564 692.00	100 %
Laingsburg: Bergsig. New water supply System	R 531 874.00	R 0
Laingsburg: Goldnerville. New gabions	R 1 863 000.00	100 %
Laingsburg: Goldnerville. New roads & storm water	R 718 750.00	100 %
Totals	R 6 755 000.00	100 %

Laingsburg's Detail Project Implementation plan indicates that the Municipality will have 100% MIG expenditure.

### **Support by the Department of Local Government**

The Directorate of Municipal Infrastructure was involved with the MIG projects from registration and conducted site visits and municipal engagements to monitor progress and provide support. The Directorate of Municipal Infrastructure also hosted monthly MIG

provincial monitoring meetings to monitor progress on the MIG implementation at the Municipality. These meetings provide a key forum where municipalities account on their MIG progress and where sector departments like the Department of Water Affairs; Department of Environmental Affairs and Development Planning; Department of Human Settlements and Department of Cooperative Governance is present to support municipalities to resolve problematic issues.

## 2.7.2 Water and Wastewater Management

### A. Blue Drop (Source: Blue Drop Report: 2012)

Laingsburg achieved an average blue drop score of **80.54%** during the 2012 assessment.

TOWN	SCORE	CAPACITY	UTILIZATION	WATER QUALITY
Laingsburg	83.69 %	0.5 Ml/d	No info	85 %
Matjiesfontein	64.78 %	0.5 Ml/d	No info	20 %

#### Regulatory Impression:

The Laingsburg Local Municipality continues to impress with its diligent quest towards improvement. The Blue Drop scores achieved confirms that current performance is definitely on the incline towards excellence which is commendable since this would be in spite of the challenges faced.

The inspectors were impressed with the remarkable effort to develop and implement a water safety planning process. The municipality is encouraged to not to rest on its laurels in this regard since the implementation of this risk based process is all important and will have wide-spread benefits is implemented correctly.

#### Key Findings

The low level on compliance in the Matjiesfontein systems suggest that disinfection should be prioritized to ensure that acceptable microbiological compliance is obtained. The floating chlorinators in the reservoirs might not be sufficient.

### B. Green Drop (Source: Green Drop Report: 2011)

**Laingsburg** achieved an average green drop score of **56.3 %** during the 2011 assessment.

TOWN	SCORE	CAPACITY	UTILIZATION	WATER QUALITY
Laingsburg	56.3	1.7 Ml/d	56.4 %	85 %

#### Key Findings

##### Regulatory Impression

The Laingsburg Local Municipality was found to manage the oxidation ponds to satisfactory levels but it is unfortunate that they did not build on the 2009 performance. However it was encouraging to determine excellent compliance with at least 4 Green Drop requirements. This is remarkable since it is acknowledged that limited process amendments are possible with reliable robust technology such as oxidation ponds.

The risk ratings are also found to be reasonable and future Green Drop performances should improve in future.

Site Inspection Score

The assessment team was impressed with the neat and well-kept appearance of the Laingsburg works. A 60% score reflects an oxidation pond in fairly good condition and confirms the Green Drop scoring. There was however concern regarding:

- The placement of the ultra-sonic flow meter. (It is placed at the throat of the flume where flow acceleration occurs in variable fashion according to inflow volumes.) This unfortunately compromises the credibility of inflow measurement records.
- The out-of-order aerators prevent the works from operating at optimum efficiency levels.

**Recommendations**

The Municipality is encouraged to get a Wastewater Risk Abatement plan in place to facilitate the gradual reduction of the cumulative risk rating.

Attention should be given to the credibility of the inflow measurements and dis-functioning aerators.

**2.7.3 Technical Institutional Leadership** (Source: Laingsburg Municipality)

The composition of the Technical Department at the municipality is as follows:

Post	Filled / Vacant (Y or N)	Qualifications	Comments / Experience
<b>Technical Director</b>	N		
Head: Water Services	Y		
Head: Sanitation Services	Y		
Head: Roads and SW	N		
Solid Waste	N		
Electrical Services	?		
PMU Manager			This function is shared between Technical & Financial departments.
<b>WWTWs</b>			
Supervisor	Y		
Operators	N		
<b>WTWs</b>			
Supervisor	Y		
Operators	N		

**Key Findings**

The position of the Technical director/ Head technical services is currently vacant. As a result of that all the PMU functions are currently being done by the Head of Finance as an interim arrangement.

The vacant Technical post has been advertised already with the aim of filling it as soon as possible. The PMU function will then be shared between the Technical and Finance departments.

Due to the few water and waste water treatment facilities in Laingsburg they have a foreman for each of these disciplines.

## Recommendations

An investigation is necessary to assess the impact of the current institutional technical leadership and filling of operator posts.

