

Reference number: RCS/C.6

Private Bag X9165
CAPE TOWN
8000

TREASURY CIRCULAR NO. 15/2021

THE PREMIER

THE MINISTER OF AGRICULTURE

THE MINISTER OF COMMUNITY SAFETY

THE MINISTER OF CULTURAL AFFAIRS AND SPORT

THE MINISTER OF EDUCATION

THE MINISTER OF FINANCE AND ECONOMIC OPPORTUNITIES

THE MINISTER OF HEALTH

THE MINISTER OF HUMAN SETTLEMENTS

THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

THE MINISTER OF SOCIAL DEVELOPMENT

THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

THE EXECUTIVE AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD (MINISTER A BREDELL)

THE EXECUTIVE AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: SALDANHA BAY IDZ LICENCING COMPANY (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: WESTERN CAPE LANGUAGE COMMITTEE (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: WESTERN CAPE HERITAGE (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: CASIDRA (MINISTER IH MEYER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE LIQUOR AUTHORITY (MINISTER A FRITZ)

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (DR H MALILA)

THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R ADAMS)

THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MR D SAVAGE)

THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (ADV. Y PILLAY)

THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MR B WALTERS)

THE ACCOUNTING OFFICER: VOTE 6: HEALTH (DR K CLOETE)

THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (DR R MACDONALD)

THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MS J SAMSON)

THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR P VAN ZYL)

THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MS J GOOCH)

THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (DR M SEBOPETSA)

THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)

THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR G REDMAN) (ACTING)

THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR G PAULSE)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR D BASSON)

THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS N PETERSEN)

THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MS A SMIT)

THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)

THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)

THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR S KAYE)

THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET)

THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR A GAFFOOR) (ACTING)

THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (ADV. C SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)

THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)

For information

THE ACCOUNTING AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MR D LAKAY)
 THE ACCOUNTING AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD
 THE ACCOUNTING AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR M SPICER)
 THE ACCOUNTING AUTHORITY: SALDANHA BAY IDZ LICENCING COMPANY (DR J STEGMANN)
 THE ACCOUNTING AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI)
 THE ACCOUNTING AUTHORITY: WESTERN CAPE LANGUAGE COMMITTEE (MS J MOLELEKI)
 THE ACCOUNTING AUTHORITY: WESTERN CAPE HERITAGE (MR M DLAMUKA)
 THE ACCOUNTING AUTHORITY: CASIDRA (MR A MOOS)
 THE ACCOUNTING AUTHORITY: WESTERN CAPE LIQUOR AUTHORITY (ADV. T SIDAKI)
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR P ABRAHAMS)
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (DR R OMAR)
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR T HARRIS)
 THE CHIEF EXECUTIVE OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MS K BEUKES)
 THE CHIEF EXECUTIVE OFFICER: CASIDRA (MR S SYMINGTON)
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LIQUOR AUTHORITY (ADV. L PETERSEN) (ACTING)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MS Z SIWA)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MR M BHAYAT)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MS K ZAMA)
 THE CHIEF FINANCIAL OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR H BONESCHANS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE (MS B RUTGERS)
 THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL)
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR AUTHORITY (MR S GCWABE)
 THE DIRECTOR: GOVERNMENT MOTOR TRANSPORT (MR R WIGGILL)
 THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR D SAVAGE)
 THE DEPUTY DIRECTOR-GENERAL: FISCAL AND ECONOMIC SERVICES (DR R HAVEMANN)
 THE DEPUTY DIRECTOR-GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MS J GANTANA)
 THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (MR M BOOYSEN) (ACTING)
 THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (DR R HAVEMANN) (PRO TEM)
 THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (MR S KENYON)
 THE CHIEF DIRECTOR: ASSET MANAGEMENT (MR I SMITH)
 THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN)
 THE CHIEF FINANCIAL OFFICER (MS A SMIT)
 THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS C GREEN)
 THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR P PIENAAR)
 THE DIRECTOR: FINANCIAL GOVERNANCE (MS M VAN NIEKERK)
 THE DIRECTOR: FISCAL POLICY (DR N NLEYA)
 THE DIRECTOR: INFRASTRUCTURE (MR K LANGENHOVEN)
 THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (MR F SALIE)
 THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MS N RINQUEST) (ACTING)
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR C MAPEYI)
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR S KENYON) (PRO TEM)
 THE DIRECTOR: LOCAL GOVERNMENT MFMA COORDINATION (MR EJ JOHANNES) (ACTING)
 THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)
 THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (MS A ABOO)
 THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS T VAN DE RHEEDE) (ACTING)
 THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK)
 THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS N EBRAHIM)
 THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS N ISMAIL)
 THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A MAZOMBA)
 THE PROVINCIAL AUDITOR
 MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
 THE DEPUTY DIRECTOR-GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

INFRASTRUCTURE CALENDAR: 2021/22

PURPOSE

1. The purpose of the 2021/22 Infrastructure Calendar is to **inform** all Accounting Officers, Chief Executive Officers and Infrastructure Managers of the due dates for infrastructure related deliverables for 2021/22.

