

Service Access Booklet

2023/24

PROVINCIAL TREASURY



Western Cape
Government

Provincial Treasury

FOR YOU

This booklet is a desk reference for the public to easily identify the service areas of Provincial Treasury and the method on how to access required services.

The booklet is a simple guide depicting the name, contact details and location of main service areas, whilst giving details relating to the mechanisms for accessing the main services of the Department.

The booklet is a living document, meaning that the information containing will regularly be amended and updated as the circumstances dictates. For this reason, main service managers will be responsible to make changes to their specific service area details, as obtained.

This document will be made available on the WCG website, from where the latest version of the booklet can be printed.

TABLE OF CONTENTS

Directorates	Page No.
<p>Administration</p> <p>Gives strategic direction and to provide quality financial and other support services to the Minister and the Head of Department:</p> <ul style="list-style-type: none"> • Office of the Minister • Management Services • Financial Management 	5
<p>Sustainable Resource Management</p> <p>Ensures the efficient and effective management of provincial and municipal financial resources:</p> <ul style="list-style-type: none"> • Programme Support • Fiscal Policy • Budget Management <ul style="list-style-type: none"> ○ Elements: <ul style="list-style-type: none"> ▪ Provincial Government Budget Office ▪ Local Government Budget Office • Public Finance <ul style="list-style-type: none"> ○ Elements: <ul style="list-style-type: none"> ▪ Provincial Government Finance ▪ Local Government Finance (Groups 1 and 2) ▪ MFMA Co-ordination ▪ Infrastructure ▪ Business Information and Data Management 	5-7
<p>Asset Management</p> <p>Provision of policy direction and to facilitate and enforce the management of provincial financial systems, supply chain and movable asset management within the provincial and municipal spheres:</p> <ul style="list-style-type: none"> • Programme Support • Supply Chain Management <ul style="list-style-type: none"> ○ Elements: <ul style="list-style-type: none"> ▪ Supply Chain Management: Provincial Government ▪ Supply Chain Management: Local Government • Supporting and Interlinked Financial Systems 	7-8
<p>Financial Governance</p> <p>Promotion of accountability and financial governance within departments, entities and municipalities:</p> <ul style="list-style-type: none"> • Programme Support • Accounting Services <ul style="list-style-type: none"> ○ Elements: <ul style="list-style-type: none"> ▪ Local Government Accounting ▪ Provincial Government Accounting and Compliance • Corporate Governance 	8-9

Provincial Treasury

1	Service	Office of the Minister
Service Manager		Mr Russel Brueton
Telephone Number		021 483 4218
E-mail Address		Russel.Brueton@westerncape.gov.za
Office Location		140 -142 Long Street, Cape Town
2	Service	Strategic and Operational Management Support
Service Manager		Ms Naadia Ismail
Telephone Number		021 483 8683
E-mail Address		Naadia.Ismail@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town
3	Service	Financial Management
Service Manager		Ms Annamarie Smit
Telephone Number		021 483 3037
E-mail Address		Annamarie.Smit@westerncape.gov.za
Office Location		1 st Floor, 4 Dorp Street, Cape Town
4	Branch	Fiscal and Economic Services (Sustainable Resource Management)
Branch Head		Head of Department
Telephone Number		021 483 6267
E-mail Address		David.Savage@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town
4.1	Chief Directorate	Public Policy Services
Manager		Ms Shirley Robinson
Telephone Number		021 483 6611
E-mail Address		Shirley.Robinson@westerncape.gov.za
Office Location		3 rd Floor, 15 Wale Street, Cape Town
4.1.1	Service	Fiscal Policy
Service Manager		Mr Malcolm Booysen
Telephone number		021 483 3386

E-mail address		Malcolm.Booyesen@westerncape.gov.za
Office Location		3 rd Floor, 15 Wale Street, Cape Town
4.1.2	Service	Provincial Government Budget Office
Service Manager		Ms Taryn van de Rheede
Telephone number		021 483 6131
E-mail address		Taryn.vanderheede@westerncape.gov.za
Office Location		3 rd Floor, 15 Wale Street, Cape Town
4.1.3	Service	Local Government Budget Office
Service Manager		Nadia Rinqest
Telephone number		021 483 8692
E-mail address		nadia.rinqest@westerncape.gov.za
Office Location		3 rd Floor, 15 Wale Street, Cape Town
4.2	Chief Directorate	Local Government Public Finance
Manager		Mr Steven Kenyon
Telephone number		021 483 0811
E-mail address		Steven.Kenyon@westerncape.gov.za
Office Location		3 rd Floor, 15 Wale Street, Cape Town
4.2.1	Service	Local Government Revenue and Expenditure (Group 1 and 2)
Service Managers		Mr Thobelani Ntshingila (Group 1)
Telephone number		021 483 6241
E-mail address		Thobelani.Ntshingila@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town
Service Managers		Mr Isaac Tsie (Group 2)
Telephone number		021 483 6241
E-mail address		isaac.tsie@westerncape.gov.za
Office Location		3 rd Floor, 15 Wale Street, Cape Town
Service Managers		Mr Dian Cronje (MFMA Coordination)
Telephone number		021 483 0390
E-mail address		Dian.Cronje@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town

