



Western Cape
Government
FOR YOU



Provincial Treasury

Citizens Report 2021/22

Provincial Treasury Annual Citizens Report 2021/22



Ms Mireille Wenger
Minister of Finance and Economic
Opportunities

Provincial Treasury's (PT) Annual Citizen's Report 2021/22 highlights the achievements of the department in the fulfilment of its legislative mandate. Despite the numerous challenges brought about by the COVID-19 pandemic, PT provided much support to the Western Cape Government (WCG) to help the province recover from the crisis. It continued to play a pivotal role in driving good governance, transparency, providing support to its clients and implementing the principles of fiscal sustainability to ensure sustainable delivery of basic services amongst many other things.



David Savage
Accounting Officer
Provincial Treasury

The period since the start of the COVID-19 pandemic has been the most remarkable most of us have ever experienced. The PT continued to respond with great swiftness to the challenges brought about by the pandemic from a public financial management and governance perspective by giving effect to its transversal role through leadership and support in the following areas:

- The mobilisation of all available resources to respond effectively to the health-related, social, economic and other consequences of the COVID-19.
- The enhancement of financial governance practices that enable improved resource mobilisation, allocative efficiency, sound fiscal management and the efficient and economical use of resources in the delivery of critical services to the people of the Western Cape.
- Promoting excellence in good governance practices that enhance performance and result in improved service delivery and public value creation; and
- Identification of good financial governance practices that can be shared across the public sector.



Values

Caring
Competence
Accountability
Integrity
Innovation
Responsiveness



Mission

Promotion of cohesion and citizen centricity.

Building capacity in the public sector by being adaptive, innovative and supportive.

Integrated management and partnerships that enable the delivery of quality services in a sustainable manner.



Vision

A responsive and inclusive Treasury that enables positive change in the lives of citizens.

What do we do?

PT controls and oversees the finances of the WCG. Through its services, PT ensures sustainable public financial management that promotes economic development and good governance to improve the standard of living for the people of the Western Cape.

PT's key objective is prudent fiscal and financial governance, through embedding good financial governance and integrated service delivery practices across the Province and includes the following services:

- Research, analysis and advice on the policy, strategy and management of provincial and municipal fiscal resources.
- Promotion of effective financial resource allocation, by providing socio-economic and policy research, analysis and advice that inform the preparation of the provincial and municipal budget, as well as the monitoring of budget implementation and performance.
- Compilation a credible and sustainable main and adjustment budget, and to guide and monitor the efficient implementation thereof.
- Implementation of the MFMA and assistance and guidance to municipalities to prepare budgets and monitor the implementation thereof towards sustainable Local Government.
- Provision of policy direction and facilitating the management of supply chain and asset management practices.
- Implementation, management and oversight of provincially operated financial systems and transition to the IFMS.
- Improving the application of accounting standards and financial reporting within municipalities.
- Driving financial governance reforms, the implementation of accounting practices and prepare consolidated financial statements.
- Strengthening corporate governance within the Province through the implementation of risk management, internal audit and compliance with financial norms and standards.

Our Budget 2021/22

PT was allocated a total adjusted budget of R 307 602 000 and utilised R 289 998 000 of this allocation. The main reasons for the deviation was as a result of delays in supply chain management processes and the procurement of consultancy services.

