1. Log in to SARS e-Filing

2. Under the portfolio tab select the company profile/portfolio.

3. On the next screen select the "Tax Status" tab on the top right-hand side of the screen.

4. Navigate to the left side of the screen and select "Tax Compliance Status".

5. Under tax compliance status select "My Compliance Profile" and then "Tax Compliance Status Request".

6. Select the "Tender" option and "Request".

7. Complete the required details and "Submit form".

8. Continue

9. Select the relevant "Request Reference No", with the latest date requested being the most relevant. Tick the "select" box and click on "New Pin".

10. Select the period/number of months for which the TSC PIN will be valid for and select "New PIN".

11. A new pin has been successfully processed. Select "close".

12. Once directed back to the compliance profile click on "View" to generate the TCS letter.

This page/screen can also be used as a screen shot of your tax compliance status indicating the green "compliant" bar.

13. The TCS letter containing the PIN issued has been generated.

SARS

TAX COMPLIANCE STATUS

PIN Issued

Enquiries should be addressed to SARS:

Contact Detail	
SARS	Contact Centre Tel: 0800 00 SARS (7277)
Alberton	SARS online: www.sars.gov.za
1528	

Details	
Taxpayer Reference Number:	▮▮▮▮▮ Always quote this reference number when contacting SARS
Issue Date:	2022/03/31

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	▮▮▮▮▮
Trading Name	▮▮▮▮▮
Tax Reference Number(s)	▮▮▮▮
Purpose of Request	Tender
Request Reference Number	▮▮▮▮▮
PIN	▮▮▮
PIN Expiry Date	31/03/2023

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel this PIN in the event that it was fraudulently issued or obtained.

Should you have any other queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely

ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE

14. On the left-hand side of the screen, you are also able to determine who has viewed your status.