



RESOURCE STATUS CHANGE

PURPOSE

The Resource Status Change (ICS 210) is used by the Incident Communications Center Manager to record status change information received on resources assigned to the incident. This information could be transmitted with a General Message (ICS 213). The form could also be used by Operations as a worksheet to track entry, etc.

PREPARATION

The ICS 210 is completed by radio/telephone operators who receive status change information from individual resources, Task Forces, Strike Teams, and Division/Group Supervisors. Status information could also be reported by Staging Area and Helibase Managers and fixed-wing facilities.

DISTRIBUTION

The ICS 210 is maintained by the Communications Unit and copied to Resources Unit and filed by Documentation Unit.

NOTES

- The ICS 210 is essentially a message form that can be used to update Resource Status Cards or T-Cards (ICS 219) for incident-level resource management.
- If additional pages are needed, use a blank ICS 210 and repaginate as needed.

NO.	TITLE.	INSTRUCTIONS.
1	Incident Name / Number	Enter the name / number assigned to the incident.
2	Incident Type	Enter the type of incident. Eg: wildfire, flood, etc.
3	Date Prepared	Enter date prepared (day/month/year).
4	Time Prepared	Enter the time prepared (Use 24-hour clock).
5	Operational Period (Date/Time)	Enter the Start and End of the Operational Period including date and time.
6	Resource (Name/Number)	Enter the resource identification (ID) number (this may be a letter and number combination) assigned by either the sending unit or the incident.
7	New Status (Available, Assigned, Out of Service)	<p>Indicate the current status of the resource:</p> <ul style="list-style-type: none"> • Available – Indicates resource is available for incident use immediately. • Assigned – Indicates resource is checked in and assigned a work task on the incident. • Out of Service – Indicates resource is assigned to the incident but unable to respond for mechanical, rest, or personnel reasons. <p>If space permits, indicate the estimated time of return (ETR). It may be useful to indicate the reason a resource is out of service. e.g., "O/S – Mech" (for mechanical issues), "O/S – Rest" (for off shift), or "O/S – Pers" (for personnel issues).</p>
8	Released From (Assignment & Status)	Indicate the current location of the resource (where it came from) and the status. When more than one Division, Staging Area, or Camp is used, identify the specific location (e.g., Division A, Staging Area, Incident Command Post, Western Camp).
9	Assigned To (Assignment & Status)	Indicate the assigned incident location of the resource and status. When more than one Division, Staging Area, or Camp is used, identify the specific location.
10	Date of Change	Enter the date and location of the status change. (e.g., out of service).
11	Time of Change	Enter the time and location of the status change (24-hour clock). (e.g., out of service).
12	Comments	Add any further commentary necessary to add to above information.
13	Prepared By	Enter the name, position, date and time of the person completing the ICS 209.