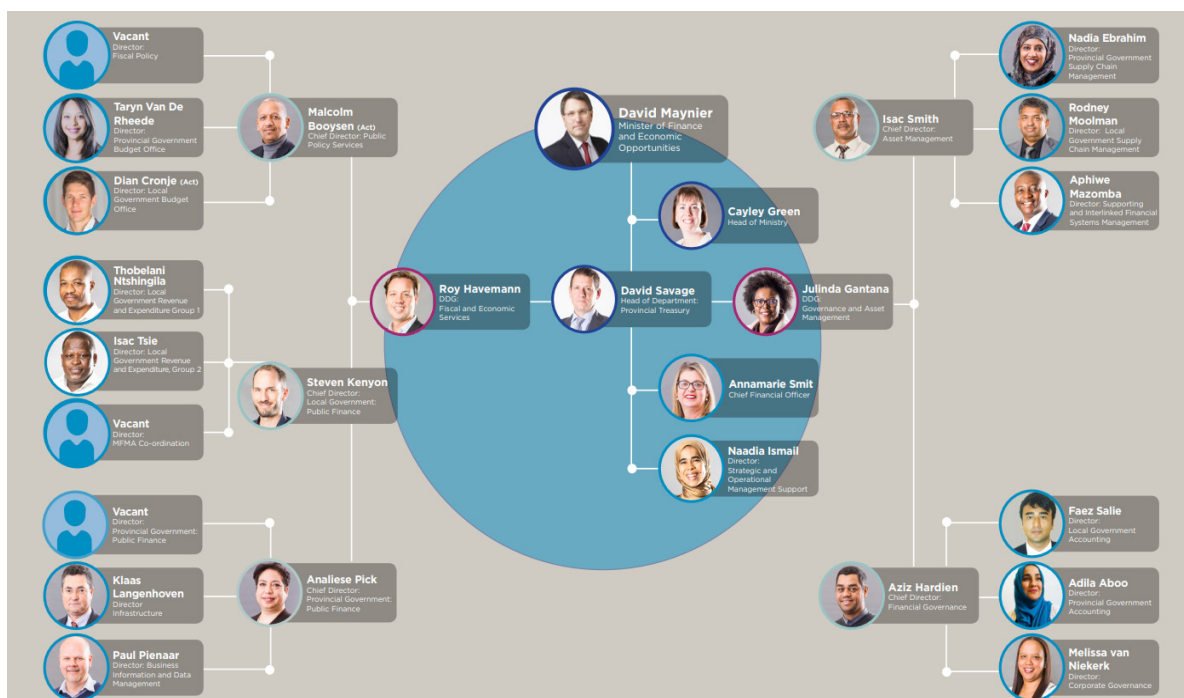
The table below breaks down of the final allocation and actual expenditure per economic classification:

Economic classification	Final allocation R'000	Actual expenditure R'000
Compensation of employees	R189 863	R188 819
Goods and services	R64 086	R52 620
Transfers and subsidies	R47 366	R44 327
Payment for capital assets	R6 261	R4 181
Payments of financial assets	R26	R51
Total	R307 602	R289 998

The table below breaks down the final allocation and actual expenditure per programme:

Programme	Final allocation R'000	Actual expenditure R'000
Programme 1 : Administration	R60 515	R55 508
Programme 2 : Sustainable Resource Management	R120 069	R112 035
Programme 3 : Asset Management	R74 358	R71 326
Programme 4 : Financial Governance	R52 660	R51 129
Total	R307 602	R289 998

