



Reference number: RCS/C.6

Private Bag X9165
CAPE TOWN
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TREASURY CIRCULAR NO. 14/2022

THE PREMIER

THE MINISTER OF AGRICULTURE

THE MINISTER OF POLICE OVERSIGHT AND COMMUNITY SAFETY

THE MINISTER OF CULTURAL AFFAIRS AND SPORT

THE MINISTER OF EDUCATION

THE MINISTER OF FINANCE AND ECONOMIC OPPORTUNITIES

THE MINISTER OF HEALTH AND WELLNESS

THE MINISTER OF INFRASTRUCTURE

THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

THE MINISTER OF MOBILITY

THE MINISTER OF SOCIAL DEVELOPMENT

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

THE EXECUTIVE AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD (MINISTER A BREDELL)

THE EXECUTIVE AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: SALDANHA BAY IDZ LICENCING COMPANY (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: WESTERN CAPE LANGUAGE COMMITTEE (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: WESTERN CAPE HERITAGE (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: CASIDRA (MINISTER IH MEYER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE LIQUOR AUTHORITY (MINISTER A MARAIS) (ACTING)

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (DR H MALILA)

THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R ADAMS)

THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MR D SAVAGE)

THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (ADV. Y PILLAY)

THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MR B WALTERS)

THE ACCOUNTING OFFICER: VOTE 6: HEALTH AND WELLNESS (DR K CLOETE)

THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (DR R MACDONALD)

THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MS P MAYISELA)

THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR G GERBER)

THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MS J GOOCH)

THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (DR M SEBOPETSA)

THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR V DUBE)

THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR G REDMAN)

THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR G PAULSE)

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THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS N PETERSEN)

THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MS A SMIT)

THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)

THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)

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THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET)

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THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (ADV. C SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)

THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)

For information

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 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR T NTSHINGILA)
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR I TSIE)
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 THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)
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 MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
 THE DEPUTY DIRECTOR-GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

DECOMMISSIONING OF NATIONAL TREASURY'S CONTRACT REGISTRATION APPLICATION (CRA)

1. PURPOSE

1.1 The purpose of this circular is to:

- a. disseminate the attached communique received from National Treasury (hereto attached as Annexure A) informing accounting officers and accounting authorities of the decommissioning of the National Treasury's Contract Registration Application (CRA) system and the implemented Contract Management functionality on the SA GOV Portal (previous e-Tender Portal) as well as the provincial stance in terms of the SA GOV Portal;

- b. repeal paragraph 11.1.2 (a)(iii) in the Provincial Treasury Instructions (PTI's) issued in 2019 in respect of capturing awarded contracts above R100 000 on the CRA system.

2. BACKGROUND

- 2.1 On 03 February 2012, the National Treasury (NT) issued a letter to all provinces to request users to register onto the CRA (at that time it was previously known as the Procurement Contract Information (PCI) system). The letter further indicated that the system which was used for reporting purposes had been amended to be consistent with the requirements of the then revised Preferential Procurement Regulations, 2011 which came into effect on 7 December 2011.
- 2.2 On 7 April 2015, the NT introduced a web application in the form of an e-Tender portal where all bids had to be advertised and awards published. This requirement was issued via NT Instruction No. 1 of 2015/16 and disseminated to accounting officers and accounting authorities via PT Circular 28 of 2015. As per the NT, this application was aimed at ensuring that all potential service providers have easy access to advertised bids as well as awards and would provide opportunity for them to supply goods and services.
- 2.3 The NT e-Tender portal, being the secondary advertising medium to the Government Tender Bulletin has been reported to be offline as communicated to provinces by NT via email on 5 March 2021 and institutions were requested to utilise alternative media to advertise bid invitations, bid cancellations and awards.
- 2.4 The Provincial Treasury (PT) issued a supplementary circular to Treasury Circular 05 of 2021 communicating that the e-Tender portal and Government Printing works (GPW) is offline, and institutions were advised to utilise its own institutional websites or where deemed necessary any other means available until such time that the Government Printing Works (GPW) and the e-Tender portal is able to publish bid advertisements, cancellations and bid awards.
- 2.5 The PT had in the interim established a mechanism that mirrors the GPW process utilised by state institutions to advertise bid adverts, cancellations and awards on the Western Cape Government (WCG) tender website to streamline the process within the WCG enabling suppliers to access opportunities in one space.
- 2.6 NT subsequently introduced the newly developed SAGOV Tender Portal to organs of state which went live on 12 July 2021, and it was indicated in a meeting between the PT and NT that the implementation date would be 1 August 2021, however NT had agreed to re-look at the implementation date. No Instruction Note was issued by NT to date to enforce the requirements, noting that there are provinces and municipalities utilising the portal already.
- 2.7 On 9 February 2022, the NT communicated to all organs of state via email that the contract management functionality was launched on the e-Tender portal (or SA Gov Portal used interchangeably by the NT) and that such functionality replaces the CRA.
- 2.8 It must be noted that the PT has identified the risk of duplicated effort in respect of the provinces automated procurement planning toolkit and the NT's SA GOV Portal and hence the PT is in ongoing discussion with the NT to develop an interface between the two systems so as to avoid duplication from a procurement planning and contract management perspective. It must however be noted that once the publication of adverts becomes compulsory on the NT's portal that the normal capturing requirements would apply to departments and public entities. The presentation made to NT and the resolutions of all meetings held with the NT is attached hereto marked Annexure B for ease of reference.

