

Amendment of Route / Change of Particulars / Additional Authority / Increase in Passengers / Conversion

CHK 3.1

Application Form Checklist

- | | | |
|---|--|--|
| <input type="checkbox"/> Applicant signed & dated application | Original license : Permit <input type="checkbox"/> | Operating License <input type="checkbox"/> |
| <input type="checkbox"/> Route description correct | If Permit: is it still active <input type="checkbox"/> | |
| <input type="checkbox"/> Receipt number | If Permit: Permit Number _____ | |
| <input type="checkbox"/> Application number | <input type="checkbox"/> Check if permit in converted | |
| <input type="checkbox"/> Seating capacity captured | <input type="checkbox"/> ID Number correct | |
| <input type="checkbox"/> Form 10 properly completed | <input type="checkbox"/> Full names & Surname correct | |

Document Checklist

x applicable mode

Entry Point	Documents Required	Document Description	Format							
				MBT	MT	Tour	Chart	Scholar	Bus	Employee
<input type="checkbox"/> CRO	Application form 10	Completed by applicant or company rep if applicant is a company and must be in Company Name and Registration no	Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Application Form 1A	Only for Non-Contracted services	Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Identity Document	Application or company representative if applicant is a company and Business Registration Certificate	Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Statement: 180 Days: Application		Original	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Statement: 180 Days: Association		Original	X						
<input type="checkbox"/> CRO	Statement: 180 Days: CMC	(MT only if Rank)	Original	X	X					
<input type="checkbox"/> CRO	Vehicle Registration Document		Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	License & Roadworthy Certificate		Certified Copy	X	X	X	X	X	X	X
<input type="checkbox"/> CRO	Registrars Letter		Original	X						

Upliftment

<input type="checkbox"/> Uplift	Existing Operating License /Permit	(Original or Affidavit)	Original	X	X	X	X	X	X	X
<input type="checkbox"/> Uplift	License & Roadworthy Certificate		Original	X	X	X	X	X	X	X
<input type="checkbox"/> Uplift	Vehicle Registration Certificate		Original	X	X	X	X	X	X	X
<input type="checkbox"/> Uplift	Proof of passenger liability insurance	MBT (Only if route longer then 25 Kms), Charter services, Tourism operators, Scholars & Worker transport	Original	X	X	X	X	X	X	X
<input type="checkbox"/> Uplift	Vehicle Checklist	Vehicle needs to be inspected by Traffic Official at Centre	Original	X	X	X	X	X	X	X
<input type="checkbox"/> Uplift	Tax Clearance		Original	X	X	X	X	X	X	X
<input type="checkbox"/> Uplift	Labour Law	Statement in terms of Section 62(1)(C) of the National Land Transport Act (Act 5 of 2009)	Original	X	X	X	X	X	X	X

CRO's Full Name : _____ CRO's signature : _____

Date & Time Application Received : _____ Time _____ h _____

Registry Messengers Full Name : _____

Date & Time Application Received : _____ Time _____ h _____

Approved Chairman of the Board
Mr. M Joolay