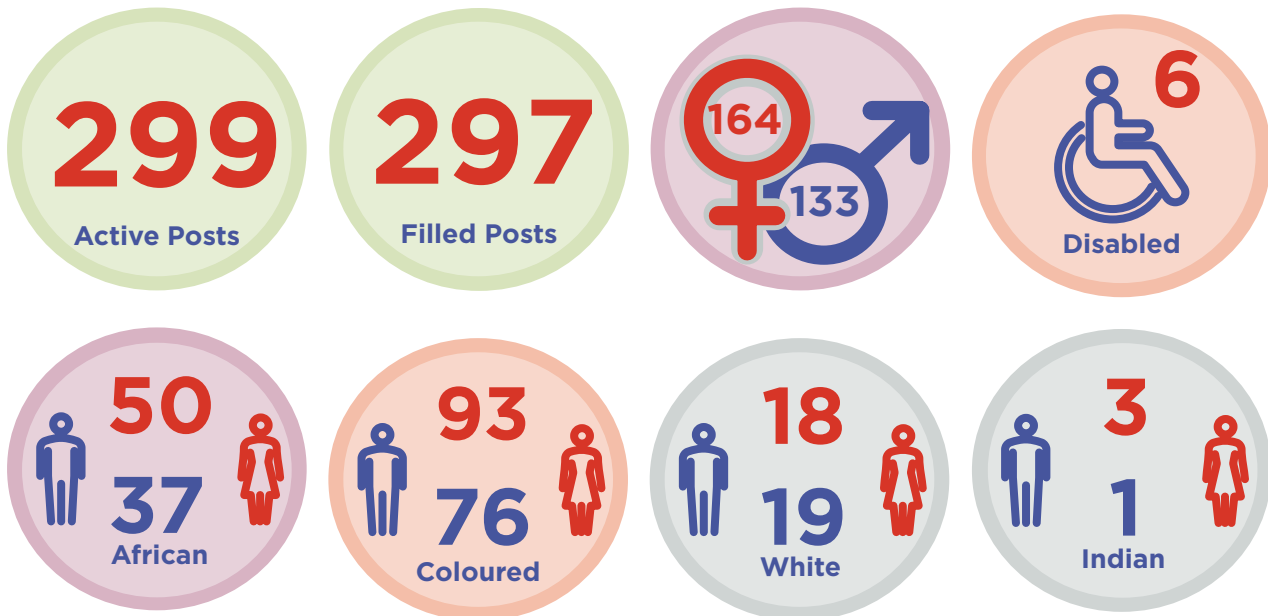
Our Management Team



Our Staff

PT's staff, the base and strength of the department, is its great asset. The staff, on no matter what level, lead with strength, commitment, dedication, and emotional connection. They are a diverse group of young, innovative, highly qualified and dynamic individuals who deliver professional services to provincial departments, municipalities and the citizen and who are backed up by a team of administrative and clerical professionals.

As at 31 March 2021, the PT employed 297 people of its approved staff complement of 299. The vacancy rate was 0.7%



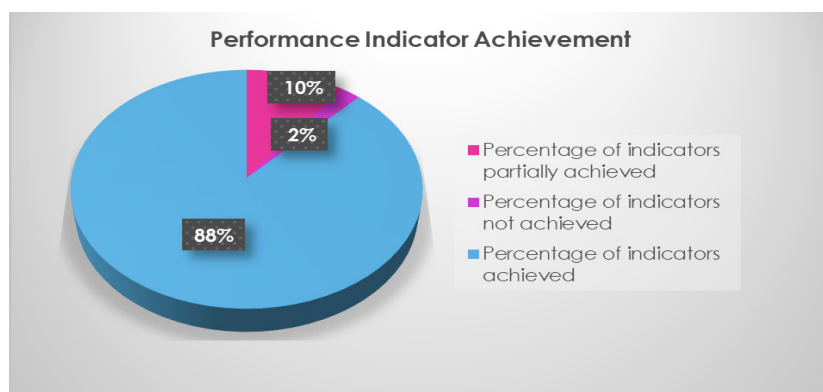
How we performed against our Annual Performance Plan Indicator and Targets Overview

Unprecedented stresses on the PT due to a global pandemic with severe social, economic, and fiscal impacts resulted in a broad fiscal repositioning by the WCG to support immediate disaster response, alongside the development of the WC Recovery Plan. The resultant operational and fiscal pressures on the Department led its pursuit of innovative and cost-effective ways to deliver services within the framework of the Strategic Plan. The department's strategic priorities were critical enablers for the Provincial Strategic Plan and WC Recovery Plan, and contributed to the provincial recovery, growth and development and the achievement of 88% (53 out of 60) of APP targets. These are:

- Integrated provincial governance.
- Effective local governance.
- Strategic supply chain management; and
- Efficient infrastructure investment;

Integrated talent management, knowledge management and digital transformation were the two critical levers to support the execution of these priorities.

The Auditor General has performed a mandatory audit on the financial and non-financial performance of the PT. The Department has attained an unqualified audit with no findings (clean) audit outcome for the ninth (9th) consecutive year. This demonstrates the commitment at all levels of staff to good governance in the Department.