4.3	Chief Directorate	Provincial Government Public Finance
Manager		Ms Analiese Pick
Telephone number		021 483 4501
E-mail address		Analiese.Pick@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town
4.3.1	Service	Provincial Government Finance (Expenditure Management)
Service Manager		Ms Michelle Nicholas
Telephone number		021 483 4896
E-mail address		Michelle.Nicholas@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town 8000
4.3.2	Service	Infrastructure
Service Manager		Ms Analiese Pick
Telephone number		021 483 4501
E-mail address		Analiese.Pick@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town
4.3.3	Service	Business Information and Data Management
Service Manager		Mr Paul Pienaar
Telephone number		021 483 8161
E-mail address		Paul.Pienaar@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town 8000
Service Access Information		
1. What are the services rendered?		
To ensure the effective and efficient management of provincial and municipal financial resources.		
2. How are the services accessed by Clients?		
Email/Telephone/Consultations		
5	Branch	Government and Asset Management
Branch Head		Ms Julinda Gantana
Telephone number		021 483 3604
E-mail address		Julinda.Gantana@westerncape.gov.za
Office Location		3 rd Floor, 7 Wale Street, Cape Town 8000
5.1	Chief Directorate	Asset Management
Manager		Mr Isac Smit
Telephone number		021 483 8223
E-mail address		Isac.Smith@westerncape.gov.za

Office Location		2nd Floor, 4 Dorp Street, Cape Town
5.1.1	Service	Provincial Government Supply Chain Management
Service Manager		Ms Nadia Ebrahim
Telephone number		021 483 6645
E-mail address		Nadia.Ebrahim@westerncape.gov.za
Office Location		2nd Floor, 4 Dorp Street, Cape Town
5.1.2	Service	Local Government Supply Chain Management
Service Manager		Mr Isac Smit
Telephone number		021 483 8223
E-mail address		Isac.Smith@westerncape.gov.za
Office Location		2nd Floor, 4 Dorp Street, Cape Town
5.1.3	Service	Supporting Interlinked Financial System
Service Manager		Mr Aphiwe Mazomba
Telephone number		021 483 5670
E-mail address		Aphiwe.Mazomba@westerncape.gov.za
Office Location		2nd Floor, 4 Dorp Street Cape Town
Service Access Information		
1. What are the services rendered?		
To provide policy direction and to facilitate and enforce the effective and the efficient management of provincial financial systems, supply chain and movable asset management within the provincial and municipal spheres.		
2. How are the services accessed by Clients?		
Email/Telephone/Consultations		
5.2	Chief Directorate	Financial Governance and Accounting
Manager		Mr Aziz Hardien
Telephone number		021 483 4550
E-mail address		Aziz.Hardien@westerncape.gov.za
Office Location		3 rd Floor, 4 Dorp Street, Cape Town
5.2.1	Service	Local Government Accounting
Service Manager		Mr Faez Salie
Telephone number		021 483 4252
E-mail address		Faez.Salie@westerncape.gov.za
Office Location		3 rd Floor, 4 Dorp Street, Cape Town

5.2.2	Service	Provincial Government Accounting
	Service Manager	Ms Adila Aboo
	Telephone number	021 483 9081
	E-mail address	Adila.Aboo@westerncape.gov.za
	Office Location	3 rd Floor, 4 Dorp Street, Cape Town
5.2.3	Service	Financial Governance
	Service Manager	Ms Melissa van Niekerk
	Telephone number	021 483 6695
	E-mail address	Melissa.vanNiekerk@westerncape.gov.za
	Office Location	3 rd Floor, 4 Dorp Street, Cape Town
Service Access Information		
<p>1. What are the services rendered?</p> <p>To promote accountability through substantive reflection of financial activities of the province and municipalities as well as compliance with financial norms and standards.</p> <p>2. How are the services accessed by Clients?</p> <p>Email/Telephone/Consultations</p>		