



PROVINCIAL TREASURY

Provincial Government of the Western Cape

BUDGET MANAGEMENT PROVINCIAL GOVERNMENT

msheraton@pgwc.gov.za
tel: +27 21 483 9951 fax: +27 21 483 6601
7 Wale Street, Cape Town, 8001
www.capegateway.gov.za

REFERENCE: T9/1/17

ENQUIRIES: M Sheraton-Korsten

TREASURY CIRCULAR NO. 37/2011

THE PREMIER

THE MINISTER OF AGRICULTURE AND RURAL DEVELOPMENT

THE MINISTER OF COMMUNITY SAFETY

THE MINISTER OF CULTURAL AFFAIRS AND SPORT

THE MINISTER OF EDUCATION

THE MINISTER OF FINANCE, ECONOMIC DEVELOPMENT AND TOURISM

THE MINISTER OF HEALTH

THE MINISTER OF HUMAN SETTLEMENTS

THE MINISTER OF LOCAL GOVERNMENT, ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

THE MINISTER OF SOCIAL DEVELOPMENT

THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT

THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (ADV B GERBER)

THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR R HINDLEY)

THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (DR JC STEGMANN)

THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (DR GA LAWRENCE)

THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MS P VINJEVOLD)

THE ACCOUNTING OFFICER: VOTE 6: HEALTH (PROF KC HOUSEHAM)

THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MS K LUBELWANA)

THE ACCOUNTING OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR M TSHANGANA)

THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR T GILDENHUYIS)

THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR J FOURIE)

THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)

THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MR S FOURIE)

THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR B WALTERS)

THE ACCOUNTING OFFICER: VOTE 14: LOCAL GOVERNMENT (DR H FAST)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR D BASSON)

THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS N PETERSEN)

THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYIS)

THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M FRIZLAR)

THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)

THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)

THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)

THE CHIEF FINANCIAL OFFICER: VOTE 8: HUMAN SETTLEMENTS (MR F DE WET) (ACTING)

THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR AA GAFFOOR)

THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)

THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)

THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MS BG RUTGERS)

THE CHIEF FINANCIAL OFFICER: VOTE 14: LOCAL GOVERNMENT (MR F DE WET) (ACTING)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR P ABRAHAMS) (ACTING)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MS L MEYER)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR N FLAATTEN) (ACTING)

THE CHIEF EXECUTIVE OFFICER: CAPE TOWN ROUTES UNLIMITED (DMO) (MR C GILFELLAN)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS J MOLELEKI)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LANGUAGE COMMISSION (MS J MOLELEKI)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE HERITAGE COMMISSION (MS J MOLELEKI)

THE CHIEF EXECUTIVE OFFICER: CASIDRA (MS T MLONYENI) (ACTING)

THE CHIEF EXECUTIVE OFFICER: WESTERN CAPE LIQUOR BOARD (MR B ROBERTS)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE GAMBLING AND RACING BOARD (MR P ABRAHAMS)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE NATURE CONSERVATION BOARD (MR A PRESTSON)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE INVESTMENTS AND TRADE PROMOTION AGENCY (MR I BLACKIE)

THE CHIEF FINANCIAL OFFICER: CAPE TOWN ROUTES UNLIMITED (DMO) (MR H BONESCHANS)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE CULTURAL COMMISSION (MS B RUTGERS)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LANGUAGE COMMISSION (MS B RUTGERS)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE HERITAGE COMMISSION (MS B RUTGERS)

THE CHIEF FINANCIAL OFFICER: CASIDRA (MR F VAN ZYL)

THE CHIEF FINANCIAL OFFICER: WESTERN CAPE LIQUOR BOARD (MS M ABRAHAMS)

} For information

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE)
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
THE HEAD: ASSET MANAGEMENT (MS N EBRAHIM) (ACTING)
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)
THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR N VAN NIEKERK) (ACTING)
THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS L NGXONONO)
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MS M SHERATON)
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR ML BOOYSEN)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR F SABBAT)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS C HORTON)
THE SENIOR MANAGER: IMMOVABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS A SMIT)

THE PROVINCIAL AUDITOR
MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

NATIONAL TREASURY INSTRUCTION NOTE NO. 33: IMPLEMENTATION OF THE FRAMEWORK FOR STRATEGIC PLANS AND ANNUAL PERFORMANCE PLANS

1. PURPOSE

To inform departments and entities of National Treasury Instruction Note no. 33: which serves to clarify the implementation processes in respect of the Framework for Strategic Plans and Annual Performance Plans.

