

Reference number: RCS/C.6

Private Bag X9165  
CAPE TOWN  
8000

## TREASURY CIRCULAR NO. 10/2020

THE PREMIER

THE MINISTER OF AGRICULTURE

THE MINISTER OF COMMUNITY SAFETY

THE MINISTER OF CULTURAL AFFAIRS AND SPORT

THE MINISTER OF EDUCATION

THE MINISTER OF FINANCE AND ECONOMIC OPPORTUNITIES

THE MINISTER OF HEALTH

THE MINISTER OF HUMAN SETTLEMENTS

THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

THE MINISTER OF SOCIAL DEVELOPMENT

THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

THE EXECUTIVE AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD (MINISTER A BREDELL)

THE EXECUTIVE AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: SALDANHA BAY IDZ LICENCING COMPANY (MINISTER D MAYNIER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: WESTERN CAPE LANGUAGE COMMITTEE (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: WESTERN CAPE HERITAGE (MINISTER A MARAIS)

THE EXECUTIVE AUTHORITY: CASIDRA (MINISTER IH MEYER)

THE EXECUTIVE AUTHORITY: WESTERN CAPE LIQUOR AUTHORITY (MINISTER A FRITZ)

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (MR H MALILA)

THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R ADAMS)

THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MR D SAVAGE)

THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (MR G MORRIS)

THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MR BK SCHREUDER)

THE ACCOUNTING OFFICER: VOTE 6: HEALTH (DR B ENGELBRECHT)

THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (DR R MACDONALD)

THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MS J SAMSON)

THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR P VAN ZYL)

THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MS J GOOCH)

THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)

THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)

THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)

THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (MR G PAULSE)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR D BASSON)

THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS N PETERSEN)

THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MS A SMIT)

THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)

THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)

THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR S KAYE)

THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET)

THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MS O SAMUELS)

THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (ADV. C SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)

THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MS B SEWLALL-SINGH)

For information

THE ACCOUNTING AUTHORITY: WESTERN CAPE GAMBLING AND RACING BOARD (MR D LAKAY)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE NATURE CONSERVATION BOARD (PROF. G MANEVELDT)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR B FIGAJI)  
 THE ACCOUNTING AUTHORITY: SALDANHA BAY IDZ LICENCING COMPANY (DR J STEGMANN)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE LANGUAGE COMMITTEE (MS J MOLELEKI)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE HERITAGE (MR M DLAMUKA)  
 THE ACCOUNTING AUTHORITY: CASIDRA (MR A MOOS)  
 THE ACCOUNTING AUTHORITY: WESTERN CAPE LIQUOR AUTHORITY (ADV. T SIDAKI)  
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR P ABRAHAMS)  
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (DR R OMAR)  
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR T HARRIS)  
 THE CHIEF EXECUTIVE OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MS K BEUKES)  
 THE CHIEF EXECUTIVE OFFICER: CASIDRA (MR A SEYMOUR)  
 THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LIQUOR AUTHORITY (DR L MDUNYELWA)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MS Z SIWA)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MR M BHAYAT)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MS K ZAMA)  
 THE CHIEF FINANCIAL OFFICER: SALDANHA BAY IDZ LICENCING COMPANY (MR H BONESCHANS)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMITTEE (MS B RUTGERS)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE (MS B RUTGERS)  
 THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL)  
 THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR AUTHORITY (MS M VOS) (ACTING)  
 THE DIRECTOR: GOVERNMENT MOTOR TRANSPORT (MR R WIGGILL)  
 THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR D SAVAGE)  
 THE DEPUTY DIRECTOR-GENERAL: FISCAL AND ECONOMIC SERVICES (MS J GANTANA) (ACTING)  
 THE DEPUTY DIRECTOR-GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MR IG SMITH) (ACTING)  
 THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (MR A PHILLIPS)  
 THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS A PICK) (ACTING)  
 THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (VACANT)  
 THE CHIEF DIRECTOR: ASSET MANAGEMENT (MS N EBRAHIM) (ACTING)  
 THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN)  
 THE CHIEF FINANCIAL OFFICER (MS A SMIT)  
 THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS C GREEN)  
 THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR P PIENAAR)  
 THE DIRECTOR: FINANCIAL GOVERNANCE (MS M VAN NIEKERK)  
 THE DIRECTOR: FISCAL POLICY (DR N NLEYA)  
 THE DIRECTOR: INFRASTRUCTURE (MR K LANGENHOVEN)  
 THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (VACANT)  
 THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR M BOOYSEN)  
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR C MAPEYI)  
 THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI)  
 THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (VACANT)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS R SLINGER)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK) (PRO TEM)  
 THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS T RAKIEP) (ACTING)  
 THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS N ISMAIL)  
 THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A MAZOMBA)  
 THE PROVINCIAL AUDITOR  
 MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT  
 THE DEPUTY DIRECTOR-GENERAL: CORPORATE ASSURANCE, DEPARTMENT OF THE PREMIER (MS H ROBSON)

## CASH FLOW FINANCIAL YEAR-END PROCESS 2019/20

### 1. PURPOSE

- 1.1 To inform and update all departments of the financial year-end (month of March 2020) cash management developments for the 2019/20 financial year and the impact of the COVID-19 pandemic to business continuity.