3. UTILISATION OF THE NEW SAGOV TENDER PORTAL

- 3.1 Departments and public entities are required to note that the NT has to date not issued an instruction note governing the said portal. It is therefore not a compulsory requirement for bid advertisements, cancellations and awards to be published on the NT's portal up until such time that NT retracts the interim measure Instruction Note as it relates to the advertising of bids and awards. To ensure standardisation and consistency within the province the interim measures communicated via Treasury Circular 10 of 2021 remains applicable.
- 3.2 The PT noticed that departments and public entities are not completing the WCG website publication template (excel document) correctly in respect of how dates are being captured on the document. This necessitated the PT to revise the template and amend the date format to eliminate incorrect dates being captured (revised template hereto attached Annexure C).

4. CONTRACT MANAGEMENT FUNCTIONALITY ON THE PORTAL

- 4.1 The Office of the Chief Procurement Officer (OCPO) has launched the Contract Management Functionality on the portal. This functionality replaces the CRA which is a system in which Organs of State were required to capture all awards above R100 000. The implementation of the Contract Management module on portal stems from the development and implementation of the Contracts Management Framework by the NT that aims to guide organs of state with the management of contracts in an effort to strengthen governance and compliance particularly in a manner in which government contracts are managed.
- 4.2 As indicated above, the PT is in discussion with the NT to create an interface between the automated procurement planning toolkit and the NT portal. It must be noted that the development of the contract management functionality on the automated procurement planning toolkit is planned for the 2022/23 financial year. The PT will thus ensure that the NT requirements are catered for on the toolkit so as to enable the interface.
- 4.3 The contract management functionality on the NT's portal is currently active and available to all departments and public entities for utilisation, however it must be noted that the usage of the contract management functionality will not be mandatory until National Treasury issues an SCM Instruction in this regard and up until such time that the NT and PT has developed the interface as agreed with the National Treasury.
- 4.4 The PT is in the process of doing an analysis on the portal in terms of the contract management functionality versus current provincial policy and prescripts and will advise departments and public entities accordingly.

5. AMENDMENTS TO PROVINCIAL TREASURY INSTRUCTIONS, 2019

- 5.1 Paragraph 11.1.2 (a)(iii) in the PTI's, 2019 are herewith repealed by Annexure D (page 42 of the PTI's, 2019 with the amendments attached as Annexure D).

6. REQUEST

- 6.1 Accounting officers and accounting authorities must note the content of this Provincial Treasury Circular and communicate the requirements to officials under their control and responsible for the functions depicted in this Circular.

6.2 Accounting officers and accounting authorities must note that:

a) *Treasury Circular 8 of 2012 is repealed.*

b) *The WCG website publication template issued via PT Circular 10 of 2021 is replaced with revised WCG website publication template issued via this Circular.*

7. ENQUIRIES

7.1 All enquiries in respect of this circular or any other enquiries in respect of procurement must be directed to: SupplyChainManagement.HDPFMA@westerncape.gov.za

NADIA EBRAHIM

DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT

DATE: 16 May 2022