

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •  
UNONDYEBO WEPHONDO



Verwysing  
Reference  
Isalathiso T5/13/1

Navrae  
Enquiries  
Imibuzo N Sigwela

**TREASURY CIRCULAR MUN: 7 of 2010**

THE MAYOR, CITY OF CAPE TOWN: MR D PLATO  
THE MAYOR, WEST COAST DISTRICT: MRS H KITSHOFF  
THE MAYOR, MATZIKAMA MUNICIPALITY: MR P BOK  
THE MAYOR, CEDERBERG MUNICIPALITY: MS J MOUTON  
THE MAYOR, BERGRIVIER MUNICIPALITY: MR J LIEBENBERG  
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR J SKEI  
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN  
THE MAYOR, CAPE WINELANDS DISTRICT: MR B CHABAAN  
THE MAYOR, WITZENBERG MUNICIPALITY: MR N NOTHLATI  
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MS C MANUEL  
THE MAYOR, STELLENBOSCH MUNICIPALITY: ALDERMAN PM SWARTZ  
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MR C NTSOMI  
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA  
THE MAYOR, OVERBERG DISTRICT: MS M GILLION  
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT  
THE MAYOR, OVERSTRAND MUNICIPALITY: MR T BEYLEVELDT  
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR R MITCHELL  
THE MAYOR, SWELLENBOSCH MUNICIPALITY: MR J JANSEN  
THE MAYOR, EDEN DISTRICT: MR L DORFLING  
THE MAYOR, KANNALAND MUNICIPALITY: MR N VALENTYN  
THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE  
THE MAYOR, MOSSEL BAY MUNICIPALITY: ALDERMAN M FERREIRA  
THE MAYOR, GEORGE MUNICIPALITY: MR BH DE SWART  
THE MAYOR, OUDTSHOORN MUNICIPALITY: MS D DE JAGER  
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI  
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES  
THE MAYOR, CENTRAL KAROO DISTRICT: MR T PRINCE  
THE MAYOR, LAINGSBURG MUNICIPALITY: MS R MEYER  
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MS M BENJAMIN  
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J JONAS

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM  
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR H PRINS  
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL  
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATHYSE  
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MS C LE ROUX  
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR J FORTUIN  
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ  
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR M MGAJO  
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON  
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR S KABANYANE  
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR I KENNED  
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE  
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR SA MOKWENI  
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR GW HERMANUS (Acting)  
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR HD WALLACE  
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: ADV W ZYBRANDT  
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR R STEPHENS  
THE MUNICIPAL MANAGER, SWELLENBOSCH MUNICIPALITY: MR N NEL (Acting)  
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR M HOOGBAARD (Acting)  
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR KR DE LANGE

THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS  
 THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: DR M GRATZ  
 THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR CM AFRICA  
 THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR W RABBETS (Acting)  
 THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR L NGOQO  
 THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR J DOUGLAS  
 THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR S JOOSTE  
 THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS  
 THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MS J FORTUIN  
 THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR M RICHARDSON  
 THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER  
 THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER  
 THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR F LÖTTER  
 THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK  
 THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J LUUS  
 THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER  
 THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS  
 THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR R ESAU  
 THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR CM PETERSEN  
 THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR M BOLTON  
 THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS  
 THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR CF HOFFMANN  
 THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR O McKENZIE (Acting)  
 THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR S JACOBS  
 THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR H KLEINLOOG  
 THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR H SCHLEBUSCH  
 THE CHIEF FINANCIAL OFFICER, SWELLENLHAM MUNICIPALITY: MR NB DELO  
 THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR J STANDER (Acting)  
 THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR BT LALOR  
 THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MS HJ VILJOEN  
 THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA  
 THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR LH FOURIE  
 THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR A BREDENHANN (Acting)  
 THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR D LOTT  
 THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON  
 THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL  
 THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD  
 THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J VAN DER WESTHUIZEN  
 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW

THE PROVINCIAL AUDITOR  
 MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT  
 THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

## **ESTABLISHMENT OF A MUNICIPAL ENTERPRISE RISK MANAGEMENT FORUM**

### **1 PURPOSE**

The purpose of this circular is to invite the Chief Risk Officers, Municipal Managers, Chief Financial Officers, Internal Audit or any other person that is responsible for driving Enterprise Risk Management in municipalities to a meeting that would serve as a start of the Municipal Enterprise Risk Management Forum, which will take place on 24 February 2010. Attendance is restricted to one representative per municipality.

### **2 BACKGROUND**

Due to the increasing demand of Enterprise Risk Management in the municipal sphere, a need has been identified that a forum of this nature be established so as to share experiences and best practices with other Risk Management practitioners to ensure that effective implementation of the Enterprise Risk Management Framework.

### **3 LOGISTICAL ARRANGEMENTS**

The meeting will be held at the Worcesterster Council Chambers from 10H00 till 12H30.

### **4 REQUIRED ACTIONS**

The Enterprise Risk Management unit or the Chief Financial Officer Chief Financial Officers, Internal Audit or any other person that is responsible for driving Enterprise Management in municipalities is requested to confirm their attendance by close of business on 17 February 2010.

## 5 CONTACT DETAILS

Please forward your responses to the following contact details:

5.1 Nangamso Sigwela

Acting Manager: Enterprise Risk Management

Tel.: 021 483 8223 / 073 254 1583

Email Address: [Nsigwela@pgwc.gov.za](mailto:Nsigwela@pgwc.gov.za)

5.2 Brendan Brown

Tel.: 021 483 4876

Email Address: [Brebrown@pgwc.gov.za](mailto:Brebrown@pgwc.gov.za)

5.3 Zandile Mbatani

Tel.: 021 483 8202

Email Address: [Zmbatani@pgwc.gov.za](mailto:Zmbatani@pgwc.gov.za)



**B Vink**

**Senior Manager: Corporate Governance**

**Date:**

8/2/2010

PROVINCIAL TREASURY  
DIRECTORATE: CORPPORATE GOVERNANCE  
MUNICIPAL RISK MANAGEMENT FORUM TO BE HELD  
ON THE 24TH OF FEBRUARY 2009  
FROM 10H00 – 12H30 AT WORCESTER COUNCIL CHAMBERS

**A G E N D A**

1. Welcome
2. Introduction
3. Discussion
  - 3.1. Terms of Reference
  - 3.2. Election of Chairperson
  - 3.3. Standing agenda items
4. Closure