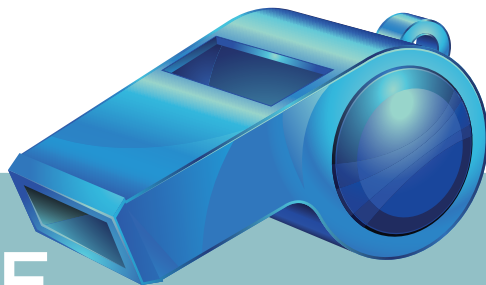




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BETTER TOGETHER.



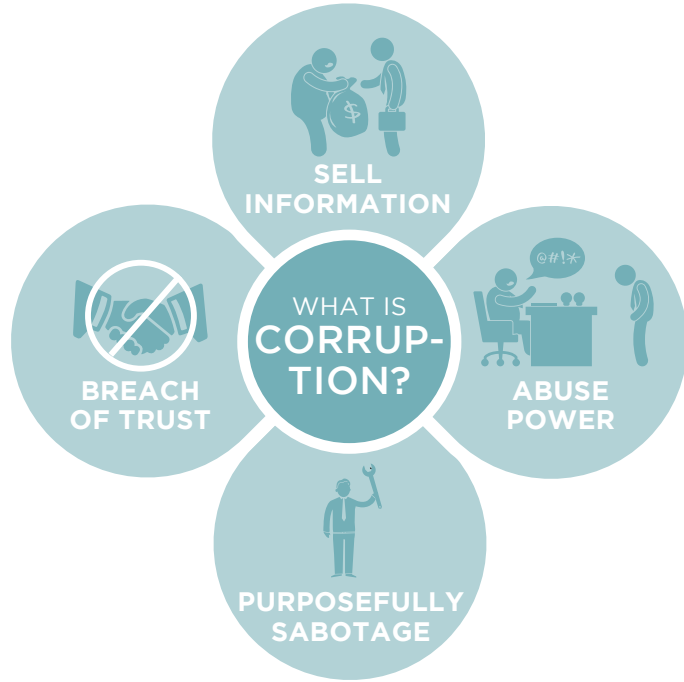
# BLOW THE WHISTLE ON FRAUD

SO WE CAN FIGHT CORRUPTION AND  
BUILD A STRONGER SOCIETY  
BETTER TOGETHER.

WHAT HAPPENS  
IF I DON'T REPORT?



WHAT HAPPENS  
IF I DO REPORT?



If a person acts in any of the following ways or influences another person to act in any of the following ways, he/she is guilty of corruption:

- Sells information or uses material that was acquired in an unethical, unauthorised, incomplete, wrongful or unfair way.
- Abuses a position of authority.
- Breaches trust by disregarding legal regulations or a set of rules.
- Purposefully sabotages a situation that results in an unjust outcome.

### **PREVENT CORRUPTION**

Through promoting an ethical culture within our municipalities, we build national pride. Corruption goes against this. It undermines effective and efficient Service Delivery to the public.

## HOW DO I RECOGNISE CORRUPTION?

The following behaviours are generally considered to be examples of corruption:

- bribery
- nepotism (favouring relatives or friends)
- embezzlement (stealing or misappropriating funds placed in one's trust or belonging to one's employer)
- fraud
- abuse of privileged information
- insider trading (trading to one's own advantage through having access to confidential information)
- omission of duties
- conflict of interest
- favouritism
- extortion (obtaining something of value through force or threats)
- abuse of power

**SAY  
NO  
TO** BRIBERY  
NEPOTISM  
FRAUD  
EXTORTION  
FAVOURITISM  
EMBEZZLEMENT  
INSIDER TRADING

**DON'T**  
ABUSE POWER  
OR OMIT DUTIES

**WHO CAN REPORT CORRUPTION TO MUNICIPALITIES?**

- Members of the community
- Councillors
- Municipal staff members

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## HOW DO I MAKE A DISCLOSURE?

A protected disclosure may be made to any one of the following, as long as it's made honestly and in good faith:



<sup>1</sup> Attorney, union, legal representative/shop steward

<sup>2</sup> General Disclosure to the press, radio, SAPS

## WHAT AM I PROTECTED AGAINST?

You are protected against the following unfair actions by the employer, commonly referred to as “occupational detriment”:

- Disciplinary action
- Dismissal, suspension, demotion, harassment or intimidation
- Transfer against your will
- Refusal of request for a transfer or promotion
- Unfairly subjected to a term or condition of employment which is altered
- Refused a reference
- Denied appointment to any profession/office
- Threatened with any of the actions above in any manner

# REPORTING PROTOCOL



## FOLLOW PROTOCOL

If a Councillor discovers corruption, he/she must bring it to the attention of the Speaker, who shall, in terms of Rule 13 of the Municipal Systems Act, put a motion to Council. Councillors are protected in terms of the Privileges and Immunities contained in Section 28 of the Municipal Structures Act (117 of 1998) in terms of any disclosures made in Council.

**IF I REPORT ALLEGATIONS  
OF CORRUPTION, WILL I  
BE PROTECTED IN TERMS  
OF THE WHISTLE  
BLOWER'S ACT\*?**

**YOU WILL BE PROTECTED!**

To be protected by the Act, employees must make their disclosure to a person listed in the Act. Once the disclosure is made to the correct person, the employee is protected from occupational detriment.

\*THE DISCLOSURE ACT (ACT 26 OF 2000)





**USE ANY OF THESE CHANNELS  
TO REPORT CORRUPTION:**

- **National Anti-Corruption Hotline** 0800 701 701
- **Public Protector** 0800 11 20 40
- **South African Police Services** 10111
- **Special Investigation Unit** 012 483 00 00





# THE WESTERN CAPE GOVERNMENT PROVIDES YOU, THE MUNICIPAL OFFICIAL, WITH EVERYTHING YOU NEED TO KNOW TO **FIGHT CORRUPTION.** DO NOT KEEP QUIET.

To make an anonymous tip-off, simply call the Corruption Hotline on 0800 701 701 or go to [www.publicservicecorruptionhotline.org.za](http://www.publicservicecorruptionhotline.org.za) for more information. For advice on the PSC Hotline procedures, **please call 021 483 4109/3791.**



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