BACKGROUND/ DISCUSSION

2. The 2021 Division of Revenue Bill, the conditional grant frameworks and the Guidelines for the performance-based incentive system for selected provincial infrastructure grants (Education and

Health) prescribed certain deliverables and due dates for such deliverables. In order to assist departments/ entities in this regard, the Infrastructure Calendar (**Annexure A**) was compiled.

GOVERNANCE STRUCTURES

3. The current cross sectoral governance structure for infrastructure reporting and monitoring is the Infrastructure Delivery Management Committee (IDMC).
4. Provincial Treasury envisages the establishment a new committee namely the **Infrastructure Heads of Department's Committee**, to facilitate infrastructure coordination on issues such as strategy alignment, progress on the identification, preparation and implementation of key infrastructure programmes and projects, infrastructure delivery challenges, risks and related matters. It is anticipated that the committee will be constituted by the Director-General, Head Official of the Provincial Treasury and respective Heads of Departments including Education, Health, Transport and Public Works and Human Settlements. Provisional dates (aligned to the quarterly Infrastructure Cabinet submission) are indicated. However, these dates will be confirmed alongside further communication on the purpose, objectives, terms of reference and issues for discussion at the proposed committee.

ACTIONS REQUIRED

5. It would be appreciated if the information contained in the Infrastructure Calendar (attached as **Annexure A**) be noted and the requirements be brought to the attention of all staff involved in the planning and delivery of infrastructure.
6. Departments/ entities should adhere to the finalisation of the deliverables as indicated in the attached Infrastructure Calendar.
7. The due dates for the submission of BFI applications is incorporated in the Infrastructure Calendar. Departments should consult **Treasury Circular No 14 of 2021: Budget Facility for Infrastructure (BFI)** for details and BFI requirements.
8. If you have any enquiries on the content of this circular, you are welcome to contact following the officials:

Mr Klaas Langenhoven

Email: Klaas.Langenhoven@westerncape.gov.za

OR

Ms Gertruida Bambies

Email: Gertruida.Bambies@westerncape.gov.za

OR

Ms Carmen Lucas

Email: Carmen.Lucas@westerncape.gov.za



MR NB LANGENHOVEN
DIRECTOR: INFRASTRUCTURE

DATE: 21 May 2021

INFRASTRUCTURE CALENDAR : DORA AND PERFORMANCE-BASED INCENTIVE GRANT REQUIREMENTS FOR 2021/22 FINANCIAL YEAR

DOCUMENT	APRIL					MAY					JUNE					JULY					AUGUST					SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY					FEBRUARY					MARCH				
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5					
DELIVERABLES																																																												
Departments of Education and Health submit their revised signed SDA between them and DTPW to PT, if amended.	SDA	07 Apr																																																										
Submission of first draft 2020/21 Infrastructure End of Year (EoY) Evaluation Reports (Departments of Health; Education; Transport and Public Works; Human Settlements, Social Development and CapeNature) to Provincial Treasury.	Draft EoY					26 May																																																						
Provincial Treasury to assess and provide feedback to Departments																																																												
Submission of final 2020/21 Infrastructure End of Year (EoY) Evaluation Reports by the Departments of Health; Education; Transport and Public Works; Human Settlements; Social Development and CapeNature and WCGPT assessment reports to National Departments and submission by Provincial Treasury to National Treasury.	Final EoY					31 May																																																						
Provincial Treasury to assess, score EOY Reports of Education and Health and submit to NT and to provincial Departments of Health and Education																																																												
All Departments to submit first draft User Asset Management Plans (UAMPs)/ Infrastructure Plans for (2022/23), in electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury. NB Copy to be submitted to Transport and Public Works as Custodian.	Draft U-AMP/ Infrastructure Plan										25 Jun																																																	
Provincial Treasury to assess, score and provide feedback to																																																												
Submission of updated draft User Asset Management Plans (UAMP) (2022/23), in signed pdf electronic copy, inclusive of initial list of prioritised projects to be submitted to Provincial Treasury. NB: Copy to be submitted to Transport and Public Works.	Draft U-AMP/ Infrastructure Plan															30 Jun																																												

