

Requirement for Processing:
Straight Replacement of Vehicle

CHK 3.3

Application Form Checklist

<input type="checkbox"/> Applicant signed & dated application <input type="checkbox"/> Route description correct corresponds with old permit <input type="checkbox"/> Receipt number <input type="checkbox"/> Application number <input type="checkbox"/> Seating capacity captured <input type="checkbox"/> Form 10 properly completed	Original license : Permit <input type="checkbox"/> If Permit: is it still active <input type="checkbox"/> Operating License <input type="checkbox"/> If Permit: Permit Number _____ <input type="checkbox"/> Check if permit is converted <input type="checkbox"/> ID Number correct <input type="checkbox"/> Full names & Surname correct
--	---

Document Checklist

x applicable mode

Entry Point	Documents Required	Document Description	Format	MBT	MT	Tour	Chart	Scholar	Bus	Employee
		Completed by applicant or company rep if applicant is a company and must be in Company Name and Registration no								
<input type="checkbox"/> CRO	Application form 10		Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Application 1A		Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Identity Document	Application or company representative if applicant is a company and Business Registration Certificate	Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	New License & Roadworthy Certificate		Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	New Vehicle Registration Document		Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Proof of previous 180 Day Planning Authority	From Traffic authority (only for MT operating from a Rank)	Original	X	X					
<input type="checkbox"/> CRO	Proof of membership from Association	Signed letter on an associations letter head	Original	X						
<input type="checkbox"/> CRO	Statement: 180 days Applicant		Sworn Affidavit	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Proof of Registration from Registrar	Letter to be signed by the Registrar	Original	X						
<input type="checkbox"/> CRO	Existing Operating License / Permit	(Original or Affidavit)	Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Proof of passenger liability insurance	MBT (Only if route longer the 25Kms), Charter services, Tourism operators, Scholars & Worker transport	Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Vehicle Checklist	Vehicle needs to be inspected by Traffic Official at Centre	Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Labour Law	Statement in terms of Section 62(1)(C) of the National Land Transport Act (Act 5 of 2009)	Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Statement: 180 days Association		Original	X						

CRO's Full Name : _____

CRO's signature : _____

Date & Time Application Received : _____ Time _____ h _____

Registry Messengers Full Name : _____

Approved Chairman of the Board

Date & Time Application Received :

_____ Time _____ h _____

Mr. M Joolay
