

Requirement for Processing:
Temporary Operating License

CHK 7

Application Form Checklist

- Applicant signed & dated application
- Route description correct
- Receipt number
- Application number
- Seating capacity captured

- If Permit: Permit Number _____
- ID Number correct
 - Full names & Surname correct

Document Checklist

x applicable mode

Entry Point	Documents Required	Document Description	Format	MBT	MT	Tour	Chart	Scholar	Bus	Employee
<input type="checkbox"/> CRO	Application Form 3A		Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	License & Roadworthy Certificate		Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Proof of passenger liability insurance	MBT (Only if the route is longer than 25Kms), Charter service, Tourism operators, Scholars & Worker transport	Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Route description / details	Description must include Departure & Destination point & all stops	Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Vehicle Registration certificate		Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Letter of motivation - Relevant client	Letter indicating the need & importance of the services, eg. Destination, event, date of event, etc.	Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Letter of motivation from Association	Supporting Letter	Original	X						
<input type="checkbox"/> CRO	Copy of Operating License		Copy	X	X	X	X	X	X	X

CRO's Full Name : _____

CRO's signature : _____

Date & Time Application Received : _____ Time _____ h _____

Registry Messengers Full Name : _____

Date & Time Application Received : _____ Time _____ h _____

Approved Chairman of the Board
Mr. M Joolay