



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

**TO ALL: ACCOUNTING AUTHORITIES OF PUBLIC ENTITIES LISTED IN
SCHEDULES 2 AND 3 TO THE PFMA
PROVINCIAL ACCOUNTANTS-GENERAL**

CIRCULAR- 2023

CENTRAL REGISTER ON DISMISSALS AND RESIGNATIONS OF EMPLOYEES

1. PURPOSE

The purpose of this circular is to request information from accounting authorities of public entities listed in schedules 2 and 3 to the Public Finance Management Act, 1999 (Act No. 1 of 1999 – “PFMA”) on employees that have been dismissed or those employees that have resigned prior to the investigations or disciplinary processes being finalised.

2. BACKGROUND

- 2.1 The response of President Cyril Ramaphosa to the Recommendations of the Judicial Commission of Inquiry into Allegations of State Capture, Corruption and Fraud identified the lack of a centralised register of employees who have been dismissed from organs of state or those that have resigned to avoid being disciplined.
- 2.2 The President’s response notes that *“there is currently no centralised register of people who have been dismissed from organs of state or those that have resigned to avoid being disciplined. While the Department of Public Service and Administration (DPSA) tracks disciplinary action across national and provincial departments and the Department of Cooperative Governance (DCoG) maintains a database of disciplinary actions at local government, there is no single register that covers all spheres of government and SOEs”*.
- 2.3 The President has therefore directed specific departments to collaborate, design and implement appropriate solutions to address this challenge.
- 2.4 Whilst Treasury Regulations 33.3.1 requires the accounting authority to submit to the executive authority, the relevant treasury and the Auditor-General on an annual basis a schedule of (a) the outcome of any disciplinary hearings and/or criminal charges, (b)

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the names and ranks of employees involved; and (c) the sanctions and any further actions taken against these employees, the information currently reported in the annual report does not provide for detailed information of those employees that have resigned prior to investigations or disciplinary processes being finalised to avoid being disciplined.

- 2.5 The central register will provide specific information that will amongst others assist organs of state to strengthen the administrative capacity for vetting of new and existing employees in the public service and enable for detective and preventative mechanisms.
- 2.6 The central register will be developed and implemented in phases. Phase one (1) will focus on the collection and collation of baseline information dating (5) five years back from 2018/2019 to 2022/2023 financial year in relation to –
- (a) dismissals of employees; and
 - (b) resignations of employees prior to finalisation of investigations and/or disciplinary processes.
- 2.7 Phase two (2) will focus on the regular and future collection and collation of information referred to in paragraph 2.6 above. The implementation of phase two (2) will be communicated to all organs of state in due course.

3. INFORMATION TO BE SUBMITTED FOR PHASE ONE (1)

- 3.1 Accounting authorities of public entities listed in schedules 2 and 3 to the PFMA are required to submit information referred to in paragraph 2.6 above in a template to be downloaded from the National Treasury Website at <http://www.treasury.gov.za/legislation/pfma/circulars/default.aspx>
- 3.2 Accounting authorities should submit the information as required above to DismissalRegister@treasury.gov.za
- 3.3 The final date for submission is **15 June 2023**.
4. Head Officials of Provincial Treasuries are requested to bring the contents of this circular to the attention of all accounting authorities of public entities in their respective provinces.

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5. CONTACT INFORMATION

Enquiries related to this circular may be directed to:

OAGQueries@treasury.gov.za



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DATE: 30/5/2023