

## HERITAGE WESTERN CAPE

**MINUTES OF THE MEETING OF THE ARCHAEOLOGY, PALAEOLOGY AND METEORITES COMMITTEE HELD AT 10:00 AM ON 1 NOVEMBER 2011, AT THE OFFICE OF THE DEPARTMENT OF CULTURAL AFFAIRS AND SPORT, 3<sup>rd</sup> FLOOR, PROTEA ASSURANCE BUILDING, GREENMARKET SQUARE, CAPE TOWN**

NO	SUBJECT	APPLICANT	DISCUSSION	DECISION	REF NO
A.	<b>OPENING AND WELCOME</b>		The Chairperson welcomed all members present.		
B.	<b>ATTENDANCE</b>		<p>The following members of the Committee attended the meeting:</p> <p>Mrs M. Leslie (Chairperson)                      Dr J. Almond                      Prof J. Sealy                      Dr. S. Chirikure</p> <p>The following members of the Department of Cultural Affairs and Sport were present:</p> <p>Miss J. Lavin                      Mr. J. Bradfield                      Mrs C. Jikelo</p>		
C.	<b>APOLOGIES</b>		<p>Mrs N. Ndobochani                      Dr J. Deacon                      Mr D. Halkett                      Mr J. Pether                      Mr C. van Wijk</p>		
D.	<b>APPROVAL OF THE MINUTES OF 4 OCTOBER 2011</b>			The minutes were approved	<b>A</b>
<b>E</b>	<b>CONFIDENTIAL MATTERS</b>				
<b>F</b>	<b>MATTERS ARISING FROM PREVIOUS MINUTES</b>				
F.1	WEST COAST ONE WIND ENERGY FACILITY	<b>JENNA LAVIN</b>	<ol style="list-style-type: none"> <li>1. A mechanism for compensation to landowners of Provincial Heritage Sites should be investigated</li> <li>2. This is the responsibility of the Department of Cultural Affairs and Sport</li> </ol>	1. The mitigated layout is supported	<b>1152</b>

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			<ol style="list-style-type: none"> <li data-bbox="891 118 1391 274">3. The mitigated layout addresses HWCs primary concerns regarding the view shed and cultural landscape associated with Kasteelberg</li> </ol>		
F.2	APM COMMITTEE MATTERS AND SECTION 38 OF THE NHRA	<b>CHAIRPERSON</b>	<ol style="list-style-type: none"> <li data-bbox="891 290 1391 418">1. Draft 1 of the template for requesting Phase II mitigation for S. 38 applications was circulated to the committee members for comment</li> <li data-bbox="891 418 1391 545">2. The interpretation of S. 38 may impact on other issues such as National Estate and these must be unpacked more carefully</li> </ol>	<ol style="list-style-type: none"> <li data-bbox="1489 290 2029 386">1. The S. 38 form will be redistributed to committee members for comment and discussion at the next meeting</li> <li data-bbox="1489 386 2029 513">2. Mrs Leslie will enquire at the next council meeting regarding the establishment of HWC S. 38 regulations and policy</li> </ol>	
F.3	HWC PALAEOONTOLOGY WORKSHOP	<b>JENNA LAVIN</b>	<ol style="list-style-type: none"> <li data-bbox="891 564 1391 692">1. Miss Lavin gave a report back on the HWC staff palaeo-workshop held at the West Coast Fossil Park in October</li> <li data-bbox="891 692 1391 820">2. The presentations at the workshop from Dr J. Almond, Dr J. Pether, Prof. J. Parkington and Mrs M. Leslie were well received</li> <li data-bbox="891 820 1391 963">3. Dr J. Almond's documentation on palaeontological sensitivity, the Palaeo-Technical report, will be extremely useful to HWC</li> <li data-bbox="891 963 1391 1091">4. An additional workshop with the professional staff may be required for the use of the Palaeo-Technical report</li> <li data-bbox="891 1091 1391 1219">5. Draft 1 of the Palaeo-Technical Report was submitted to HWC, however its current location is unknown</li> </ol>	<ol style="list-style-type: none"> <li data-bbox="1489 564 2029 660">1. Miss Lavin will get a copy of Draft 1 of the Palaeo-Technical Report from Dr J. Almond</li> </ol>	
F.4	LIST OF HWC APPROVED ARCHAEOLOGICAL PRACTITIONERS	<b>CHAIRPERSON</b>	<ol style="list-style-type: none"> <li data-bbox="891 1244 1391 1372">1. At the October meeting, it was decided that the process for accreditation should be reviewed and that the existing list should be</li> </ol>	<ol style="list-style-type: none"> <li data-bbox="1489 1244 2029 1372">1. Mr Bradfield will collate the existing accreditation criteria and list of members of ASAPA, PSSA and APHP and distribute to the APM</li> </ol>	