Our Key Achievements for 2021/22

Purpose: To give strategic direction and to provide quality financial and other support services to the Minister and the Head of Department.			
Administration	Achievements		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Talent Management</p> <ul style="list-style-type: none"> Awarded 38 Number of Bursaries <p>Communication Service</p> <ul style="list-style-type: none"> Bursaries - Youth Development Campaign Budget Day Campaign <p>Culture Journey</p> <p>The Department continued with a variety of activities and interventions aimed at changing the culture of the PT.</p> <p>Departmental performance Monitoring</p> <ul style="list-style-type: none"> 4 Quarterly Performance Reports Establishment of Evaluation Partnership </td> <td style="width: 50%; vertical-align: top;"> <p>Financial Management</p> <ul style="list-style-type: none"> Unqualified Audit Report with no findings (Clean audit) 99,5 % of invoices paid within 30 days of receipt of invoice Finalisation of tender awards within an average of 63,5 days from date of bid closure </td> </tr> </table>	<p>Talent Management</p> <ul style="list-style-type: none"> Awarded 38 Number of Bursaries <p>Communication Service</p> <ul style="list-style-type: none"> Bursaries - Youth Development Campaign Budget Day Campaign <p>Culture Journey</p> <p>The Department continued with a variety of activities and interventions aimed at changing the culture of the PT.</p> <p>Departmental performance Monitoring</p> <ul style="list-style-type: none"> 4 Quarterly Performance Reports Establishment of Evaluation Partnership 	<p>Financial Management</p> <ul style="list-style-type: none"> Unqualified Audit Report with no findings (Clean audit) 99,5 % of invoices paid within 30 days of receipt of invoice Finalisation of tender awards within an average of 63,5 days from date of bid closure
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Sustainable Resource Management	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Provincial Budget</p> <ul style="list-style-type: none"> Tabled the 2021/22 Adjustment Budget Tabled an Additional Adjustment Estimates (2021/22) Table the 2022/23 MTEF Budget <p>Research Reports and Publications</p> <ul style="list-style-type: none"> Produced the Provincial Economic Review and Outlook Publication Produced the Municipal Economic Review and Outlook Publication Western Cape Medium-Term Budget Policy Statement Socio Economic Profiles Published Conducted a review on the Conditional Grant to assess the nature and the impact of provincial grants and agency payments to municipalities in the Western Cape. Phase 1 of the Gambling Policy Research finalised. </td> <td style="width: 50%; vertical-align: top;"> <p>Provided oversight service</p> <ul style="list-style-type: none"> Coordinate the Strategic Integrated Municipal Budgeting and Engagement (SIME) process. Facilitated Quarterly Performance Assessment on municipal performance. Annual report assessments conducted for municipalities. Service Delivery and Budget Implementation Plans assessment and feedback to municipalities. </td> </tr> </table>	<p>Provincial Budget</p> <ul style="list-style-type: none"> Tabled the 2021/22 Adjustment Budget Tabled an Additional Adjustment Estimates (2021/22) Table the 2022/23 MTEF Budget <p>Research Reports and Publications</p> <ul style="list-style-type: none"> Produced the Provincial Economic Review and Outlook Publication Produced the Municipal Economic Review and Outlook Publication Western Cape Medium-Term Budget Policy Statement Socio Economic Profiles Published Conducted a review on the Conditional Grant to assess the nature and the impact of provincial grants and agency payments to municipalities in the Western Cape. Phase 1 of the Gambling Policy Research finalised. 	<p>Provided oversight service</p> <ul style="list-style-type: none"> Coordinate the Strategic Integrated Municipal Budgeting and Engagement (SIME) process. Facilitated Quarterly Performance Assessment on municipal performance. Annual report assessments conducted for municipalities. Service Delivery and Budget Implementation Plans assessment and feedback to municipalities.
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Some Key Highlights

Provincial Treasury Talent Management Strategy (Creating Opportunities for Youth)

Building a sustainable talent pipeline through youth development is a key initiative of the department's Integrated Talent Management Strategy. Talent management is closely aligned with the Department's strategic plan with a distinct focus on improving staff capabilities and expertise. It is targeted at addressing skills shortage in the public sector, the department believes its youth developmental Programmes are crucial to complement its desired human resource capability.

More importantly, creating opportunities for young people is shared across the Western Cape Government. PT understands and recognizes the crucial importance of youth development in South Africa by enabling them with the resources (academic bursary) and necessary skills (graduate internship), thereby giving them the opportunity to be competitive in the labour market. The following developmental programmes have been undertaken in the 2021/22 financial year to give effect to the implementation of the Talent Management Strategy, especially as it relates to youth development.

Western Cape Government - Nedbank Essay Writing Competition

This initiative is aimed at providing learners taking Economics, Mathematics and Accounting as school subjects the opportunity to access bursaries in the fields of commerce by participating in an essay writing competition. In the 2021/22 financial year 12 bursaries were awarded through this initiative.