INFRASTRUCTURE CALENDAR : DORA AND PERFORMANCE-BASED INCENTIVE GRANT REQUIREMENTS FOR 2021/22 FINANCIAL YEAR

DELIVERABLES	DOCUMENT	APRIL					MAY					JUNE					JULY					AUGUST					SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY					FEBRUARY					MARCH							
		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5								
Provincial Treasury to note changes/improvements as inputs to MTEC 1 reports																																																																
Submission of departmental updated draft User Asset Management Plans (UAMP) (2022/23), electronic copy, inclusive of initial list of prioritised projects + their respective assessment reports/ score sheets of Departments of Education and Health to PT for submission to NT . Education and Health must also submit to their respective national Department.	Draft U-AMP/ Infrastructure Plan											30 Jun																																																				
Provincial Treasury to await outcome of the Performance Grant assessments																																																																
All Departments to submit final User Asset Management Plans (UAMPs) / Infrastructure Plans for (2022/23), in hard copy and electronic copy, inclusive of list of prioritised projects to Provincial Treasury. NB Copy to be submitted to Transport and Public Works as Custodian.	Final U-AMP																																														08 Mar																	
Provincial Treasury to monitor																																																																
The Departments of Transport and Public Works and Human Settlements, as custodians to submit a signed hard copy/electronic copy of draft Custodian User Asset Management Plan (C-AMP) (2022/23), inclusive of initial list of prioritised projects to Provincial Treasury and User Departments.	Draft C-AMP																						23 Sep																																									
Provincial Treasury to assess and provide feedback to Custodian																																																																
The Departments of Transport and Public Works and Human Settlements, as custodians to submit a final signed hard copy/electronic copy of draft Custodian User Asset Management Plan (C-AMP) (2022/23), inclusive of initial list of prioritised projects to Provincial Treasury and User Departments.	Final C-AMP																																														24 Mar																	

INFRASTRUCTURE CALENDAR : DORA AND PERFORMANCE-BASED INCENTIVE GRANT REQUIREMENTS FOR 2021/22 FINANCIAL YEAR

DELIVERABLES	DOCUMENT	APRIL					MAY					JUNE					JULY					AUGUST					SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY					FEBRUARY					MARCH				
		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5					
Department of Health and Education to submit the first draft 2022/23 Infrastructure Programme Management Plan (IPMP) , together with Construction Procurement Strategy (CPS), hard copy and electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury.	Draft IPMP																																																												
Provincial Treasury to assess, score and provide feedback																																																													
Department of Education and Health to submit updated draft 2022/23 Infrastructure Programme Management Plan (IPMP) , together with Construction Procurement Strategy (CPS), hard copy and electronic copy, inclusive of initial list of prioritised projects to PT to NT.	Updated draft IPMP																																																												
Provincial Treasury to note and monitor																																																													
Department of Education and Health to submit final 2022/23 Infrastructure Programme Management Plan (IPMP) , together with Construction Procurement Strategy (CPS), hard copy and electronic copy, inclusive of list of prioritised projects to Provincial Treasury and to DTPW and to NT.	Final IPMP																																																												
Provincial Treasury to note changes/improvements																																																													
Submission of first draft Roads Asset Management Plan (R-AMP) (2022/23), electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury.	Draft R-AMP																																																												
Provincial Treasury to provide feedback																																																													
Department of Transport and Public Works to submit draft Roads Asset Management Plan (R-AMP) (2022/23), electronic copy, inclusive of initial list of prioritised projects and assessment report of Provincial Treasury to National Department of Transport.	Updated Draft R-AMP																																																												

INFRASTRUCTURE CALENDAR : DORA AND PERFORMANCE-BASED INCENTIVE GRANT REQUIREMENTS FOR 2021/22 FINANCIAL YEAR

DELIVERABLES	DOCUMENT	APRIL					MAY					JUNE					JULY					AUGUST					SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY					FEBRUARY					MARCH							
		1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5								
Provincial Treasury to note changes/improvements																																																																
Upload of quarterly report (15 days after each quarter) on the monthly Web-Based IRM, on filling of posts on the approved establishments for Infrastructure Units of Education and Health; to Provincial Treasury and to National Treasury and National Department.	HR Reports			15										15																																																		
Provincial Treasury to provide feedback to Department																																																																
Submission of approval of quarterly report (22 days after each quarter) on the monthly Web-based IRM, on filling of posts on the approved establishments for Infrastructure Units of Education and Health to Provincial Treasury and to National Treasury and National Department).	HR Reports			22										22																																																		
Provincial Treasury to note changes/improvements.																																																																
Verification and confirmation of Quarterly Performance data for publication (Health; Education; DTPW; Social Development; Human Settlements and CapeNature.	Quarterly Publication			20										20																																																		
Verification by PT																																																																
PT obtain sign off by delegated official and submit to NT.	Quarterly Publication			22										22																																																		
PT to monitor																																																																
Department of Transport and Public Works to submit first draft Infrastructure Programme Implementation Plan IPIP (in response to 2021 MTEF IPMP) to client departments (Education and Health) and copy to Provincial Treasury.	First draft IPIP																																																															
Provincial Treasury to provide feedback to Department																																																																
DTPW to submit second draft Infrastructure Programme Implementation Plan - IPIP (in response to IPMP for 2021 MTEF) to client departments (Education; Health) and copy to Provincial Treasury.	Second draft IPIP																																																															

