



CIRCULAR: EADP 00013/2014

ALL MAYORS, MUNICIPAL MANAGERS AND CHIEF TOWN PLANNERS, ALL WESTERN CAPE PROVINCIAL HEADS OF DEPARTMENT, NATIONAL DIRECTORS-GENERAL WITH DIRECT LINKAGES TO LAND USE PLANNING, SALGA, SAPI, SACPLAN, AND ALL ORGANISATIONS AND PRIVATE-SECTOR BODIES INVOLVED IN SPATIAL AND LAND USE PLANNING

DEPARTMENT ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING LAND USE PLANNING ACT (LUPA) CHANGE MANAGEMENT STRATEGY WORK GROUPS RESTRUCTURING

1. PURPOSE

- 1.1. The purpose of this External Circular is to inform all officials, private sector bodies and other planning role-players involved in spatial and land use planning of the revised structure of the LUPA Change Management Strategy Work Groups.

2. BACKGROUND

- 2.1. The Department Environmental Affairs and Development Planning's Land Use Planning Change Management Strategy (CMS) was initiated on 18 March 2013 with the establishment of the Land Use Planning CMS Steering Committee, five Working Groups and a Communication Work Stream. The afore-mentioned CMS structure, with the facilitators of each of Work Group, is indicated in Figure 1, below.
- 2.2. The Working Groups reported on a monthly basis to the Land Use Planning CMS Steering Committee, which in turn reported to the HOD and the Minister on a bi-monthly basis.
- 2.3. The Land Use Planning CMS and its Working Groups have a wide representation from key stakeholders in order to facilitate the change management process. These stakeholders include key municipalities, organised local government in the form of the South African Local Government Association (SALGA), as well as officials from the national DRD&LR.

2.4. The individual CMS work groups have made good progress and in all instances draft products of the tasks assigned to each work group have been tabled and are currently in the final stages of completion.

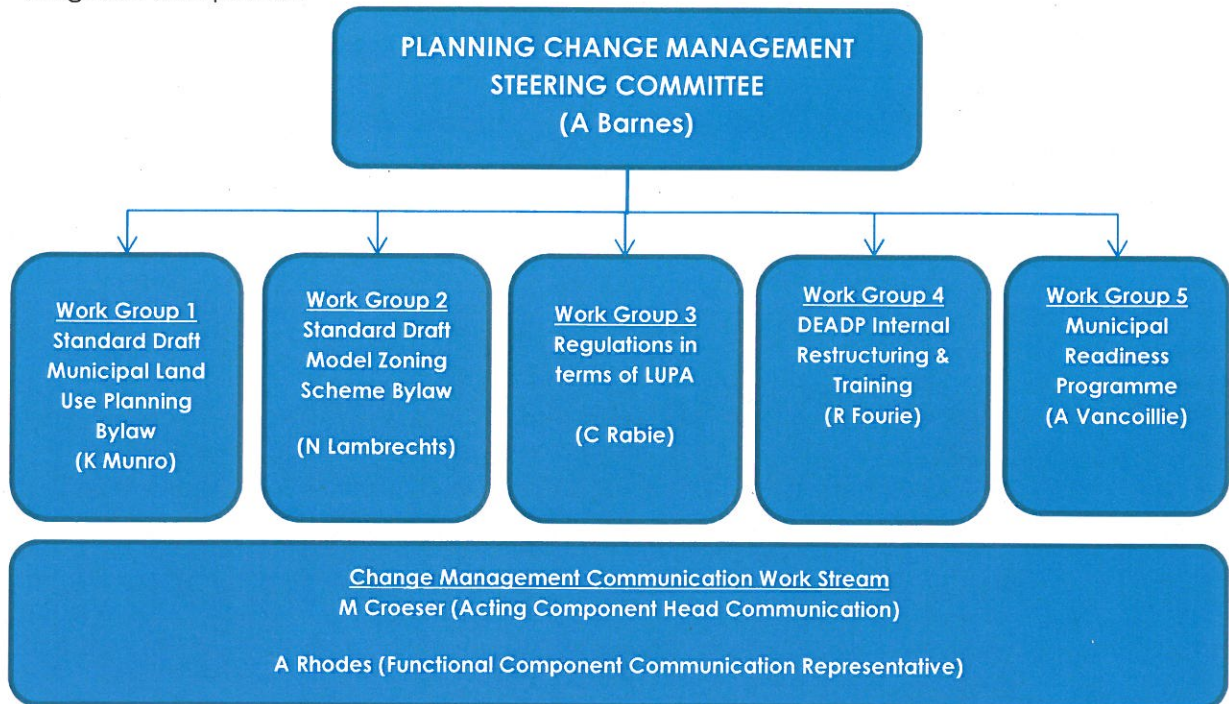


Figure 1: Current DEA&DP Land Use Planning CMS Work Group Structure

3. PROPOSED RESTRUCTURE

3.1. Whilst a great deal has been achieved in the last year, there is a need for a stronger shift in focus from developing tools, such as the standard draft bylaws and guidelines, to taking these tools to the municipalities and the private sector through a series of training and capacity building exercises.

3.2. As a result of the above, together with the increasing pressure that is going to be experienced by Work Group 5 as we move closer to the implementation date of the new national and provincial land use planning legislation, Work Group 5 must fulfil a more implementation-oriented role.

