



Reference number: RCS/C.5

Private Bag X9165  
CAPE TOWN  
8000

## TREASURY CIRCULAR MUN NO. 04/2022

THE MAYOR, CITY OF CAPE TOWN: MR G HILL-LEWIS  
THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR R STRYDOM  
THE MAYOR, MATZIKAMA MUNICIPALITY: MR J VAN DER HOVEN  
THE MAYOR, CEDERBERG MUNICIPALITY: DR R RICHARDS  
THE MAYOR, BERGRIVIER MUNICIPALITY: MR R VAN ROOY  
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR A TRUTER  
THE MAYOR, SWARTLAND MUNICIPALITY: MR H CLEOPHAS  
THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: DR H VON SCHLICHT  
THE MAYOR, WITZENBERG MUNICIPALITY: MR H SMIT  
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MR C POOLE  
THE MAYOR, STELLENBOSCH MUNICIPALITY: ADV. G VAN DEVENTER  
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MS A STEYN  
THE MAYOR, LANGEBERG MUNICIPALITY: MR S VAN EEDEN  
THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR A FRANKEN  
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR K PAPIER  
THE MAYOR, OVERSTRAND MUNICIPALITY: DR A RABIE  
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR P SWART  
THE MAYOR, SWELLEN DAM MUNICIPALITY: MR F DU RAND  
THE MAYOR, GARDEN ROUTE DISTRICT MUNICIPALITY: MR M BOOYSEN  
THE MAYOR, KANNALAND MUNICIPALITY: MR N VALENTYN  
THE MAYOR, HESSEQUA MUNICIPALITY: MR G RIDDLES  
THE MAYOR, MOSSEL BAY MUNICIPALITY: MR D KOTZE  
THE MAYOR, GEORGE MUNICIPALITY: MR L VAN WYK  
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR C LOUW  
THE MAYOR, BITOU MUNICIPALITY: MR D SWART  
THE MAYOR, KNYSNA MUNICIPALITY: MR L DAVIS  
THE MAYOR, CENTRAL KAROO DISTRICT MUNICIPALITY: MS J BOTHA  
THE MAYOR, LAINGSBURG MUNICIPALITY: MR M SMITH  
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MS M JAFTHA  
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR G PIETERSEN

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: ADV. L MBANDAZAYO  
THE MUNICIPAL MANAGER, WEST COAST DISTRICT MUNICIPALITY: MR D JOUBERT  
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR G SEAS (ACTING)  
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR M MEIMANI (ACTING)  
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: ADV. H LINDE  
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR H METTLER  
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ  
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT MUNICIPALITY: MR H PRINS  
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON  
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR J LEIBBRANDT  
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MS G METTLER  
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS  
THE MUNICIPAL MANAGER, LANGEBERG MUNICIPALITY: MR A DE KLERK  
THE MUNICIPAL MANAGER, OVERBERG DISTRICT MUNICIPALITY: MR P OLIVER (ACTING)  
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR J JONKERS  
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: MR D O'NEILL  
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR E PHILLIPS  
THE MUNICIPAL MANAGER, SWELLEN DAM MUNICIPALITY: MR A GROENEWALD  
THE MUNICIPAL MANAGER, GARDEN ROUTE DISTRICT MUNICIPALITY: MR M STRATU  
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR I AVONTUUR (ACTING)  
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR H VISSER (ACTING)  
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: MR C PUREN (ACTING)  
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: DR M GRATZ (ACTING)  
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR W HENDRICKS (ACTING)  
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR N MAREDI (ACTING)

THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR J JACOBS (ACTING)  
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT MUNICIPALITY: DR S VATALA  
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR J BOOYSEN  
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR A HENDRICKS (ACTING)  
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J PENXA

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR K JACOBY  
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT MUNICIPALITY: DR J TESSELAAR  
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR E ALFRED  
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR M MEIMANI  
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR F LÖTTER  
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR S VORSTER  
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR M BOLTON  
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT MUNICIPALITY: MS F DU RAAN-GROENEWALD  
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR C KRITZINGER  
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR B BROWN  
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR K CAROLUS  
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR R ONTONG  
THE CHIEF FINANCIAL OFFICER, LANGEBERG MUNICIPALITY: MR M SHUDE  
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT MUNICIPALITY: MR N KRUGER  
THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR D LOUW  
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MS S REYNEKE-NAUDÉ  
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR H VAN BILJON  
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MS E WASSERMANN  
THE CHIEF FINANCIAL OFFICER, GARDEN ROUTE DISTRICT MUNICIPALITY: MR J DE JAGER  
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR C CLAASEN (ACTING)  
THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MS H VILJOEN  
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR O FREDERICKS  
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR R DU PLESSIS  
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR G DE JAGER  
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR M DYUSHU  
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR A JAGAYSOR (ACTING)  
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT MUNICIPALITY: MR M ABDULLAH  
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD  
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR A HENDRICKS (ACTING)  
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MS N NTSANGANI