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			<p>updated</p> <ol style="list-style-type: none"> <li>2. The ASAPA Council no longer screens applicants for membership and PI status. In the interests of transparency, members may object to a particular nomination within 4 weeks of application. If no objections are received then the applicant is allowed membership or PI status. The PSSA list accepts all professionals. Both lists reflect areas of the discipline in which consultants have expertise</li> <li>3. This and the fact that professionals who have specialised in other areas of the country may not have the experience to work, for example, on shell middens, necessitate that HWC re-assess the acceptance criteria and develop HWC lists. HWC does not have the capacity to adjudicate on professional capacities. It can determine what is appropriate for the Western Cape</li> <li>4. AMAFA has their own screening criteria for KZN heritage practitioners</li> </ol>	<p>committee members</p> <ol style="list-style-type: none"> <li>2. These will be discussed at the next meeting with a view to creating HWC accreditation criteria and revising the lists of accredited professionals</li> </ol>	
F.5	COPYRIGHT ISSUES	<b>CHAIRPERSON</b>		<ol style="list-style-type: none"> <li>1. This issue will be carried over to the next meeting</li> </ol>	
F.6	WEST COAST NATIONAL PARK: HERITAGE TRAILS	<b>JOHN PARKINGTON</b>	<ol style="list-style-type: none"> <li>1. APM was previously requested to comment on the West Coast Biosphere reserve trail proposal</li> <li>2. These comments were relayed to Prof. J. Parkington</li> <li>3. Prof. J. Parkington responded in a letter that the HWC requirements will be observed</li> </ol>	<ol style="list-style-type: none"> <li>1. The committee was pleased that the requirements would be observed and confirmed that a Conservation Management Plan for the Geelbek archaeological site is required and that monitoring of the impact of the trails on heritage sites should be undertaken after a year and then</li> </ol>	

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				<p>every five years.</p> <p>2. Mr Bradfield will draft a letter in this regard and send it to Prof. J. Parkinson</p>	
F.7	PERMIT REPORTS	<b>JUSTIN BRADFIELD</b>	<ol style="list-style-type: none"> <li>1. The database for outstanding permit reports is working well</li> <li>2. Several issues have come up regarding overdue reports as some reports are linked with theses, the completion of which may be delayed by several months or years</li> <li>3. Mr Bradfield requested advice on how to proceed if a report was more than three months overdue</li> </ol>	<ol style="list-style-type: none"> <li>1. HWC staff should use their discretion when it comes to overdue reports</li> <li>2. Decisions on overdue reports should be handled on a case by case basis. If a report is long overdue without reason the matter should be brought to the attention of APM</li> </ol>	
<b>1</b>	<b>SECTION 35 PERMIT APPLICATIONS (RESEARCH)</b>				
	<b>APPLICATIONS</b>				
1.1	RESCUE PERMIT FOR VOC BATHHOUSE REMAINS ON ERF 282, CALEDON	<b>MARY PATRICK</b>	<ol style="list-style-type: none"> <li>1. The application is to mitigate the VOC bathhouse in Caledon</li> <li>2. There are pictures from 1996 of standing walls which are no longer there.</li> <li>3. The accidental destruction of these walls is the reason why the ACO withdrew from the original contract</li> <li>4. Mitigation of these remains is long overdue</li> </ol>	<ol style="list-style-type: none"> <li>1. Mr Bradfield will look in the SAHRA file and ascertain what mitigation measures were originally requested</li> <li>2. A mitigation proposal detailing methods for stabilising the site and procedure for its long term protection and conservation is required</li> <li>3. This should provide clarity about whether the remains of the wagon trail should be included in the mitigation strategy</li> </ol>	
	<b>PERMIT REPORTS</b>				
1.2	ARCHAEOLOGICAL MONITORING REPORT: DE OUDEWERF HOTEL, STELLENBOSCH	<b>LITA WEBLEY</b>	<ol style="list-style-type: none"> <li>1. The report was noted.</li> </ol>	<ol style="list-style-type: none"> <li>2. The report was accepted with thanks</li> </ol>	
1.3	REPORT ON GRAFFITI REMOVAL FROM STADSAAL CAVES,	<b>JANETTE DEACON</b>	<ol style="list-style-type: none"> <li>1. The most difficult graffiti to remove was made using permanent marker</li> <li>2. The graffiti is of the names of visitors</li> </ol>	<ol style="list-style-type: none"> <li>1. Mr Bradfield must check with Dr J. Deacon regarding the best way to ensure that her recommendations</li> </ol>	

