

**WESTERN CAPE-QUARTERLY PERFORMANCE REPORTS: 2020/21
WESTERN CAPE LIQUOR AUTHORITY**

Programme / Sub programme / Performance Measures	Frequency	Target for 2020/21 as per Annual Performance Plan (APP)	1 st Quarter Planned output as per APP	1 st Quarter Actual output - validated	2 nd Quarter Planned output as per APP	2 nd Quarter Actual output - validated	3 rd Quarter Planned output as per APP	3 rd Quarter Actual output - validated
Component 1: Liquor Licencing Administration								
Percentage of permanent and secondary license applications received by the Liquor Licencing Administration processed within prescribed timeframes	Quarterly	80%	80%	30%	80%	81.5%	-	-
*Percentage of permanent and secondary license applications received by the Liquor Licencing Administration processed within prescribed timeframes	Quarterly	70%	-	-	-	-	70%	99.43%
Component 2: Liquor Licencing Tribunal								
Percentage of permanent and secondary license applications considered by the Liquor Licencing Tribunal within the prescribed time frames	Quarterly	80%	80%	54%	80%	48.85%	-	-
*Percentage of permanent and secondary license applications considered by the Liquor Licencing Tribunal within the prescribed time frames	Quarterly	65%	-	-	-	-	65%	61.81%
Percentage of all enforcement matters finalized by the Liquor Licencing Tribunal within 60 days of referral	Quarterly	80%	80%	97%	80%	86.36%	-	-
*Percentage of all enforcement matters finalized by the Liquor Licencing Tribunal within 60 days of referral	Quarterly	65%	-	-	-	-	65%	75.68%
** Report on matters related to transgressions of the National State of Disaster considered by the Tribunal	Quarterly	4	-	-	-	-	3	3
Component 3: Communication, Education and Stakeholder Relations								
Number of engagements with local authorities	Quarterly	26	6	6	7	8	7	4
Number of public participation interventions attended with stakeholders	Quarterly	36	9	8	9	11	9	12
Report on public participation in the applications processes	Quarterly	4	1	1	1	1	1	1
Report on public participation in the enforcement processes	Quarterly	4	1	1	1	1	1	1
Number of awareness sessions with license holders directed at priority groupings of women and youth	Quarterly	10	3	2	3	4	2	2
Component 4: Compliance and Enforcement								
Number of applications granted inspected within 12 months after date of issue	Quarterly	500	125	0	125	7	-	-
*Percentage of licences issued in the previous financial year inspected in the current financial year	Quarterly	80%	-	-	-	-	80%	0%
Number of enforcement operations with other agencies conducted	Quarterly	80	20	12	20	23	20	41
Percentage of complaints received investigated within 30 days	Quarterly	80%	80%	100%	80%	100%	80%	100%
Number of inspections conducted focused on under-age drinking and access to restricted areas	Quarterly	500	125	1	125	2	-	-
*Number of inspections conducted focused on under-age drinking and access to restricted areas	Quarterly	300	-	-	-	-	25	145
** Report on the enforcement investigations conducted in terms of the National State of Disaster	Quarterly	4	-	-	-	-	3	3
Component 5: Finance								
Percentage expenditure in relation to the allocated budget	Quarterly	98%	98%	75%	98%	92%	98%	105%
Percentage of invoices paid within 30 days after receipt of invoice	Quarterly	100%	100%	98%	100%	98%	100%	90%
Component 6: Corporate Services								
Number of Annual Performance Plans (APP) published	Annually	1	-	-	1	1	-	-
Number of quarterly performance reports submitted to DoP	Quarterly	4	1	1	1	1	1	1
Number of quarterly performance reports submitted to Parent department	Quarterly	4	1	1	1	1	1	1

* In-year change indicators where targets are affected.

** New indicator.

Information submitted by CEO: Ms L Petersen (Acting)

Telephone No: 021 204 9710