External Bursary Programme

The External Bursary Programme is advertised annually to provide our youth with an opportunity to access tertiary education through bursaries. The bursary affords learners/students an opportunity to obtain qualifications or additional qualifications to equip themselves (especially deserving individuals from disadvantaged communities), and to obtain formal tertiary qualifications at recognised academic institutions. In the 2021/22 financial year 10 bursaries were awarded through this initiative.

Graduate Internship Programmes



Graduate Intern Programme – once bursary recipients have completed their studies, they are required to fulfil their work-back obligation. Bursary holders are therefore appointed as graduate interns within PT and across the Western Cape Provincial Government as well as in municipalities.

Chartered Accountants Academy the Western Cape Treasury Chartered Accountants Academy (CAA) offers an opportunity for aspiring chartered accountants to acquire approved training inside the public sector and to complete their professional registration with SAICA. Instead of going through typical audit firms, they receive their training through PT. In addition to gaining in-depth understanding of PFMA and MFMA as well as important public sector

experience, trainees will also grow into skilled chartered accountants with a focus on the public sector.

In addition, trainees are placed across provincial government departments and entities to gain the necessary skills within the public sector financial system. The programme consists of a three-year professional training programme that has been structured to grant the trainees exposure in key areas of management, decision-making and control. Experience is gained through rotation to the various divisions of provincial and local government institutions. The programme is eligible to appoint twelve (12) trainee accountants into the Academy. During the 2021/22 financial year the Department had an intake of 3 trainee accountants, with two trainees who successfully completed their traineeship. Going forward the Department plans to roll out the academy into the municipal sphere.

Payment of Suppliers

Western Cape Government maintains an excellent track record in paying suppliers on time

According to a report by the National Treasury, in the 2021/22 financial year, the Western Cape Government paid 99% of all invoices for goods and services within 30 days, with no invoices older than 30 days still owed to suppliers by the end of the 2021/2022 financial year. The Western Cape Government is therefore ranked as the best performing province on both metrics and is the only province to not owe any money to suppliers at the end of the financial year in review.

These facts result from a firm commitment to support suppliers, many of which are Small, Medium, and Micro Enterprises (SMMEs), by ensuring that services are paid for in a timeous manner because we understand that businesses require a predictable cashflow to run, stay open and to expand.

To ensure that invoices are paid as soon as possible, the PT has systems in place to track the payment of invoices, to track late payments, as well as strict monthly reporting processes to report on invoice payments.

In addition to paying service providers on time, the PT launched a new dashboard on its website, to give access to all departmental procurement plans for 2022/23, that includes roughly 4 000 tenders in the current financial year.

This functionality will enhance competition and the likelihood of SMME participation because suppliers are now able to access all opportunities across departments for a particular commodity or service over the entire year.

A key priority for the Western Cape Government is to make it easier to do business, especially for SMMEs, who are the job engines of our economy. We remain committed to playing our part in cutting red tape, by paying invoices on time, and by innovating to enhance participation in the procurement process.

Procurement Disclosure Report

Annual Procurement Disclosure Report: 01 April 2021 to 31 March 2022.



To demonstrate the Western Cape's commitment to transparency on public procurement PT continued to publish a monthly and quarterly Procurement Disclosure Report. The quarterly Procurement Disclosure Report culminated in the publication of the Annual Procurement Disclosure Report for the period 01 April 2021 to 31 March 2022. This is the Western Cape Government's second Annual Procurement Disclosure Report since the declaration of the COVID-19 disaster as a pandemic. The purpose of this report is to provide a consolidated view of COVID-19 procurement expenditure for the 2021/22 financial year.

This is in line with the requirements of section 217 of the South African Constitution and supports the Department's continued commitment to good governance and transparency in public procurement in the Western Cape.

Total COVID-19 procurement expenditure for the 2021/2022 financial year amounted to R841.82 million of which R841.15 million was spent by provincial departments and R669,532.06 by public entities. Monthly reporting on all COVID-19 procurement expenditure transactions is made available via the National Treasury COVID-19 dashboard with a summary report provided by the PT on a monthly basis see link: <https://www.westerncape.gov.za/provincial-treasury/procurement-disclosure-report>.