THE HEAD OFFICIAL: PROVINCIAL TREASURY (MR D SAVAGE)  
THE DEPUTY DIRECTOR-GENERAL: FISCAL AND ECONOMIC SERVICES (DR R HAVEMANN)  
THE DEPUTY DIRECTOR-GENERAL: GOVERNANCE AND ASSET MANAGEMENT (MS J GANTANA)  
THE CHIEF DIRECTOR: PUBLIC POLICY SERVICES (DR R HAVEMANN) (PRO TEM)  
THE CHIEF DIRECTOR: PROVINCIAL GOVERNMENT PUBLIC FINANCE (MS A PICK)  
THE CHIEF DIRECTOR: LOCAL GOVERNMENT PUBLIC FINANCE (MR S KENYON)  
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THE DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE (MR M BOOYSEN)  
THE DIRECTOR: LOCAL GOVERNMENT REVENUE AND EXPENDITURE (GROUP ONE) (MR T NTSHINGILA)  
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THE DIRECTOR: PROVINCIAL GOVERNMENT SUPPLY CHAIN MANAGEMENT (MS N EBRAHIM)  
THE DIRECTOR: STRATEGIC AND OPERATIONAL MANAGEMENT SUPPORT (MS N ISMAIL)  
THE DIRECTOR: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A MAZOMBA)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: BUSINESS INFORMATION AND DATA MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT

THE CHIEF DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS – NATIONAL TREASURY (MR J HATTINGH)

THE CHIEF DIRECTOR: MFMA IMPLEMENTATION – NATIONAL TREASURY (MR TV PILLAY)

# RISK MANAGEMENT TRAINING FOR CHIEF RISK OFFICERS AND RISK CHAMPIONS

## 1. PURPOSE

This circular invites the municipal Chief Risk Officers and Risk Champions to attend a three-day training session (15 - 17 March 2022) on the effective implementation of risk management as aligned to the National Treasury Local Government Risk Management Framework. The purpose of the training is to provide Chief Risk Officers and Risk Champions with a high-level frame of good principles, standards, models, and practices to assist municipalities to address the management of risks in a comprehensive and structured manner.

## 2. BACKGROUND

The Municipal Financial Management Act, No 56 of 2003 (MFMA) mandates the Provincial Treasury (PT), in terms of section 5, to monitor and support municipalities to comply with the MFMA thereby promoting sound and sustainable financial management.

In terms of section 62(c)(ii) of the MFMA," The accounting officer of a municipality is responsible for managing the financial administration of the Municipality and must for this purpose take all reasonable steps to ensure - (c) that the Municipality has and maintains effective, efficient and transparent systems of risk management.

National Treasury issued the Local Government Risk Management Framework that has been developed in response to the requirements of the MFMA for municipalities and municipal entities to implement and maintain effective, efficient, and transparent systems of risk management and control.

The Provincial Treasury continually focuses on systematically achieving higher levels of governance maturity through the capacitation of risk officials for an effective system of risk management within municipalities.

## 3. OBJECTIVES

The purpose of the training is to raise awareness to municipal risk management officials on the revised National Treasury Local Government Risk Management Framework and to provide practical examples of its implementation. The training will focus on the following:

- Supporting municipalities to leverage effective risk management practices to protect against adverse outcomes and optimise opportunities, thereby improving institutional performance and enhancing value for citizens.
- Capacitate risk officers and champions with practical tools to incorporate risk and opportunity in the daily functioning of the Municipality.
- The development of the risk appetite and tolerance levels/statement aligned to best practice.

## 4. LOGISTICS

The training will be presented virtually over three full days, via MS Teams on 15 - 17 March 2022. The programme for the training session will be circulated prior to the training sessions.

## **5. ATTENDEES TO THE TRAINING SESSION**

The targeted group for the training sessions has been identified as Chief Risk Officers and Risk champions. Municipal Managers are requested to nominate a maximum of two officials per municipality to attend the training. The training costs are funded by the Provincial Treasury.

## **6. CONFIRMATION OF ATTENDANCE**

Nomination forms should reach the Provincial Treasury by no later than 9 March 2022. Please direct your communication to:

Attention: Ms Lusanda Mbeleki

Tel : 021 483 9380

Cell : 074 675 3732

Email : [Lusanda.Mbeleki@westerncape.gov.za](mailto:Lusanda.Mbeleki@westerncape.gov.za)

Once the Municipality has nominated officials to attend the training, further details and guidance will be provided to each nominee.

## **7. CONCLUSION**

The Municipality is responsible for ensuring that the accepted nominees attend the training. Your support and commitment towards embedding good governance to advance integrated sustainable service delivery is appreciated and we look forward to a value adding training session.

**MS MELISSA VAN NIEKERK**  
**DIRECTOR: FINANCIAL GOVERNANCE**  
**DATE:** 3 March 2022



**NOMINATION FORM**

You have been nominated to attend the indicated training intervention and the logistical particulars are as follows:

**Training Intervention : Risk Management Training for Chief Risk Officers and Risk Champions.**

**Start Date : 15 - 17 March 2022**

**Place : Online**

**Presenter : IA Professionals**

Name of Municipality				
Nominee <i>(Full Name in Print)</i>				
Title	Dr	Mr	Mrs	Miss
Job title				
Telephone number				
Fax number				
E-mail address				

**Acceptance Clause**

**Signature of Nominee:** .....

**Date:** .....

**Signature of Municipal Manager:** .....

**Date:** .....