### 2.7.4 Level of Capital Expenditure

(Source: Provincial Treasury: Table C5 – Quarterly Budget Statement)

	<b>Original Budget (R'000)</b>	<b>Adjustment Budget (R'000)</b>	<b>Under Expenditure (up to June 2012)</b>	<b>(%) Variance (up to June 2012)</b>
<b>Total Budget</b>	<b>13,416</b>	<b>13,416</b>	<b>4,130</b>	<b>(30.79)</b>
<b>Trading Services (Total)</b>	<b>8,404</b>	<b>8,404</b>	<b>6,236</b>	<b>(74.21)</b>
Electricity	270	270	189	(69.90)
Water	1,479	1,479	[607]	41.05
Waste Water Management	6,655	6,655	6,655	(100.00)

## Key Findings

According to the above table the total capital budget of R 13 416 000 were not adjusted during the Adjustment budget. The bulk of the capital budget in the amount of R 8 404 000 was allocated towards the Trading Services. Up to June 2012 the capital under expenditure of R4,130 million (30,79%) occurred. The main reason for the under-expenditure is due to a delay in the work on internal services to the housing projects in Matjiesfontein. This work will now move over to the 2012/13 financial year.

## Recommendations

Monitor the expenditure during the 2012/13 financial year and intervene if necessary.

### 2.7.5 Repairs and Maintenance (Source: As below)

According to the Executive Summary by Director of Financial Services for the 2011/12 financial year (Laingsburg Municipality) and the NT info on Municipal Annual Budgets (Table 115) an Operation and Maintenance budget is as follows:

<b>Description</b>	<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>
Total Operating Budget (R)	R 23,007,000	R26,724,000	R34,316,000
Repairs and Maintenance(R)	R894,000	R1,021,000	R863,000
% of total operating budget	3,89%	3.82%	2.51%

### **Key Findings**

The table above indicates that there is a drastic reduction in budget allocation towards Repairs and Maintenance, which is alarming as the municipality is not adequately maintaining its municipal assets. Furthermore, according to the unaudited financial statements of 2010/11 the cost value of PPE was R244,225 million and the infrastructure was R213,590 million of this. The repairs and maintenance expenditure was R863,030 in 2010/11 and R1,020,695 during 2009/10 respectively. The repairs and maintenance equated to 0,35% of the PPE value which is substantially lower than the guideline of 2%.

### **Recommendation**

The municipality must increase its expenditure on repairs and maintenance.

### **2.7.6 Non-revenue water**

#### **Key Findings**

No information is available regarding "unaccounted for water" in the Municipality's Annual Report or other official sources.

Engagements with the Municipality revealed that the non-revenue water is 34%. A Consultant has been appointed to do research. The Municipality has applied for MIG funds during the 2012/13 financial year to do an investigation and address the problem.

#### **Recommendations**

The MIG application for an investigation on unaccounted to be fast tracked.

## **2.8 District and Local Performance Monitoring**

<b>Total number of:</b>			
<b>Households</b>	<b>Indigent Households</b>		
2 545	2 371		
<b>Total number of households with access to each basic service:</b>			
<b>Water</b>	<b>Electricity</b>	<b>Sanitation</b>	<b>Refuse Removal</b>
2 545	2 545	2 545	2 545
<b>Total number of households receiving each Free Basic Service:</b>			
<b>FBS Water</b>	<b>FBS Electricity</b>	<b>FBS Sanitation</b>	<b>FBS Refuse Removal</b>
783	5	773	774

Prince Albert Municipality renders both basic and free basic services. The municipality has a total number of 2 545 households which all have access to basic water, basic electricity, basic sanitation and basic refuse removal.