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	MATJIESRIVIER NATURE RESERVE		<p>to the cave</p> <ol style="list-style-type: none"> <li>3. HWC should investigate the possibility of setting up a visitors book to allow records of visits to the site in a more acceptable format</li> <li>4. HWC could use the information in the visitors book to determine visitor numbers to the site</li> </ol>	<p>are adhered to</p> <ol style="list-style-type: none"> <li>2. If Dr J. Deacon advises, a formal letter should be sent to the property owner outlining Dr Deacon's recommendations</li> </ol>	
1.4	ROMANSBAAI PERMIT REPORT	<b>PETER NILSSEN</b>	<ol style="list-style-type: none"> <li>1. Mr Bradfield sent a reminder to Mr Nilssen that the permit report for the Romansbaai excavation is due</li> <li>2. Mr Nilssen responded that the excavations were not completed due to lack of funds</li> <li>3. He indicated that the material is currently in "secure storage" in Mossel Bay</li> <li>4. No curation or analysis has been done due to insufficient funds</li> <li>5. This is not the first time that this problem has been encountered by this practitioner</li> </ol>	<ol style="list-style-type: none"> <li>1. Mr Bradfield will write a letter to Mr Nilssen requesting a list of sites for which permits were granted and work remains incomplete.</li> <li>2. Mr Nilssen must propose a contingency plan/s to meet the terms of the permit/s</li> <li>3. As the permit is granted to the consultant it is the consultant's responsibility to meet the terms of the permit</li> <li>4. Financial arrangements are determined by the contract between the developer and the consultant</li> </ol>	
<b>2</b>	<b>SECTION 35 (RESEARCH) REFUSAL</b>				
<b>3</b>	<b>SECTION 35 PERMIT ARISING FROM SECTION 38 APPLICATION</b>				
3.1	APPLICATION FOR EXEMPTION FROM CONDUCTING AN ARCHAEOLOGICAL STUDY: PROPOSED NATURE'S PATH ECO-LIFESTYLE VILLAGE DEVELOPMENT ON PARTS OF PTNS 9 AND 10 OF FARM NO. 304, KEURBOOMSTRAND, PLETTENBERG BAY	<b>JONATHAN KAPLAN</b>	<ol style="list-style-type: none"> <li>1. In December 2010, HWC requested an AIA and PIA</li> <li>2. An AIA had been done on the neighbouring site and had identified significant archaeological material</li> <li>3. The letter of exemption indicates that archaeological material is low density and in a disturbed context, the property is densely vegetated and covered in domestic waste</li> </ol>	<ol style="list-style-type: none"> <li>1. An HIA is required, including assessment of the impact to archaeological and palaeontological resources as well as visual impact of the proposed development.</li> <li>2. Mr R. Yates' findings of the existence of a large, high density, open air shell midden elsewhere on this property and the fact that this is very close to Matjes River Rock Shelter are a source of concern</li> <li>3. Some field limitations include dense</li> </ol>	

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				vegetation and the possibility of subsurface archaeological material 4. This site may require monitoring at a later stage during vegetation clearing 5. An outline of walkpaths and the limitations experienced must be communicated in the submission.	
<b>4</b>	<b>ADVICE TO IARCOM RELATING TO SECTION 38 APPLICATIONS</b>				
4.1	REVIEW AND COMMENT ON IMPACT ASSESSMENT REPORTS SUBMITTED TO SECTION 38 IMPACT ASSESSMENT COMMITTEE MEETING: 2 NOVEMBER 2011	<b>TEAM EAST</b>	It was noted that:  1. Comments made by the Committee will be minuted at the IACom meeting on 2 NOVEMBER 2011		<b>B</b>
4.2	REVIEW AND COMMENT ON IMPACT ASSESSMENT REPORTS SUBMITTED TO SECTION 38 IMPACT ASSESSMENT COMMITTEE MEETING: 2 NOVEMBER 2011	<b>TEAM WEST</b>	It was noted that:  1. Comments made by the Committee will be minuted at the IACom meeting on 2 NOVEMBER 2011		<b>C</b>
<b>5</b>	<b>REQUEST FOR OPINION/ADVICE</b>				
<b>6.1</b>	<b>OTHER MATTERS</b>				
6.1.1	WHS NOMINATION: ORIGINS OF MODERN HUMANS	<b>JENNA LAVIN</b>	1. The minutes of the meeting were distributed to committee members	1. Miss Lavin will request the document outlining the original WHS proposal from Mrs Leslie.	
6.1.2	SAHRA MINIMUM STANDARDS: PALAEOLOGICAL COMPONENT OF HERITAGE IMPACT ASSESSMENT REPORTS	<b>JENNA LAVIN</b>	1. The Minimum Standards document was distributed to committee members 2. SAHRA requires comment by 11 November	1. Committee members will email their comments to Miss Lavin by 8 November 2. Clarification of terminology is required 3. A change in the order in which the document is laid out is required to	

