



ANNEXURE D

INDIVIDUAL REGISTRATION NUMBER		INDIVIDUAL PHDB RESOLUTION NUMBER	
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APPLICATION FOR A FINANCE LINKED INDIVIDUAL SUBSIDY PROGRAMME

THE APPLICATION IS HEREBY DECLINED FOR THE FOLLOWING REASONS

1.
2.
3.

IN CASE OF INCOMPLETE INFORMATION - CONTACT:
(To be completed by Applicant)

NAME:

POSTAL ADDRESS:

TELEPHONE NUMBER: (H)
(W)
CELL

In the application form PHD means Provincial Housing Department



For office use only

* Tick whichever is applicable.

PLEASE NOTE: Unfortunately, faxed or emailed applications are not accepted, the original application and certified copies of all supporting documents may be hand-delivered or posted to the following address:

Hand-Delivered: Helpdesk, Ground Floor, 27 Wale Street, Cape Town, 8001
Post: Subsidy Administration, Human Settlements, Private Bag X9083, 8000

TABLE 1	
THE FOLLOWING DOCUMENTS MUST BE KEPT BY THE LENDER	OFFICIAL USE
Certified copy of Marriage Certificate	
Certified copy of R.S.A. Bar Coded Identity Document (Self and Spouse)	
Certified copy of Birth Certificate baring the eight digit identity number	
Certified copy of Divorce Settlement	
Certified copy of Spouse's Death Certificate	
Certified copy of Permanent Residence Permit (Bar Coded Permit)	
Proof of loan granted by lender, where applicable	
Certified copy of Agreement of Sale; if applicable	
Certified copy of Building Contract and Approved Building Plan, if applicable	
Certified copy of Proof of Monthly Income	
Certified copy of Permanent Residence Permit (Bar coded permit)	

TABLE 2 (For PHD use only)				
	PROCESS RECORD	DATE	SIGNATURE	
			Official	Supervisor
1.	Application Received			
2.	Electronic Procedural Check			
3.	Application Returned for Correction from PHD			
4.	Application Returned Corrected			
5.	Data Captured			
6.	Data Verified			
7.	Searches Completed: a) Home Affairs b) Deeds Office c) National Housing Data Base			
8.	Date Subsidy Approved by PHD			
9.	Date applicant notified of PHD acceptance/ non-acceptance			

SECTION A: PERSONAL DETAILS (To be completed by all applicants)

A "Spouse" is defined as a Husband, Wife or Long Term Partner co.habiting for a period of at least 6 months

Married, living with long term partner or single with dependants

	Period		Period		Period
Married*		Habitually Co-habiting with long term partner*		Widow/Widower with dependants*	
Divorced with dependants*		Single with dependants*			

	APPLICANT										SPOUSE (or Deceased Partner)																			
Surname																														
Maiden or Former Surname																														
Full Names (First Three Only)																														
Identity Number																														
Gender	Male*					Female*					Male*					Female*														
Race	African*					White*					African*					White*														
	Coloured*					Indian*					Coloured*					Indian*														
	Other*										Other*																			

If "other" specify:

Residential Address:

** For statistical Purposes

SECTION B: DETAILS OF ALL DEPENDANTS					
Surname	Initials	Identity Number/Thirteen Digit Birth Certificate Number	Age	Relationship to Applicant	Gender

SECTION C: MONTHLY INCOME DETAILS (To be completed by applicant)			
		Applicant	Spouse
Indicate if you are:	Employed *		
	Self Employed *		
	Social Welfare *		
	R		
Basic Monthly Income		R	R
Housing Allowance Payable (Loan Interest Subsidy)		R	R
Social Welfare Grant		R	R
TOTAL		R	R
JOINT TOTAL (Applicant and Spouse)		R	
Amount of Bond Applied for		R	

SECTION D: DETAILS OF CITIZENSHIP (To be completed by applicant)		
Are you a South African Citizen	YES *	NO *
If you are not a South African Citizen supply the following:		
Country of which you are a Citizen		
South African Permanent Residence Permit Number		
Date Permit was Issued		

SECTION E: DETAILS OF PROPERTY TO BE PURCHASED WITH SUBSIDY (To be completed by applicant)			
Name of Seller			
District:		Municipality	
Township:		Erf (Stand) / Lot Number*	
Township Extension:			
Unit Number:			
Description of Dwelling *	Flat (Name of Building)	House (Street Address)	
Type of Tenure	Ownership	Other	
	If other: Specify		