2. IMPLEMENTATION OF THE INSTRUCTION NOTE

National Treasury has issued Instruction Note 33 (attached hereto) that relates to the Implementation of the Framework for Strategic Plans and Annual Performance Plans. The related Treasury Regulations are still in the process of being published in the government gazette. Until such time, Provincial Treasury endorses that the departments and entities follow the requirements of the Framework until the amended Treasury Regulations are finalised and published.

The Instruction Note indicates that during September 2010, the National Treasury issued the Framework for Strategic Plans and Annual Performance Plans. This Framework applies to all departments, constitutional institutions and public entities listed in Schedules 3A and 3C to the Public Finance Management Act (PFMA), 1999. The Framework is available on National Treasury's website and may be accessed via the link www.treasury.gov.za/publications/guidelines.

Training

Although the Framework has been in use since 2010/11, the Provincial Treasury will be arranging an information/training session on the related Framework for Managing Programme Performance Information and Framework for Strategic Plans and Annual Performance Plans in preparation of the 2012 draft Annual Performance Plans on Wednesday, 10 August 2011, 11:00 – 13:00 at the M2 Boardroom, Mezzanine, Provincial Legislature Building, 7 Wale Street.

Departments and Entities are kindly requested to nominate relevant officials to attend the information session and to forward the names of those officials attending to BudgetOffice.ProvincialTreasury@pgwc.gov.za before or by Monday, 8 August 2011.

Dissemination of the Instruction Note

Accounting officers of departments are requested to please bring the contents of this Circular and the Instruction Note to the attention of all Schedule 3C provincial public entities and ensure that the information contained therein be made known to them as well.

Accounting officers are also kindly requested to disseminate the information to all the relevant trading/business entities as well as programme managers and officials responsible for the development of Strategic and Annual Performance Plans within departments.

Further assistance

Provincial Treasury Budget Management officials (details below) will continuously interact with departments and entities and provide assistance in preparation of the draft Annual Performance Plans. Customised training can also be arranged at the request of the departments. For general or specific enquiries regarding the Framework for Strategic and Annual Performance Plans, the contact details of the relevant officials are outlined below.

Name	Departments	Contact Number
Ronel Slinger	Education, Economic Development and Tourism, WESGRO, Destination Marketing Organisation	483-5486
Nelia Orlandi	Social Development, Transport and Public Works, GMT Trading Entity	483-6131
Thurston Marinus	Premier, Environmental Affairs and Development Planning, CapeNature	483-6075
Ammaarah Kamish	Provincial Parliament, Cultural Affairs and Sport, Cultural Commission, Language Committee, Heritage Committee	483-9650
Esther Mohube	Community Safety, Agriculture, Casidra	483-3062
Hisham Allie	Human Settlements, Local Government	483-8692
Sihaam Nieftagodien	Provincial Treasury, Health, Western Cape Gambling and Racing Board	483-8440

Departments and entities are reminded that as communicated in Budget Circular 1 – 2012/13 the due date for the submission of the first draft Annual Performance Plans is **25 August 2011**. On receipt of the draft Annual Performance Plans, the Budget office will conduct an assessment of the APPs to assist departments to adhere to the requirements of the Framework and these assessments will be forwarded to Accounting Officers for consideration.

Thank you for your co-operation.

A handwritten signature in dark ink, appearing to read 'A. Phillips', with a large, stylized initial 'P'.

ANTHONY PHILLIPS
HEAD: PUBLIC POLICY SERVICES
DATE: 3 August 2011