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**Reference number:** WCG-WCG-201908023958507

**Enquiries:** Malibongwe Vusani

Good Day Sir/Madam

Thank you for your continued working relationship with the Western Cape Government (WCG).

We would like to take this opportunity to inform you of a change in our business processes as it relates to the Western Cape Supplier Database (WCSD).

The National Treasury has implemented the Central Supplier Database (CSD) since 1 April 2016 to serve as the master data source for all supplier information for all spheres of government. The purpose of centralising governments supplier database is to reduce duplications of effort and cost for both supplier and government, whilst at the same time enabling electronic procurement processes.

It is currently a mandatory requirement for suppliers to be registered on the CSD in order to do business with any government institution. It is requested that all suppliers not yet registered on the CSD, please register online via <https://secure.csd.gov.za/Home/RegistrationProcess> in order to do business with the WCG.

Furthermore, it is requested that supplier profiles be kept up to date on the CSD. Suppliers can at any time amend their information on the CSD via their online profile.

Currently, the WCG requires that suppliers be registered on both the CSD and the WCSD in order to do business with any WCG institution. Although the National Treasury had rolled-out the CSD, the WCSD was kept for the purposes of housing governance documentation i.e. WCBD 4, tax clearance certification and the WCBD 6.1 and BBBEE certification/ affidavits as required in the

procurement process. These documents are valid for one year which aims to streamline the procurement processes within the WCG.

As from 1 October 2019, the WCG is excited to inform you about the Supplier Evidence Bank (SEB) that will be introduced, which will replace the WCSD. The SEB will house governance documentation that will be used as evidence in the procurement process. The information that will be housed on the SEB is currently not housed on the CSD.

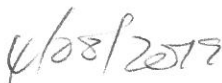
With the above said, the WCG is in the process of migrating the WCSD information of duly registered suppliers from the WCSD to the SEB.

Please be advised that our services will continue as per normal. Suppliers are advised to promptly update its information on the WCSD if any documentation has or will expire shortly.

Thanking you in advance.  
Regards

Approved/ Not approved

  
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**Tasheem Rakiep**  
**Acting Director**  
**PG: SCM**

  
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**DATE**