RENTAL HOUSING TRIBUNAL

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Annexure F(o)

Claim for remission of rental

Reference number: 21/3/1/.....

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Relevant questions to be completed by the:	Complainant (Tenant)	Respondent (Landlord)
	Name:	Name:
I declare myself willing to have the dispute resolved through facilitation by the Tribunal, as a first attempt to have the dispute resolved (Circle your answer)	Yes / No	Yes / No
1. Managing Agent		
1.1. Is an agent managing the property for the owner?		
1.2. Name of Agency		
1.3. Name of the Principle of the Agency		
1.4. Name of Agent		
1.5. Does a written mandate exist?		
1.6. Please attach copy of mandate		
1.7. If no written mandate exists – what were the terms of the verbal mandate according to the agent?		
If no written mandate exists – what were the terms of the verbal mandate according to the landlord?		
2. Lease Agreement		
2.1. Please attach copy of lease agreement		
2.2. Date property was occupied by tenant		
2.3. If no lease agreement was signed, what were		

3. Remission of rental	
3.1. What is the reason for claiming the remission?	
3.2. How is the remission claimed calculated?	
*For example: 1 Month's rental = R2 000.00	
3.3. Was the agent/landlord informed about the above claim?	
3.4. How was the agent/landlord informed?	
*Attach proof/copy of letter etc.	
3.5. What are the agent/landlord's reasons for not accepting the claim?	
3.6. Does the agent/landlord have a counter offer in order to resolve the dispute?	
3.7. Is the counter offer acceptable to the tenant?	
4. General	