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Reference number: RCS/C.6

Private Bag X9165 CAPE TOWN 8000

# TREASURY CIRCULAR NO. 19/2019

THE PREMIER

THE PREMIER		
THE MINISTER OF ECONOMIC OPPO THE MINISTER OF COMMUNITY SAFE THE MINISTER OF CULTURAL AFFAIR THE MINISTER OF EDUCATION THE MINISTER OF FINANCE THE MINISTER OF HEALTH THE MINISTER OF HUMAN SETTLEMEN THE MINISTER OF LOCAL GOVERNM THE MINISTER OF SOCIAL DEVELOP/ THE MINISTER OF TRANSPORT AND F	ETY S AND SPORT NTS MENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING MENT	For information
THE SPEAKER: PROVINCIAL PARLIA THE DEPUTY SPEAKER: PROVINCIAL		(
THE EXECUTIVE AUTHORITY: WESTER THE EXECUTIVE AUTHORITY: WESTER THE EXECUTIVE AUTHORITY: WESTER THE EXECUTIVE AUTHORITY: SALDA THE EXECUTIVE AUTHORITY: WESTER THE EXECUTIVE AUTHORITY: WESTER THE EXECUTIVE AUTHORITY: WESTER THE EXECUTIVE AUTHORITY: CASIDI	RN CAPE GAMBLING AND RACING BOARD (MINISTER IH MEYER) RN CAPE NATURE CONSERVATION BOARD (MINISTER A BREDELL) RN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MINISTER B SCHÄFER) NHA BAY IDZ LICENCING COMPANY (MINISTER B SCHÄFER) RN CAPE CULTURAL COMMISSION (MINISTER A MARAIS) RN CAPE LANGUAGE COMMITTEE (MINISTER A MARAIS) RN CAPE HERITAGE (MINISTER A MARAIS)	
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	<ul><li>12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)</li><li>13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)</li></ul>	
	14: LOCAL GOVERNMENT (MR G PAULSE)	
THE CHIEF FINANCIAL OFFICER: VC THE CHIEF FINANCIAL OFFICER: VC	DTE 1: PREMIER (MR D BASSON)	
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	DTE 10: TRANSPORT AND PUBLIC WORKS (ADV. C SMITH) DTE 11: AGRICULTURE (MR F HUYSAMER)	
	TE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)	
	DTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)	
THE CHIEF FINANCIAL OFFICER: VC	DTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)	

THE ACCOUNTING AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MR D LAKAY) THE ACCOUNTING AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD (PROF. G MANEVELDT) THE ACCOUNTING AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR B FIGAJI) THE ACCOUNTING AUTHORITY: SALDANHA BAY IDZ LICENCING COMPANY (DR J STEGMANN) THE ACCOUNTING AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI) THE ACCOUNTING AUTHORITY: WESTERN CAPE LANGUAGE COMMITTEE (MS J MOLELEKI) THE ACCOUNTING AUTHORITY: WESTERN CAPE HERITAGE (MR M DLAMUKA) THE ACCOUNTING AUTHORITY: CASIDRA (MR A MOOS) THE ACCOUNTING AUTHORITY: WESTERN CAPE LIQUOR AUTHORITY (ADV. T SIDAKI) THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR P ABRAHAMS) THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (DR R OMAR) THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR T HARRIS) THE CHIEF EXECUTIVE OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MS K BEUKES) (ACTING) THE CHIEF EXECUTIVE OFFICER: CASIDRA (MR A SEYMOUR) THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LIQUOR AUTHORITY (DR L MDUNYELWA) THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MS Z SIWA) THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MR M BHAYAT) THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MS K ZAMA) THE CHIEF FINANCIAL OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR H BONESCHANS) THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS) THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS B RUTGERS) THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE (MS B RUTGERS) THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL) THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR AUTHORITY (MS M VOS) (ACTING) THE DIRECTOR: GOVERNMENT MOTOR TRANSPORT (MR R WIGGILL) THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR Z HOOSAIN) THE DEPUTY DIRECTOR-GENERAL: FISCAL AND ECONOMIC SERVICES (MR H MALILA) THE DEPUTY DIRECTOR-GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MR IG SMITH) (ACTING) THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (VACANT) THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS JD GANTANA) THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (MR M SIGABI) (ACTING) THE CHIEF DIRECTOR: ASSET MANAGEMENT (MS N EBRAHIM) (ACTING) THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN) THE CHIEF FINANCIAL OFFICER (MS A SMIT) THE HEAD: OFFICE OF THE FINANCE MINISTRY (ADV. E PRETORIUS) THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR) THE DIRECTOR: FINANCIAL GOVERNANCE (MS M VAN NIEKERK) THE DIRECTOR: FISCAL POLICY (DR N NLEYA) THE DIRECTOR: INFRASTRUCTURE (MR K LANGENHOVEN) THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (MR L BRINDERS) THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR M BOOYSEN) THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (VACANT) THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI) THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN) THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY) THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS RH SLINGER) THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK) THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS T RAKIEP) (ACTING) THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS JA HENDRICKS) (ACTING) THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A MAZOMBA) THE PROVINCIAL AUDITOR MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT

THE DEPUTY DIRECTOR-GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

## FINAL INFRASTRUCTURE CALENDAR: 2019/20

#### PURPOSE

1. The purpose of the **final** Infrastructure Calendar 2019/20 is to **inform** all Accounting Officers, Chief Executive Officers and Infrastructure Managers of the infrastructure related deliverables and associated activities as required by, amongst other, the Division of Revenue Act, 2019 (DoRA 2019); the Government Immovable Asset Management Act (GIAMA) Act 19 of 2007, the Western Cape Infrastructure Delivery Management System (WCIDMS) and the Standard for Infrastructure Procurement and Delivery Management System (SIPDM).

## BACKGROUND/DISCUSSION

- 2. A proven foundation for good governance is to conform and to comply with all applicable laws and regulations.
- 3. One of the challenges facing infrastructure officials is to keep abreast of all the infrastructure deliverables and the related prescribed due dates. The 2019/20 final Infrastructure Calendar (Annexure A) builds on provincial efforts to support improving compliance to statutory prescripts, as well as the institutionalisation of the WCIDMS and SIPDM.

### **ACTIONS REQUIRED**

4. It would be appreciated if these requirements are brought to the attention of all staff involved in the planning and delivery of public infrastructure as well as the formulation of departmental and entity plans and budgets for the 2019 MTEF.

If you have any enquiries on the content of this circular, you are welcome to contact the officials below:

Mr Reggie Daniels, telephone (021) 483 3803 Email: <u>Reginald.Daniels@westerncape.gov.za</u>

Or

Miss Ninah Hendricks, telephone (021) 483 6770 Email: <u>Ninah.Hendricks@westerncape.gov.za</u>

#### Or

Miss Mornique Cloete, telephone (021) 483 0016 Email: <u>Gwuineth.Cloete@westerncape.gov.za</u>

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MR NB LANGENHOVEN DIRECTOR: INFRASTRUCTURE DATE: 21 May 2019

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#### ANNEXURE A

#### INFRASTRUCTURE CALENDAR : DORA AND PERFORMANCE-BASED INCENTIVE GRANT REQUIREMENTS FOR 2019/20 FINANCIAL YEAR

	DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES		12345	12345	12345	12345	1 2 3 4 5	12345	12345	12345	1 2 3 4 5	1 2 3 4 5	12345	12345
Submission of first draft 2018/19 Infrastructure End of Year (EoY) Evaluation Reports (Departments of Health; Education; Social Development; Transport and Public Works; Human Settlements and CapeNature) to Provincial Treasury	Draft EoY		24-May										
Provincial Treasury to provide feedback to Departments													
Submission of final 2018/19 Infrastructure End of Year (EoY) Evaluation Reports by the Departments of Health; Education; Social Development; Transport and Public Works; Human Settlements and CapeNature and WCGPT assessment reports to National Departments and submission by Provincial Treasury to National Treasury	Final EoY		31-Мау										
Provincial Treasury to note changes/improvements													
Departments to submit first draft User Asset Management Plans (UAMPs) / Infrastructure Plans for (2020/21), hard copy and electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury. NB Copy to be submitted to Transport and Public Works as Custodian	Draft U-AMP/ Infrastructure Plan			20-Jun									
Provincial Treasury to provide feedback to Departments													
Submission of updated draft User Asset Management Plan (UAMP) (2020/21), electronic copy, inclusive of initial list of prioritised projects + their respective assessment reports of Departments of Education and Health to National Departments and submission by Provincial Treasury to National Treasury. NB: Copy to be submitted to Transport and Public Works				28-Jun									
Provincial Treasury to note changes/improvements													

	DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES		12345	12345	1 2 3 4 5	12345	12345	1 2 3 4 5	12345	1 2 3 4 5	12345	1 2 3 4 5	1 2 3 4 5	12345
The Departments of Transport and Public Works and Human Settlements, as custodians to submit a signed hard copy/electronic copy of draft Custodian User Asset Management Plan (C-AMP) (2020/21), inclusive of initial list of prioritised projects to Provincial Treasury and User Departments.	Draft C-AMP						26-Sep						
Provincial Treasury to provide feedback to Custodian													
Department of Health to submit the first draft 2020/21 Infrastructure Programme Management Plan (IPMP), together with Construction Procurement Strategy (CPS), hard copy and electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury.	IPMP					23-Aug							
Provincial Treasury to provide feedback													
Department of Education to submit draft 2020/21 Infrastructure Programme Management Plan (IPMP), together with Construction Procurement Strategy (CPS), hard copy and electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury.	IPMP					23-Aug							
Provincial Treasury to provide feedback													
Department of Health to submit their updated 2020/21 Infrastructure Programme Management Plan (IPMP), together with Construction Procurement Strategy (CPS), hard copy and electronic copy, inclusive of initial list of prioritised projects to National Department and Provincial Treasury. Provincial Treasury to submit IPMP and assessment reports to National TreasuryI. NB: Copy to be submitted to Transport and Public Works (Health)	IPMP					30-Aug							
Provincial Treasury to note changes/improvements													

	DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	12345	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	12345
Department of Education to submit updated 2020/21 Infrastructure Programme Management Plans (IPMP), together with Construction Procurement Strategy (CPS), hard copy and electronic copy, inclusive of initial list of prioritised projects to National Department and Provincial Treasury. Provincial Treasury to submit IPMP and assessment reports to National Treasury. NB Copy to be submitted to Transport and Public Works (Education)	IPMP					30-Aug							
Provincial Treasury to note changes/improvements													
The Departments of Transport and Public Works and Human Settlements, as custodians, to submit an updated signed hard copy/electronic copy of final Custodian User Asset Management Plan (C-AMP) (2020/21), inclusive of final list of prioritised projects to Provincial Treasury and User Departments.													20-Mar
Provincial Treasury to note changes/improvements													
Submission of first draft Roads Asset Management Plan (R-AMP) (2020/21), electronic copy, inclusive of initial list of prioritised projects to Provincial Treasury	Draft R-AMP						20-Sep						
Provincial Treasury to provide feedback													
Department of Transport and Public Works to submit Roads Asset Management Plan (R-AMP) (2020/21), electronic copy, inclusive of initial list of prioritised projects and assessment report of Provincial Treasury to National Department of Transport.	Draft R-AMP						27-Sep						
Provincial Treasury to note changes/improvements													

	DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	12345
Departments of Education and Health to submit list (in MS Excel) of approved Strategic Briefs (IGS Stage 3) and Concept Reports (IGS Stage 4) of projects envisaged to be at IGS Stage 5 and beyond in the 2020 MTEF to Provincial Treasury (Education and Health).	Excel list of Strategic Briefs and/ or selected approved Concept Reports.					22-Aug							
Provincial Treasury to provide feedback to Department													
Departments of Education and Health to submit list (in MS Excel) of approved Strategic Briefs (IGS Stage 3) and Concept Reports (IGS Stage 4) of projects envisaged to be at IGS Stage 5 and beyond in the 2020 MTEF to Provincial Treasury and submission by Provincial Treasury to National Treasury.	Excel list of Strategic Briefs and/ or selected approved Concept Reports.					30- Aug							
Provincial Treasury to note changes/improvements													
Joint Moderation Process of provincial and national assessments; in relatio to PIG deliverables							27-Sep						
Provincial Infrastructure Review and Combined Moderation of PIG deliverables													
Inform Health and Education on the outcome of the 2019 MTEF assessment process on the Infrastructure Performance-Based Incentive Grant										06-Dec			
Department of Transport and Public Works to submit final R-AMP (2020/21), hard copy and electronic copy, inclusive of final list of prioritised projects and assessment report to Provincial Treasury	Final R-AMP												20-Mar
Provincial Treasury to note changes/improvements													
Department of Transport and Public Works to submit final R-AMP (2020/21), hard copy and electronic copy, inclusive of final list of prioritised projects to Provincial Treasury and National Department. Provincial Treasury to submit assessment and R-AMP to National Treasury.	Final R-AMP												27-Mar

	DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES		1 2 3 4 5	1 2 3 4 5	12345	1 2 3 4 5	1 2 3 4 5	12345	1 2 3 4 5	12345	12345	1 2 3 4 5	12345	12345
Provincial Treasury to note changes/improvements													
Submission of final U-AMP (2020/21), hard copy and electronic copy, inclusive of final list of prioritised projects by Departments of Education, Health to Provincial Treasury.	Final U-AMP												03-Mar
Provincial Treasury to note changes/improvements													
Submission of final U-AMP (2020/21), hard copy and electronic copy, inclusive of final list of prioritised projects and assessment reports by Departments of Education, Health to Provincial Treasury and National Departments and submission by Provincial Treasury to National Treasury.	Final U-AMP												05-Mar
Provincial Treasury to note changes/improvements													
Submission of first draft planning IRM (planning IRM data file - 2020 MTEF) of Education; Health; Social Development; Human Settlements (project list); CapeNature; Public Works and Roads to Provincial	Draft Planning IRM												
Provincial Treasury to provide feedback to Department													
Submission of <u>generated monthly</u> <u>Web-based IRM (2019/20 MTEF)</u> by sector departments (Education; Health; Public Works; Roads; CapeNature; Social Development; Human Settlements - DoRA expenditure reports) to reflect infrastructure expenditure & projects cash flows to Provincial Treasury and Education and Health to National Departments	IRM		15-May	14-Jun		15-Aug	13-Sep		15-Nov	13-Dec		14-Feb	13-Mar
Provincial Treasury to provide feedback to Department													
Submission of <u>approved monthly Web</u> based IRM (2019 MTEF) by sector departments (Education; Health; Public Works; Roads; CapeNature; Social Development; Human Settlements - DoRA expenditure reports) to reflect infrastructure expenditure & projects cash flows to Provincial Treasury and to relevant National Department	IRM	15-Apr	22-May	21-Jun	1 <i>5-</i> Jul	22-Aug	20-Sep	15-Oct	22-Nov	13-Dec	15-Jan	21-Feb	20-Mar

	DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Provincial Treasury to note changes/improvements													
Verification of <u>quarterly report</u> on the monthly Web-based IRM (2019 MTEF), by sector departments (Education; Health; Public Works; Roads; CapeNature; Social Development; Human Settlements - DoRA expenditure reports) to reflect infrastructure expenditure & projects cash flows to relevant National Department and Provincial Treasury.	IRM	18-Apr			22-Jul			22-Oct			22-Jan		
Provincial Treasury to note changes/improvements													
Upload and approval of quarterly report (15 days after each quarter) on the monthly Web-Based IRM, on filling of posts on the approved establishments for Infrastructure Units of Education and Health; to Provincial Treasury and to National Treasury and National Department	HR Reports	17-Apr			17-Jul			17-Oct			17-Jan		
Provincial Treasury to provide feedback to Department													
Department of Transport and Public Works to submit first draft Infrastructure Programme Implementation Plan (IPIP) (in response to 2020 MTEF IPMP) and relating to main budget allocation to client departments (Education; Health) and copy to Provincial Treasury.	IPIP						27-Sep						
Provincial Treasury to provide feedback to Department													
Department of Health and Education to submit revised <b>2020/21</b> Infrastructure Programme Management Plan (IPMP), (in response to IPIP and adjustment estimates) together with Construction Procurement Strategy (CPS), hard copy and electronic copy, inclusive of updated list of prioritised projects to Provincial Treasury.	IPMP										14-Jan		
Provincial Treasury to provide feedback to Department													

	DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES		12345	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	12345	12345	12345	12345	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	12345
Department of Transport to submit updated second draft Infrastructure Programme Implementation Plan - IPIP (in response to IPMP for 2020 MTEF) to client departments (Education; Health) and copy to Provincial Treasury	IPIP										17-Jan		
Provincial Treasury to provide feedback to Department													
Department of Transport and Public Works to submit final Infrastructure Programme Implementation Plan - IPIP to client departments (Education; Health) and copy to Provincial Treasury (to be verified against final B5 Schedules)	IPIP												13-Mar
Provincial Treasury to verify alignment													
Submission of final infrastructure Programme Management Plan - IPMP & CPS (2019 MTEF) by client departments (Education; Health) to National Departments, WCGTPW and Provincial Treasury. Provincial Treasury to submit to National Treasury.												17-Feb	
Provincial Treasury to verify alignment													
Annual <b>Review of Service Delivery</b> <b>Agreements</b> between Client Departments and respective Implementing Agents (IAs) and submit copy of signed SDA to Provincial Treasury	SDA												20-Mar
Provincial Treasury to note the sign off of the final review													
Submission of signed-off 2020/21 Annual Implementation plan (AIP) with organisational structure of Infrastructure Unit to National Department of Health by Provincial Department and copy to Provincial Treasury. Provincial Treasury to submit to National Treasury.	AIP												06-Mar
Provincial Treasury to note compliance													

	DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
DELIVERABLES		1 2 3 4 5	1 2 3 4 5	12345	12345	1 2 3 4 5	12345	12345	12345	1 2 3 4 5	12345	12345	12345
Submission of <b>first draft 2020/21</b> Business Plan of Human Settlements (Human Settlements Development Grant) including project list with monthly cash flow projections to Provincial Treasury.	Draft Business Plan					23-Aug							
Provincial Treasury to provide feedback to Department													
Submission of <b>first draft 2020/21</b> Business Plan of Human Settlements (Human Settlements Development Grant) including project list with monthly cash flow projections to National Department of Human Settlements and National Treasury	Draft Business Plan					30-Aug							
Provincial Treasury to note changes/improvements Provincial Treasury to provide feedback to Department													
Submission of <b>final 2020/21</b> Business Plan (IPMP) of Human Settlements (Human Settlements Development Grant) including project list with monthly cash flow projections to Provincial Treasury	Final Business Plan											03-Feb	
Provincial Treasury to provide feedback to Department													
Submission of <b>final 2020/21</b> Business Plan (IPMP) of Human Settlements (Human Settlements Development Grant) including project list with monthly cash flow projections to National Department	Final Business Plan											07-Feb	
Provincial Treasury to note compliance													
Submission of <b>final 2020/21</b> Business Plan (IPMP) of Human Settlements (Human Settlements Development Grant) including project list with monthly cash flow projections to National Treasury.	Final Business Plan											28-Feb	

		DOCUMENT	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	DELIVERABLES		1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	12345
B U D G	* MTEC 1 Hearings with departments								October October					
0	Dates of activities to be performed by PT Infrastructure Unit pertaining to MTEC							x						
	*MTEC 2 Hearings with departments											24-Jan 23-Jan		
	Activities to be performed by PT Infrastructure Unit											ххх		
	* Infrastructure mini MTEC						x	хх				24-Jan		
	Activities to be performed by PT Infrastructure Unit											x		

\* Dates are subject to change as Budget Circulars.