Budget Allocation

Western Cape Government

The Minister of Finance and Economic Opportunities, David Maynier, tabled the Western Cape Budget 2021 in the Provincial Parliament. The Minister announced a total package of R217.83 billion over the medium term for the Western Cape, R72.39 billion in 2021/22, R72.68 billion in 2022/23 and R72.77 billion in 2023/2. He went on to highlight the following:

- The Western Cape Government has mobilised a R2.17 billion “war chest” to defeat COVID-19 in the Western Cape. Which was spent as follows:
 - rolling out the vaccine;
 - procuring the vaccine; and
 - the response to the third wave of the COVID-19 pandemic in the Western Cape,
- The Western Cape Government also mobilised R100 million to provide humanitarian relief, which has responded to the needs of people who lost jobs, who could not make ends meet, and who were going hungry in the Western Cape.
- The Western Cape was hit hard by the pandemic but has developed a Recovery Plan guided by three “North Stars” - “Jobs”, “Safety” and “Well-being” - which ensured that the Western Cape Government moved forward and provided hope in the Western Cape.

To support the Western Cape Recovery Plan, the Western Cape Government:

 - spent R17.08 billion to boost economic growth and create jobs in the Western Cape;
 - spent R2.35 billion on improving safety in the Western Cape;
 - spent R115.96 billion on dignity and well-being in the Western Cape.
- The Western Cape Government had to accelerate investment in infrastructure to drive economic growth and create jobs, which is why the Western Cape Government spent R29.09 billion on infrastructure over the medium term. In addition, the Minister announced a Project Preparation Facility the aim of which is to assist departments and public entities with project preparation costs, to create a clear, visible, and well-prepared pipeline of infrastructure projects for the Western Cape.
- The Western Cape Government had to find ways to be leaner, smarter, and more innovative in government, which is why the Western Cape Government had established the Fiscal Transition Support Facility. It has been established to find new, smarter ways of delivering services. A total of R142.8 million has been drawn over the medium term from the provincial reserves to enable the Fiscal Transition Support Facility. Some of the innovative projects that the Minister announced include:
 - R99 million over the medium term for the home delivery of chronic medication, which would decongest clinics and decrease waiting times for sick patients.
 - R10 million over the medium term to provide tele-health services, which would use technology to support the remote delivery of health care services while empowering people to better manage their own health.
 - R2 million for the launch of an e-procurement solution, which would make it easier for businesses, especially small businesses, to become government suppliers; and
 - R1.35 million over the medium term to digitise the Western Cape archives, which would move the entire archive online, making it easier for researchers to access while decreasing physical space requirements and rental costs.

The Minister noted that the budget was themed “A Budget for Hope”, emanating from a view of tabling a budget that supports the plan to defeat COVID-19, which is destroying lives, and destroying livelihoods in the Western Cape.

Provincial Treasury's Procurement Client Centre

Provincial Treasury's Procurement Client Centre officially opened

As part of PT's commitment to support business, especially small businesses, it officially opened the WCG Procurement Client Centre (PCC) aimed at reducing red tape for businesses who are interested in becoming Western Cape Government suppliers or who need advice and guidance. The Procurement Client Centre is intended to be a one stop shop offering a wide range of services.



THE PROCUREMENT CLIENT CENTRE

(Intended as a one -stop-shop)

**Help Departments, municipalities
& Suppliers**

**Build Capability for Value-Add
Purchasing**

Capacitation and Development

Technology enablement

● The newly launched PCC offers a range of services to improve the ease of doing business with government, including:

- Providing procurement support, assistance and guidance to provincial departments, entities, municipalities, and suppliers through our integrated helpdesk guiding them through the tender process; and
- Assisting with registration on the National Treasury's Central Supplier Database and the Western Cape Supplier Evidence Bank.
- The PCC offers a range of services to improve the ease of doing business with government, including providing procurement support assistance to provincial departments, entities, municipalities, and suppliers through an integrated helpdesk that guides our clients through tender processes, and to correctly register on National Treasury's Central Supplier Database and the Western Cape Supplier Evidence Bank.
- The PCC is centrally located in Century City to promote accessibility and is open from 08:00 to 15:30 on weekdays. All COVID-19 protocols are stringently managed to prevent the spread of the virus.
- The team is currently piloting an online booking system to enhance its service offering. Bookings can be made via telephone on 021 833 5361 or email wcseb@westerncape.gov.za.
- For more information on PT supplier services, visit <https://www.westerncape.gov.za/provincial-treasury/tenders/supplier-databases>

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**Western Cape
Government**

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