

Reference number: RCS/C.5

Private Bag X9165
CAPE TOWN
8000

TREASURY CIRCULAR MUN NO. 24/2019

THE MAYOR, CITY OF CAPE TOWN: MR D PLATO
THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR H CLEOPHAS
THE MAYOR, MATZIKAMA MUNICIPALITY: MR D JENNER
THE MAYOR, CEDERBERG MUNICIPALITY: MR W FARMER
THE MAYOR, BERGRIVIER MUNICIPALITY: MR R VAN ROOY
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR M KOEN
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: DR H VON SCHLICHT
THE MAYOR, WITZENBERG MUNICIPALITY: MR BC KLAASEN
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MR CJ POOLE
THE MAYOR, STELLENBOSCH MUNICIPALITY: ADV. G VAN DEVENTER
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS A STEYN
THE MAYOR, LANGEBERG MUNICIPALITY: MR HM JANSEN
THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR A FRANKEN
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MS CJM VOSLOO
THE MAYOR, OVERSTRAND MUNICIPALITY: MR D COETZEE
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR PJ SWART
THE MAYOR, SWELLEN DAM MUNICIPALITY: MR NG MYBURGH
THE MAYOR, GARDEN ROUTE DISTRICT MUNICIPALITY: MR M BOOYSEN
THE MAYOR, KANNALAND MUNICIPALITY: MS M BARRY
THE MAYOR, HESSEQUA MUNICIPALITY: MR G RIDDLES
THE MAYOR, MOSSEL BAY MUNICIPALITY: MR HJ LEVENDAL
THE MAYOR, GEORGE MUNICIPALITY: MR MG NAIK
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR CF SYLVESTER
THE MAYOR, BITOU MUNICIPALITY: MR MP LOBESE
THE MAYOR, KNYSNA MUNICIPALITY: MR M WILLEMSE
THE MAYOR, CENTRAL KAROO DISTRICT MUNICIPALITY: DR A RABIE
THE MAYOR, LAINGSBURG MUNICIPALITY: MR M GOUWS
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR G LOTTERING
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR N CONSTABLE
THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR L MBANDAZAYO
THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR D JOUBERT
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DP LUBBE
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR L VOLSCHENK
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV. H LINDE
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR H METTLER
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR H PRINS
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR J LEIBBRANDT
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MS G METTLER
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS
THE MUNICIPAL MANAGER, LANGEBERG MUNICIPALITY: MR SA MOKWENI
THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR D BERETTI
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR G MATTHYSE
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: MR C GROENEWALD
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR D O'NEILL
THE MUNICIPAL MANAGER, SWELLEN DAM MUNICIPALITY: MR A GROENEWALD
THE MUNICIPAL MANAGER, GARDEN ROUTE DISTRICT MUNICIPALITY: MR M STRATU
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR R BUTLER (ACTING)
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: ADV. MG GLIOME

THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR A PAULSE
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: ADV. L NGOOQO
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: DR S VATALA
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR S JOOSTE
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MS A VORSTER
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR K HAARHOFF
THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR K JACOBY
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT MUNICIPALITY: DR JCP TESSELAAR
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR G SEAS
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR E ALFRED
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR M WÜST
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR S VORSTER
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR M BOLTON
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT MUNICIPALITY: MS FA DU RAAN-GROENEWALD
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR A RAUBENHEIMER (ACTING)
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR J CARSTENS
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR K CAROLUS
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR R ONTONG
THE CHIEF FINANCIAL OFFICER, LANGEBERG MUNICIPALITY: MR B BROWN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT MUNICIPALITY: MR C HOFFMAN
THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR D LOUW
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MS S REYNEKE-NAUDÉ
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR H VAN BILJON
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MR H SCHLEBUSCH
THE CHIEF FINANCIAL OFFICER, GARDEN ROUTE DISTRICT MUNICIPALITY: MR JW DE JAGER
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR R BUTLER
THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MS HJ VILJOEN
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR DM ASMAL
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR L WALLACE (ACTING)
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR F LOTTER
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR V MKHEFA
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR M MEIMANI
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT MUNICIPALITY: MS U BAARTMAN
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J NEETHLING
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR CJ KYMDELL
THE HEAD OFFICIAL: PROVINCIAL TREASURY (MS J GANTANA) (ACTING)
THE DEPUTY DIRECTOR-GENERAL: FISCAL AND ECONOMIC SERVICES (PRO TEM) (MS J GANTANA)
THE DEPUTY DIRECTOR-GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MR IG SMITH) (ACTING)
THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (MS R SLINGER) (ACTING)
THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS A PICK) (ACTING)
THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (MR M SIGABI) (ACTING)
THE CHIEF DIRECTOR: ASSET MANAGEMENT (MS N EBRAHIM) (ACTING)
THE CHIEF DIRECTOR: FINANCIAL GOVERNANCE AND ACCOUNTING (MR A HARDIEN)
THE CHIEF FINANCIAL OFFICER (MS A SMIT)
THE HEAD: OFFICE OF THE FINANCE MINISTRY (MR M WILTER) (ACTING)
THE DIRECTOR: BUSINESS INFORMATION AND DATA MANAGEMENT (MR PP PIENAAR)
THE DIRECTOR: FINANCIAL GOVERNANCE (MS M VAN NIEKERK)
THE DIRECTOR: FISCAL POLICY (DR N NLEYA)
THE DIRECTOR: INFRASTRUCTURE (MR K LANGENHOVEN)
THE DIRECTOR: LOCAL GOVERNMENT ACCOUNTING (MR L BRINDERS)
THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR M BOOYSEN)
THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (VACANT)
THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO) (MR M SIGABI) (PRO TEM)
THE DIRECTOR: LOCAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MR R MOOLMAN)
THE DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING (MR A REDDY)
THE DIRECTOR: PROVINCIAL GOVERNMENT BUDGET OFFICE (MS T VAN DE RHEEDE) (ACTING)
THE DIRECTOR: PROVINCIAL GOVERNMENT FINANCE (EXPENDITURE MANAGEMENT) (MS A PICK) (PRO TEM)
THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS T RAKIEP) (ACTING)
THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS N ISMAIL)
THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A MAZOMBA)
THE PROVINCIAL AUDITOR
MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT
THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT
THE CHIEF DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS – NATIONAL TREASURY (MR J HATTINGH)
THE CHIEF DIRECTOR: MFMA IMPLEMENTATION – NATIONAL TREASURY (MR TV PILLAY)

REVENUE MANAGEMENT MASTER CLASS (RMMC): 17 AND 18 OCTOBER 2019

PURPOSE

1. This circular is to invite Municipal Councillors, Municipal Managers, Chief Financial Officers and Senior Municipal Managers to the 2019 Revenue Management Master Class hosted by WC Provincial Treasury and facilitated by the University of Stellenbosch (SPL - School of Public Leadership) on 17 and 18 October 2019.
2. The Master Class will improve revenue-raising capacity of municipalities to comprehensively deliver on their constitutional and other legislative mandates with the main focus on The Approach of Going forward with a Sustainable Perspective.
3. The WC MEC for Finance, representatives from National Treasury, South African Local Government Association, Auditor-General of South Africa, Cooperative Governance and Traditional Affairs and Department of Local Government will participate together with nominated municipalities to present and highlight effective and efficient transformation of revenue management processes and strategies towards financial endurance for municipal operations.

BACKGROUND

4. In relation to section 5(3) of the Municipal Finance Management Act (Act 56 of 2003) and the Provincial Strategic Plan (2014 to 2019), the Provincial Treasury: Chief Directorate Local Government Public Finance is mandated to provide support and training to the municipalities in the Western Cape as an endeavour to build financial management capabilities. In this regard the WC Provincial Treasury will hold its fifth master class.
5. The 2019 Revenue Management Master Class will give an opportunity where municipal leadership discuss, deliberate, educate, share intelligence and challenges around revenue management in municipalities.
6. The two day sessions intend to ensure that municipalities have all the elements supporting sustainability in place to improve efficiency in billing and collecting revenue that is due and payable, this will include panel discussions, deliberations and presentations which will include the following topics:
 - Effective data collection and data management;
 - Strengthening accountability;
 - Revenue enhancing best practices and initiatives;
 - Preparing and reshape local government to the influence of the Fourth Industrial Revolution and
 - Legal dispute consequences for municipalities.
7. Should municipalities wish to participate in presenting on topical issues, challenges or share best practices relating to Revenue Management, kindly contact the secretariat by 01 October 2019.

