

**PROVINCIAL GOVERNMENT OF THE WESTERN CAPE
DEPARTMENT OF LOCAL GOVERNMENT & HOUSING
SUSTAINABLE HUMAN SETTLEMENT SUMMIT
SUMMIT APPROACH**

SUMMIT NAME

“The Sustainable Human Settlement Summit”

SUMMIT THEME

“Sustainable Human Settlements - from policy to implementation”

SUMMIT OBJECTIVE

To facilitate a forum for all stakeholders to discuss the issues related to the development of Integrated Sustainable Human Settlements in alignment with the Breaking New Ground Policy as applicable to the Western Cape

SUMMIT DATE

24 & 25 November 2005

OVERALL SUMMIT APPROACH

As a part of the Departments response to the development of a Strategic Plan for the implementation of Integrated Sustainable Human Settlements, the Minister has appointed an independent Reference Group to provide strategic advice to serve as an informant to the Strategic Plan and to support the development of an implementation plan for BNG.

As an output of the work done by the Reference Group to date, a Position paper was produced.

The Minister and the Reference Group have expressed the need for a stakeholder engagement process leading up to the Summit. An executive summary will be developed from the Position Paper that will serve as a discussion document for all stakeholder engagements.

The feedback received during the stakeholder engagement process will be consolidated into the discussion document to facilitate the development of a single position to be taken to the Summit to form the basis for discussion at the Summit.

OVERALL SUMMIT APPROACH, etc.

All inputs received on that single position document at the Summit will be used to facilitate the further development of the Department's Strategic Plan for the implementation of BNG.

In parallel the Reference Group will use the inputs received during the Summit on the discussion document to finalise their deliverable to the MEC in the form of a proposed implementation approach for BNG and the proposal and implementation of pilot projects as demonstration.

STAKEHOLDER ENGAGEMENT PROCESS LEADING UP TO THE SUMMIT

As discussed the stakeholder engagement process will precede the Summit. The objectives of the stakeholder engagement process are:

- For stakeholder to engage with a discussion document on issues related to the implementation of BNG prior to the Summit
- Stakeholders to engage with the Breaking New Ground Policy
- For stakeholders to buy in to SHSS outcomes to ensure constructive participation at the Summit
- To facilitate the development of a single position prior to the Summit to serve as the basis of discussion at the Summit

The stakeholder engagement process will be targeted approach through organized structures of the Department, PDC and Reference Group

Although the Department and the Reference Group will focus on different audiences as single stakeholder engagement programme will be developed to ensure alignment and provide an opportunity for both groups to interact with all audiences.

A detailed stakeholder engagement plan will be developed.

SUMMIT INVITATION AND REGISTRATION APPROACH

To ensure that all stakeholders have representation at the Summit it is proposed that the stakeholder engagement process be used to position the invitation process to facilitate representation at the Summit.

The decision has already been taken that this is not an "open" Summit and therefore attendance will be by invitation and nomination only.

SUMMIT INVITATION AND REGISTRATION APPROACH, cont.

It is proposed that each stakeholder group receive a seat allocation for the Summit and that attendance to the Summit be facilitated through the stakeholder groupings organized structures i.e. stakeholder groupings to nominate participants and register them to receive an invitation.

Stakeholder groupings:

- VIP's - Department's invitation list
- Local government
- Labour
- Civil society
- Business
- Industry professionals

SUMMIT OUTCOMES

The intended outcomes of the Summit are:

- Plan of Action too:
 - Support the finalization of the Strategic Plan
 - Support the development on an Implementation Plan
- Launch Pilot projects to support the development on an Implementation Plan
- Facilitate integration to other relevant iKapa strategies, specifically the PSDF and SIP
- Communicate a post summit engagement programme
- Set clear progress targets and assign accountability