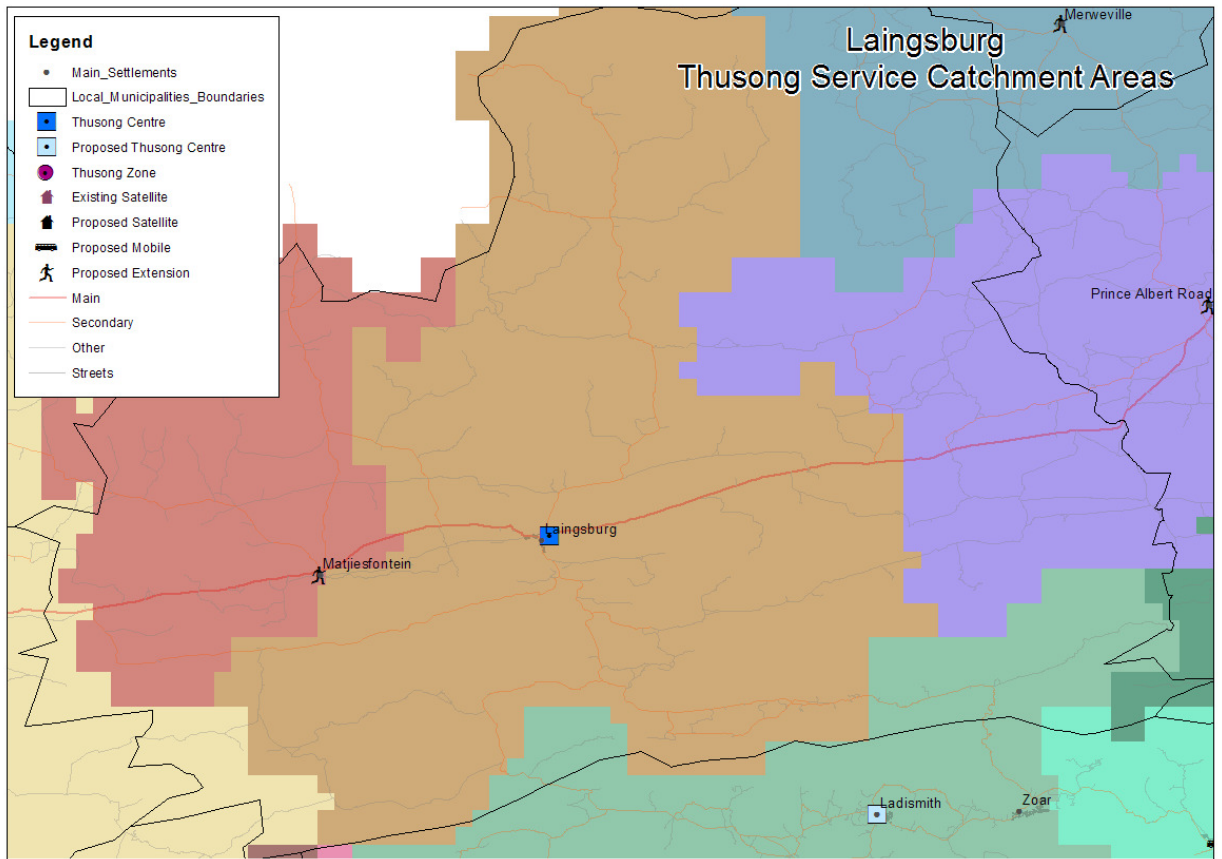
This municipality has an Indigent Policy and Indigent Register. The register is updated on a regular basis and lists 2 371 households of which; 783 households have access to free basic water, 5 households have access to free basic electricity, 773 households have access to free basic sanitation and 774 have access to free basic refuse removal.

## **2.9 Service Delivery Integration**

### **Thusong Centres**

The Thusong Plan for the Laingsburg Municipality as indicated by the Thusong Accessibility Analysis is as follows:

### **Laingsburg Thusong Plan**



## Laingsburg Thusong Plan

Town	Thusong Service	Beneficiaries reached within 25km
Laingsburg	Centre	5 865
Matjiesfontein	Extension	665

However, based on available resources between the three (3) spheres of government the Thusong Implementation Plan for 2012/13 is illustrated in Table below:

## Laingsburg Thusong Implementation Plan for 2012/13

Town	Thusong Service	Date
Laingsburg	Centre	All year round
Matjiesfontein	Extension	To be confirmed

The Thusong Service Centre is managed by the Local Municipality and the municipality has appointed a dedicated Thusong Service Centre Manager and Administrator. The key four (4) anchor departments namely Department of Home Affairs, SASSA, Labour and Social Development and the Local Municipality are rendering services at the Thusong Service Centre. The table below indicates the service offering at the Thusong Service Centre, status of lease agreements and rental revenue generated. The information contained in the table below has been verified by the Thusong Service Centre Manager during the month of July 2012.

## Status of lease agreements

Tenants	Space allocation/frequency	Rate per square metre	Monthly rental	Annual rental	Update on lease agreement
<b>PERMANENT OFFICE SPACE</b>					
Department of Social Development (DSD)	2615x 4600= 1 office 4360x 4600= 1 office		R1 440,00	R17 280,00	<b>In process</b>
South African Social Security Agency (SASSA) (Utilise the hall one week per month)	216		R712,80	R8 553,60	<b>Concluded</b>



Department of Home Affairs (DHA) (Twice per month)	4350*5850*2		R2 200,00	R26 400,00	Concluded
Department of Health (EMS)	46.56		R1 616,57	R19 398,84	In process
NGO: Child Welfare South Africa	4478*5665*3		R2 419,98	R29 039,76	Concluded
NGO: VGK Home Based Care	24.27		R990,00	R11 880,00	Concluded
NGO: BAWSI	25.37		R990,00	R11 880,00	In process
NGO: Foundation for Community Work	25.88		R900,00	R10 800,00	In process
<b>Total monthly and yearly rental income</b>			<b>R11 269.35</b>	<b>R134 454.60</b>	