LOGISTICS

8. The details of the 2019 Revenue Management Master Class are as follows:

Date : 17 and 18 October 2019 (Thursday and Friday)

Venue : Arabella Hotel and Spa – Kleinmond

Arabella Country Estate

R44, Kleinmond

Hermanus

Time: 08:00 – 16:00 Day 1

08:00 – 14:00 Day 2

9. Kindly note that the Revenue Management Master Class is a registered short course and contributes to an NQF level 7 accreditation.
10. Each attendee is required to bring his/her own laptop to participate in the practical and online sessions.
11. The training costs are funded by the Provincial Treasury and do not include the travel and accommodation costs of delegates. Hence, each attendee is required to co-ordinate their own travel and accommodation arrangements.
12. Should prospective delegates wish to secure sleep-over accommodation at the facility, you may contact Marelize Claassen (Front desk – Arabella Hotel & Spa) at +27 28 284 0000 or arabellareservations@autographhotels.com.

REGISTRATION

13. The School of Public Leadership of Stellenbosch University will be making use of two sets of online registrations:
 - The first is the Stellenbosch University SUNLearn platform used to eventually combine participants' personal information, student registration and assessment information for issuing Stellenbosch University certificates of competence.
 - The second is a purpose-developed system of the School of Public Leadership for administration of the Municipal Minimum Competency Levels training programme. Due to Local Government Seta verification requirements related to issuing of their Statements of Results, it is at this stage unfortunately not possible to integrate the two systems, which means that participants unfortunately have to initially complete their personal details on both platforms (approximately seven minutes per platform), where after individual course registrations on both systems are very quick to do online.
14. Once the municipality has nominated officials to attend the training, further details will be provided to each nominee to register online.

CONFIRMATION/CORRESPONDENCE

15. Confirmation of attendance or apologies should reach Provincial Treasury by no later than **Friday, 4 October 2019**.

16. Please direct your communication to:

Attention : Bulelwa Nyandeni
Tel : 021 483 9194/6299
Fax : 021 483 4411/7356
Email : Bulelwa.Nyandeni@westerncape.gov.za

OR

Attention : Wafeeqah Mohamed
Tel : 021 483 8648/6299
Fax : 021 483 4411/7356
Email : Wafeeqah.Mohamed@westerncape.gov.za

Your co-operation in this regard will be appreciated.

A handwritten signature in black ink, appearing to read 'M Sigabi', is enclosed within a hand-drawn oval. A vertical line extends downwards from the bottom of the oval.

MR M SIGABI
DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP TWO)
DATE: 6 September 2019



WC PROVINCIAL TREASURY HOSTS

REVENUE MANAGEMENT MASTER CLASS 2019

INFORMATION STATEMENT

THE APPROACH OF GOING FORWARD – A SUSTAINABLE PERSPECTIVE

The Western Cape Provincial Treasury will be hosting its Annual Revenue Management Master Class (RMMC) on **17 and 18 OCTOBER 2019 - SAVE THE DATE**

In the past the RMMC delivered robust discussions, debated approaches and emphasised best practices to assist municipalities in remaining financially viable.

The 2019 RMMC is aimed at improving revenue-raising capacity of municipalities to comprehensively deliver on their constitutional and other legislative mandates the main focus will be on:

THE APPROACH OF GOING FORWARD – A Sustainable Perspective

COLLABORATION

The Revenue Management Master Class of prior years were resounding successes. Delegates evaluated the RMMC's as extremely insightful, progressive thinking, informative, real experiences to take back and implement, a great platform to collaborate and network with municipal leadership.