### 2. BAS PAYMENT RELEASES 2019/20

- 2.1 It must be noted that the scheduled remaining BAS manual payment release dates (20 March and 31 March 2020) will remain in force.

- 2.2 Written requests from a number of departments for additional BAS payment releases have been scheduled for 26 March 2020 with the following conditions:
- 2.2.1 Departments are required to submit and disclose in writing their available cash position as at 26 March 2020. This provision ensures accountability and that departments do not exceed their available cash.
- 2.2.2 Departments are also required to provide the Rand value of the BAS release for 26 March 2020.
- 2.2.3 This information as requested, needs to reach the Cash Management Office by 12H00 at the following email address: [wcpvincial.revenuefund@westerncape.gov.za](mailto:wcpvincial.revenuefund@westerncape.gov.za).

### 3. DAILY CASH FLOW SUBMISSION

- 3.1 Regardless of the impact of the COVID-19 on operations, all departments are required to submit their daily cash flow requirements to the Cash Management Office in Provincial Treasury by 09H30 on a daily basis.
- 3.2 The transfer schedule and cash position will be communicated to all departments on a regular basis in accordance with cash inflows and outflows.
- 3.3 Please find attached the cash position of the Province by Vote as of 19 March 2020 after taking into account Persal commitments. It highlights cash funding to Votes of R63 965 866 643.29 out of a budget of R68 011 589 000.00. The cash available from budget is R 3522 433 535.45 representing 5.18 percent.
- 3.4 Given the current cash balance available, departments are encouraged to reprioritize existing available funding to deal with **COVID-19**.
- 3.5 Any reprioritization will be subject to section 43 of the Public Finance Management Act, 1999 (PFMA).

### 4. BANKING SERVICES

- 4.1 To ensure business continuity during the period of the COVID-19 outbreak, Provincial Treasury has activated its Business Continuity Plan to ensure that the functionality of the Cash Management Office is not affected adversely.
- 4.2 Normal banking services will continue, and all departments will have access to the official banking system up to and including 31 March 2020.



**DR NDODANA NLEYA**  
**DIRECTOR: FISCAL POLICY**  
**DATE: 20 March 2020**

**CASH POSITION OF DEPARTMENTS AS AT 19 MARCH 2020**

Votes	Budget 2019/20	Cash Funding as at 19/03/2020	Balance of Budget 2019/20	Persal Commitments	BAS Commitments 25/03/2020	Total Commitments	Shortfall in Revenue	Cash Available as at 19/03/2020	Percentage Cash Available from Budget
Vote 1: Premier	1,582,788,000.00	1,447,776,398.32	135,011,601.68	3,747,379.23		3,747,379.23	-	131,264,222.45	8.29%
Vote 2: Provincial Parliament	203,614,000.00	193,000,000.00	10,614,000.00	-		-	-	10,614,000.00	5.21%
Vote 3: Provincial Treasury	338,009,000.00	300,470,000.00	37,539,000.00	1,990,497.56		1,990,497.56	-	35,548,502.44	10.52%
Vote 4: Community Safety	471,332,000.00	437,520,000.00	33,812,000.00	1,477,128.32		1,477,128.32	225,544.83	32,109,326.85	6.81%
Vote 5: Education	23,650,023,000.00	22,395,010,000.00	1,255,013,000.00	232,307,099.78		232,307,099.78	-	1,022,705,900.22	4.32%
Vote 6: Health	24,852,039,000.00	23,363,140,000.00	1,488,899,000.00	248,304,772.32		248,304,772.32	-	1,240,594,227.68	4.99%
Vote 7: Social Development	2,464,379,000.00	2,356,540,000.00	107,839,000.00	9,920,214.52		9,920,214.52	-	97,918,785.48	3.97%
Vote 8: Human Settlements	2,684,121,000.00	2,557,961,573.32	126,159,426.68	2,966,907.00		2,966,907.00	-	123,192,519.68	4.59%
Vote 9: Environmental Affairs	634,759,000.00	606,810,000.00	27,949,000.00	1,772,603.66		1,772,603.66	-	26,176,396.34	4.12%
Vote 10: Transport and Public Works	8,557,588,000.00	7,943,590,000.00	613,998,000.00	13,395,689.88		13,395,689.88	-	600,602,310.12	7.02%
Vote 11: Agriculture	947,929,000.00	876,720,000.00	71,209,000.00	3,043,398.75		3,043,398.75	-	68,165,601.25	7.19%
Vote 12: Economic Development	511,263,000.00	446,548,671.65	64,714,328.35	1,232,829.24		1,232,829.24	-	63,481,499.11	12.42%
Vote 13: Cultural Affairs	794,450,000.00	744,600,000.00	49,850,000.00	1,731,340.93		1,731,340.93	-	48,118,659.07	6.06%
Vote 14: Local Government	319,295,000.00	296,180,000.00	23,115,000.00	1,173,415.24		1,173,415.24	-	21,941,584.76	6.87%
<b>Total</b>	<b>68,011,589,000.00</b>	<b>63,965,866,643.29</b>	<b>4,045,722,356.71</b>	<b>523,063,276.43</b>	<b>-</b>	<b>523,063,276.43</b>	<b>225,544.83</b>	<b>3,522,433,535.45</b>	