SECTION F (i): FUNDING DETAILS IN RESPECT OF PURCHASE OF PROPERTY (To be completed by applicant)	
TOTAL PRODUCT PRICE	R
a) Subsidy	R
b) Amount of Home Loan, if applicable	R
c) Own Cash Contribution	R
TOTAL	R
d) Subsidy amount qualified for	R
e) Total Bond qualified for	R
f) Subsidy Amount Qualified for	R
g) Disability Subsidy (Plus)	R
h) Geotechnical Assistance (Plus)	R
Sub Total	
i) Grants Received from State Resources (Minus)	R
Total Subsidy Amount Qualified for	R

SECTION G: DETAILS OF CONVEYANCER (To be completed by Lender)			
Name:			
Postal Address:			
Conveyancer Fee:	R		
Approval Code of Lender			
Telephone Number	Code		
Facsimile Number	Code		

SECTION H: DETAILS OF LENDER FOR A FINANCE LINKED INDIVIDUAL SUBSIDY APPLICATION (To be completed by lender)			
Name:			
Postal Address:			
Approval Code of Lender			
Telephone Number	Code		
Facsimile Number	Code		

SECTION I: DETAILS OF CONTRACTOR/BUILDER (To be completed by contractor/builder)			
Name:			
Postal Address:			
National Home Builders Registration Council's Registration Number			
Telephone Number	Code		
Facsimile Number	Code		

SUPPLEMENT [AS HIGHLIGHTED] TO THE HOUSING SUBSIDY APPLICATION FORM

AFFIDAVIT

AFFIDAVIT BY APPLICANT & SPOUSE/PARTNER *

We, the undersigned applicant and spouse/partner, do hereby solemnly/under oath* declare:

1. That all the information contained in this application form (including Appendix 1) is true and correct and that all material facts have been disclosed therein.
2. That we are married to each other/ habitually cohabit with each other as if we are husband and wife*.
3. That neither of us:
 - currently owns or has ever previously owned any residential property in full ownership, leasehold or deed grant;
 - have never purchased a state-subsidised residential property of which transfer has not yet been taken;
 - have previously received financial assistance from the Government of the Republic of South Africa or Independent Development Trust or the former Self Governing Territories or TBVC States or any other State financed subsidies in order to acquire a residential property; and
 - Estate's has, at the date of this application, been sequestrated or made insolvent.
4. That I have listed all my financial dependants in the application form.
5. That the information supplied with regard to my financial dependants is correct.
6. That all the dependants listed in the application are financially dependent on me.
7. That all the financial dependants listed in the subsidy application form reside permanently with me.
8. That all details given in this application form with regard to ourselves, our income and employment status are true and correct.
9. That the disabled person referred to in the medical certificate (Appendix 1) is either of us or, my child or my financial dependant.

I/We, further acknowledge:

10. That should the property, which we are to acquire, not have been transferred to us within three months after the date on which the Provincial Housing Department has made the subsidy available to us, or the Support Organisation fails to comply with any of its obligations in terms of the Agreement, the Provincial Housing Department shall, at its discretion, be entitled to withdraw the subsidy.
11. That we are aware that if any information supplied by us in this application is incorrect or fraudulent, the Provincial Housing Department may take appropriate legal action against us and may also institute a criminal prosecution.

.....
SIGNATURE OF APPLICANT

.....
SIGNATURE OF SPOUSE/PARTNER

DATE:.....

DATE:.....

COMMISSIONER OF OATHS

I CERTIFY that the Deponent/s has/have acknowledged that he/she/they* know and understand the contents of their affidavit's, which was/were signed and sworn to/affirmed* before me at
on this day of of the year

OFFICIAL DATE STAMP

Full names and Surname:

Identity Number:

Capacity:

Postal Address:

Area:

.....
SIGNATURE OF COMMISSIONER OF OATHS

**THE FOLLOWING DOCUMENTS ARE REQUIRED
WHEN THE COMPLETED APPLICATION IS RETURNED TO THIS OFFICE:**

FINANCED-LINKED APPLICATIONS	
<i>WHERE THE APPLICANT RECEIVED A HOME LOAN FROM A BANK</i>	
1. Certified Copies Of Identity Documents	
2. Certified Copies Of Dependents' Birth Certificates	
3. Certified Copy Of Marriage Certificate/ Final Order of Divorce	
4. Original Recent Pay Slip/Affidavit Confirming Unemployment/ Proof Of Social Grant	
5. Certified Copy Of Deed Of Sale/ Offer To Purchase	
6. Certified Copy Of The Bond Approval/ Bond Quotation	
7. Original/ Certified Copy Of Statement Of Transfer Cost From Transferring Attorney	