Conversations, discussions and debates included the MEC Finance WC, Mayors, Councilors, Municipal Managers, Chief Financial Officers, Municipal Finance officials, representatives from the Auditor General, National Treasury, South African Local Government Association, and the Department of Local Government among other.

OBJECTIVES

The current state of local government finances in the country remains a serious concern. In its recent report on local government the Auditor General inter alia stated: 'the accountability for financial and performance management continues to worsen in most municipalities.'

The Western Cape in general has achieved many Revenue Management successes along the way which addressed the implications of the lack financial sustainability and viability for the local government sphere and the impact of interventions initiated to address dysfunctionality and improve functionality of municipalities.

In spite of this achievements local government still faces many challenges with collapse in good governance, service delivery, financial and fiscal management, infrastructure support and maintenance with many municipalities dysfunctional and barely viable.

The current state of the Country is subjected to negative economic growth, increasing levels of poverty and inequality, with consequential severe distress to households have a huge impact on the revenue-raising and spending capacity of municipalities to effectively deliver on their constitutional mandate.

It is against this background that the Western Cape Provincial Treasury reconfirm its commitment to promote a Sustainable Perspective in all municipalities in the Western Cape through the RMMC 2019.

In terms of section 5 (3) of the Municipal Finance Management Act (Act 56 of 2003), the Provincial Treasury is mandated to assist, guide and monitor and enforce compliance to the said Act. Furthermore, Provincial Treasury forms part of the Provincial Strategic Goal 5 initiative incorporating the Provincial Strategic Plan (2014 to 2019) with specific focus to strengthen the capacity of municipalities.

To bring effect to the above obligation and our legislative mandate, Provincial Treasury has partnered with the Stellenbosch University (School of Public Leadership) to host the annual Revenue Management Master Class where municipal leadership discuss, deliberate, educate, share intelligence and challenges around revenue management in municipalities.

SPL is a renowned partner that facilitate and support Provincial Treasury to provide opportunities ensuring municipal officials are equipped with the knowledge, competencies and values required to a build sustainable local government within a rapidly changing and complex world.

KEY FOCUS AREAS OF THE 2019 RMMC are to ensure that a municipality has all the elements supporting sustainability in place to improve efficiency in billing and collecting revenue that is due and payable, panel discussions, deliberations and presentations will include among other:

- Effective data collection and data management;
- Strengthening accountability;
- Revenue enhancing best practices and initiatives;
- Preparing and reshape local government to the influence of the Fourth Industrial Revolution and
- Legal dispute consequences for municipalities

TARGET AUDIENCE

Participation for the two-day Master Class will be extended to the Western Cape MEC Finance, Municipal Councillors, Municipal Managers, Chief Financial Officers and Senior Technical Managers who have a great sphere of influence in their workplace and share similar challenges to ensure that their municipality will benefit most from what will be offered.

The RMMC contributes to NQF level 7 qualification.

Reserve your registration early as there is limited space for this event.

LOGISTICS

DATE: 17 & 18 October 2019 (book your seat early)

LOCATION: ARABELLA CONFERENCE - Hermanus

The event is sponsored by Western Cape Provincial Treasury and includes master class facilitation, venue and catering. However, all travel cost, accommodation and incidental expenditure are expected to be borne by the participants.

REGISTRATION PROCEDURE:

If you would like to attend this event, please RSVP via email to:

Ms. Bulelwa Nyandeni
(Bulelwa.Nyandeni@westerncape.gov.za)

and

Ms Wafeeqah Mohamed
(Wafeeqah.Mohamed@westerncape.gov.za)

For enquiries feel free to contact via e-mail or phone:

- Bulelwa Nyandeni – 021 483 9194
- Wafeeqah Mohamed - 021 483 8648

Please look out for our:

- MFMA Circular providing further details on the logistics and registration closing date which will be distributed by end August 2019 and
- A final programme by end September 2019.
- All delegates will be notified in writing of their registration no later than close of business on.