Tenants	Space allocation/ frequency	Rate per square metre	Monthly rental	Annual rental	Update on lease agreement
<b>TEMPORARY OFFICE SPACE</b>					
Department of Cultural Affairs and Sport (DCAS)	Upon request by department		No rental		The Municipality should charge a daily nominal rental fee to the departments utilising the TSC on a temporary basis
South African Revenue Services (SARS)	Once per month		No rental		
NGO: Cape Craft and Development Institute	Upon request by NGO		No rental		
Government Communications and Information System (GCIS)	Upon request by department		No rental		
Department of Economic Development and Tourism	Upon request by department		No rental		
<b>Total monthly and yearly rental income</b>			<b>R11 269.35</b>	<b>R134 454.60</b>	

The Department of Local Government recommends the Thusong Service Centre be included in the Municipal Integrated Development Plan (IDP) and in the municipal annual budget. However, a key recommendation is that the municipality budgets for the Thusong Programme holistically, including the outreach components (i.e. Thusong Mobiles and Thusong Extensions). In order to ensure that a 100% of the municipal population has access to the Thusong Services it is critical that the municipality plans and budgets accordingly. Furthermore, the municipality has submitted the Thusong Service Centre Business Plan for 2012/13; however they have failed to submit their first quarterly report. The Department of Local Government recommends the conclusion of lease agreements to be prioritised to ensure the Thusong Service Centre is financially viable.

## **Thusong Mobiles**

No Thusong Mobiles took place in Central Karoo during the first quarter. Mobiles and extensions are being planned for the third quarter.

## **2.10 Community Development Workers**

### **2.10.1 Number of CDW's deployed in the Municipality**

There are 5 CDW's deployed in the Municipality and they are accommodated in municipal premises. There are sufficient and fully resourced office space. CDW's in Matjiesfontein are accommodated at the Community Hall, and the office is fully equipped since August 2011 except for the telephone line.

### **2.10.2 Operational Expenditure report on CDW Grant**

The bi-annual report was submitted, and the current funds are being utilise for operational purposes. The bi-annual report ( Jan- June 2012) and the annual report on CDW grant expenditure will be submitted before end July 2012.

### **2.10.3 Socio Economic projects supported**

In terms of the socio economic projects supported, CDWS of Matjiesfontein assisted the local municipality with the Vetplant, herb and vegetable garden project. CDW assisted with the logistical arrangements for the Emerging Farmers meeting at Laingsburg during February 2012.

### **2.10.4 Joint activities with the Municipality supported by CDW's**

- CDWS supported the Municipality with the roll-out of the External Communications survey in the Laingsburg Municipal area on the 17 & 18 May 2012.
- CDW's attended a meeting regarding youth social problems in Laingsburg held on 5 April 2012.
- CDW's attended Ward Committee meeting of Ward 3 on the 17 April 2012

- CDW's participated in Planning Meeting with Anix consulting and the local Municipality regarding additional funding for the Nursery and Herbs project in Matjiesfontein held on the 26 April 2012.
- Supported the Municipality with the compilation of database of Title Deeds for Home owners in Ward 4, on 4 May 2012.
- Attended the IDP Representative Forum meeting on the 16 May 2012
- Mobilizing of community members to participate in the Municipal Budget Roadshow in Ward1, 3 & 4 on the 22 May 2012
- Compiling of Community survey regarding indigent grant beneficiaries on the 7 - 30 May 2012
- Attended the Ward Committee meeting in Ward 4 on the 19 June 2012
- Attended the Planning meeting of Laingsburg Karoo Ultra Marathon held on the 19 June 2012.

### **2.10.5 Case referrals to government services**

63 Cases were referred to relevant government departments

Case referrals relate to ID documents, Indigent grants, Housing, Fire Disaster, Domestic Violence, Water Leakage, Youth, Labour, Justice, Eviction, Electricity, Provident Fund, Tax Clearance, Employment Issue, Child Problems, Enquiry on Provident Fund, Municipal Account, Pension Fund, UIF, Policy Enquiry, Maintenance Money, Disability Review, etc.

## **2.11 Disaster Management Fire Services**

### **2.11.1 Does the municipality have a SANS 10090:2003 fire service?**

The Laingsburg Local Municipality does not have a Fire Service which is SANS 10090:2003 compliant. The fire service is made up of volunteer municipal workers with very basic fire fighting equipment. The municipality has a fire engine and trailer unit which was supplied by the Central Karoo District Municipality.

The Provincial Government is currently in negotiations with Operation Florian, a UK based fire service charity, for the possible donation of surplus ex-UK fire service equipment to the district.

## **Recommendations**

That the Provincial Government continue with the support to the fire services in the Central Karoo.