



## SUPPORT VEHICLE INVENTORY

### PURPOSE

The Support Vehicle/Equipment Inventory (ICS 218) provides an inventory of all transportation and support vehicles and equipment assigned to the incident. The information is used by the Ground Support Unit to maintain a record of the types and locations of vehicles and equipment on the incident. The Resources Unit uses the information to initiate and maintain status/resource information.

### PREPARATION

The ICS 218 is prepared by Ground Support Unit personnel at intervals specified by the Ground Support Unit Leader.

### DISTRIBUTION

Initial inventory information recorded on the form should be given to the Resources Unit. Subsequent changes to the status or location of transportation and support vehicles and equipment should be provided to the Resources Unit immediately.

### NOTES

- If additional pages are needed, use a blank ICS 218 and repaginate as needed.
- Can also be made available as a wall mounted form if required.

NO.	TITLE.	INSTRUCTIONS.
1	Incident Name / Number	Enter the name / number assigned to the incident.
2	Category	Enter whether a vehicle or equipment inventory.
3	Date & Time Prepared	Enter the date (day/month/year) and time prepared (Use 24-hour clock).
4	Operational Period (Date/Time)	Enter the Start and End of the Operational Period including date and time.
5	Vehicle or Equipment Information	Enter the following information. A: Type of vehicle or equipment, ensure use of ICS classification. B: Make of vehicle or equipment. C: Capacity/Size eg: 3000L tank, 30 person bus, etc. D: Agency/Owner. E: ID Number. Enter the resource number assigned during the incident. F: Location. Enter the Name or Coordinates of the location. G: Release Time. Enter the time that the vehicle/equipment will be released. use 24-hour clock.
6	Page	Enter the page number if more than one page used.
7	Prepared By	Enter the name, position (if not the Ground Support Unit Leader), date and time of the person completing the ICS 209.