3.3. As a result of the above, and in an attempt to spread the workload in a more effective manner, Work Group 5 will be restructured as set out below:

3.3.1. Task Team A: Provincial SPLUMA, LUPA, and BYLAW Implementation Plan

3.3.2. Task Team B: Municipal Planning Tribunals

3.3.3. Task Team C: Guideline and roll-out of Development Contributions

3.3.4. Task Team D: Roll out and implementation of Bylaws

3.3.5. Task Team E: Guideline on Relevant Considerations and PAJA

3.3.6. Task Team F: Municipal and Provincial Norms and Standards

3.3.7. Task Team G: Training Session planning for Councillors and officials in August 2014

3.3.8. Task Team H: Guideline on Municipal Monitoring and Support

As can be seen from the above, Work Group 5 will be restructured to consist of eight (8) Task Teams, with each Task Team designed to achieve a specific Work Group 5 goal.

3.4. In addition to the proposed restructuring of Work Group 5, new facilitators / chairpersons for Work Groups 3; 5; and the Planning Change Management Communications Work Stream have been appointed. The need for these changes are set out below:

3.4.1. Chris Rabie, the chairman of Work Group 3, will be on extended vacation during the month of May 2013, with his retirement effective as of 31 August 2014. Chrizelle Kriel will replace Mr Rabie as the new chairman of Work Group 3. Chrizelle Kriel can be contacted via Chrizelle.Kriel@westerncape.gov.za or (021) 483 0765.

3.4.2. Due to other work commitments, Andre Vancoille, the chairman of Work Group 5, will be replaced by Allan Rhodes. Allan Rhodes can be contacted via Allan.Rhodes@westerncape.gov.za or (021) 483 0764.

3.4.3. The Change Management Communications Work Stream chairman Allan Rhodes will be replaced by Laurel Robertson. Laurel Robertson can be contacted via Laurel.Robertson@westerncape.gov.za or (021) 483 0767.

3.5. The new DEA&DP Land Use Planning CMS structure is depicted in Figure 2 below:

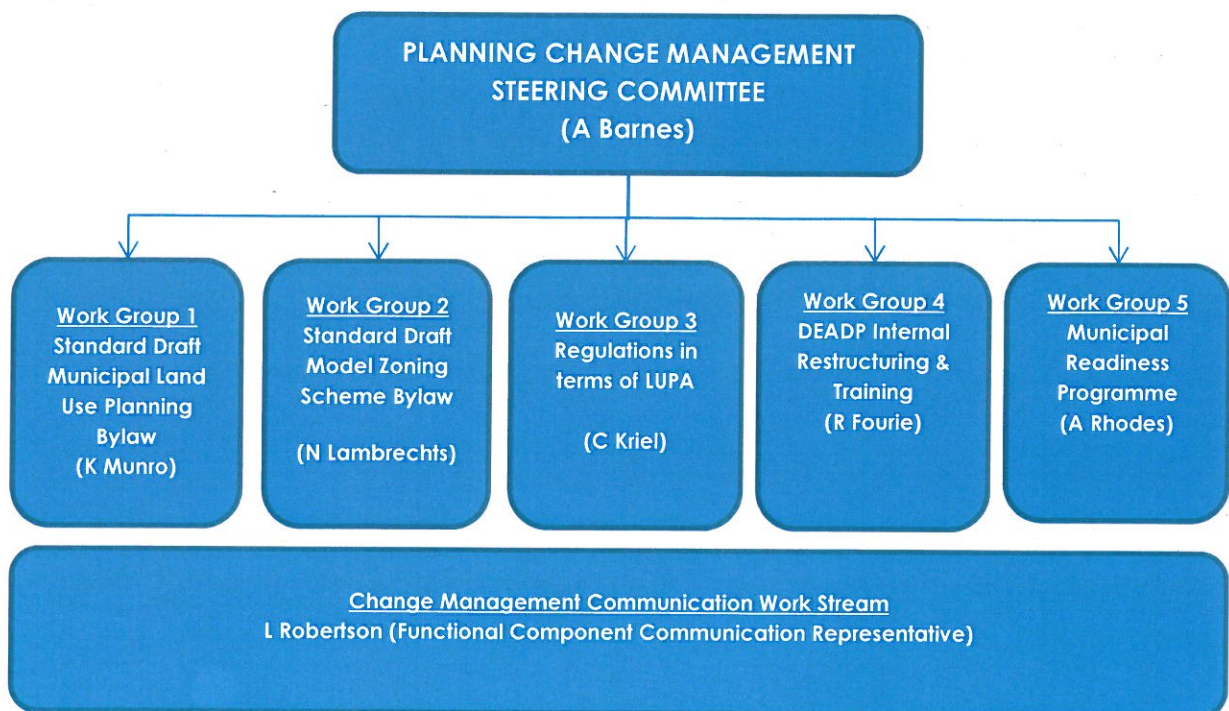
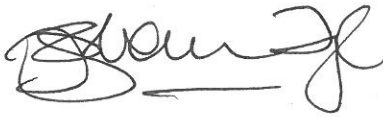


Figure 2: Proposed DEA&DP Land Use Planning CMS Work Group Structure

4. CONCLUSION

4.1. Whilst the implementation date of LUPA must still be determined by means of a proclamation by the Premier in the Provincial Gazette, there are a number of implications already known which will significantly change the manner in which spatial planning and land use management is practised both within the municipal and provincial spheres. This circular seeks to highlight these changes and adjustments applicable to all municipalities in the Western Cape, allowing municipalities to plan for the required organisational adjustments, budgetary provisioning for staff and various other operational requirements, such as the need for adjustments to municipal delegations and the provision for an appeal body.

Yours sincerely,



HEAD OF DEPARTMENT

Date: 18.06.2014