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				<p>minimise the number of inappropriate studies</p> <p>4. A system for grading palaeontological significance is required</p>	
6.1.3	BACKFILLING OUDEPOS: CONCERNS	<b>JANETTE DEACON</b>	<ol style="list-style-type: none"> <li>1. A site visit was conducted by Mrs Leslie and Miss Lavin</li> <li>2. The APM committee had previously required that a permit be obtained for this work</li> </ol>	<ol style="list-style-type: none"> <li>1. The permit application must be signed by either the chairperson of the Conservancy or by SANParks</li> <li>2. It must be ascertained who has jurisdiction over this land in order to understand who should sign.</li> <li>3. Mrs Leslie has emailed Adv Fouche to ask whether he has established the answer to this and to ask for a copy of the Agreement between the Park and the Conservancy</li> <li>4. Ms Lavin , Mrs Leslie and Dr Deacon will visit Mrs Basson</li> </ol>	
6.1.4	NEW HWC FORMS FOR SECTIONS 27, 28, 34 AND 35	<b>MARY LESLIE</b>	<ol style="list-style-type: none"> <li>1. There will be a workshop on 12 November regarding the new forms for permits in terms of S. 27 and S. 34</li> <li>2. S. 35 form process must run parallel to avoid contradictions and a repetition of process</li> </ol>	<ol style="list-style-type: none"> <li>1. Miss Lavin must email the Annexure B form to committee members for comment by 10 November</li> </ol>	
6.1.5	HWC HERITAGE AWARDS 2011	<b>ANDREW HALL</b>	<ol style="list-style-type: none"> <li>1. Mr Hall addressed the committee and requested nominations for the below Heritage Award categories: <ul style="list-style-type: none"> <li>• Category No. 2: APM project of the year</li> <li>• Category No. 3: Interpretation of sites and public outreach</li> <li>• No. 4: Best HIA</li> <li>• No. 5: Most active municipality/conservation body</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>1. The committee's nominations were as follows: <ul style="list-style-type: none"> <li>• No. 2: Diepkloof, Pinnacle Point</li> <li>• No. 3: Clanwilliam Living Landscapes Project, eCRAG, West Coast Fossil Park</li> </ul> </li> </ol>	
<b>6.2</b>	<b>SECTION 27 APPLICATIONS: NATIONAL AND PROVINCIAL HERITAGE SITES</b>				
6.2.1	KASTEELBERG:	<b>MARY LESLIE</b>	<ol style="list-style-type: none"> <li>1. The nomination will be presented at</li> </ol>	<ol style="list-style-type: none"> <li>1. The APM Committee recommends</li> </ol>	

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	NOMINATION AS A PROVINCIAL HERITAGE SITE		the Declaration Review Committee on 1 November 2011	that the declaration of Kasteelberg as a PHS be postponed.	
6.2.2	LANGEBAAWEG: NOMINATION AS A PROVINCIAL HERITAGE SITE	JENNA LAVIN	1. The nomination to amend the boundaries of the existing PHS will be presented at the Declaration Review Committee on 1 November 2011	1. The APM committee endorses the recommendation that the boundaries of the PHS be amended.	
6.2.3	ELANDSFONTEIN: NOMINATION AS A PROVINCIAL HERITAGE SITE	JENNA LAVIN	1. This significant archaeological and palaeontological site is Graded II and is worthy of Provincial Heritage Site status	1. Miss Lavin will draw up a Draft Nomination dossier	
<b>7</b>	<b>FORMAL ADOPTION OF DECISIONS</b>				
<b>8</b>	<b>CLOSURE:</b> The meeting adjourned at 1.40 pm				
<b>9</b>	<b>DATE OF NEXT MEETING</b>		6 DECEMBER 2011		

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CHAIRPERSON

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DATE

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SECRETARY

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DATE