



**INVITATION TO NOMINATE MEMBERS  
TO HOSPITAL FACILITY BOARDS**

The term of office of many health facility boards at hospitals ("Boards"), constituted in terms of the Western Cape Health Facility Boards Act, Act 7 of 2001 ("the Act"), has expired.

The Provincial Minister of Health therefore invites community bodies or persons to nominate persons to serve on newly constituted Boards. In accordance with section 6(1) of the Act, the Provincial Minister must appoint not less than eight but not more than fourteen members to Board, including:

- a) Persons representing a community or communities served by the health facility.
- b) At least one person with technical expertise in business, law, finance, accounting or some other area relevant to the functions of the Board.
- c) The head of the hospital;
- d) At least one person representing the clinical staff of the relevant hospital, nominated by the clinical staff of said hospital;
- e) At least one person representing the non-clinical staff of the relevant hospital, nominated by the non-clinical staff of said hospital; and
- f) In the case of a hospital where health professionals are trained, at least one person representing academic interests and nominated by the Vice-Chancellor of the relevant university.

**Please note that the following hospitals require a full complement of members. Nomination forms may be obtained from and delivered to to your nearest health facility. They may also be obtained from the relevant contact persons:**

**Metro Health Services:**

- Alexandra Hospital
- Wesfleur Hospital
- Western Cape Rehabilitation Centre
- Khayelitsha Hospital
- Helderberg Hospital

**Contact person:**

Ms Thabisa Mpazwa  
Metro Health Services  
Ground floor, Bellville Health Park (on the premises of Karl Bremer Hospital, Bellville)  
Tel: 021 815 8800  
E-Mail: Thabisa.Mpazwa@westerncape.gov.za

**Rural Health Services:**

**Cape Winelands District**

- Brewelskloof Hospital
- Ceres Hospital
- Worcester Hospital

**Contact Person:**

Mr Donald Maki  
Tel: 023 342 1339  
E-mail: Donald.Maki@westerncape.gov.za

**Garden Route District**

- Mossel Bay Hospital
- George Hospital
- Ladismith Hospital

**Contact persons:**

Mr Kyle April/Claudiel Draai  
Tel: 044 8032776  
E-mail: Kyle.April@westerncape.gov.za;  
Claudiel.Draai@westerncape.gov.za

**Overberg District**

- Caledon Hospital
- Hermanus Hospital
- Otto Du Plessis hospital
- Swellendam Hospital

**Contact person:**

Mr Jeremy du Toit  
Tel: 028 214 5853  
E-mail: Jeremy.duToit@westerncape.gov.za

**West Coast District:**

- Bergrivier Cluster: Radie Kotzé Hospital & LAPA Munnik Hospital
- Clanwilliam hospital
- Swartland Hospital
- Citrusdal Hospital
- Vredendal hospital

**Contact person:**

Ms Reanetse Khaloli  
Tel: 022 487 9359  
E-mail: Reanetse.Khaloli@westerncape.gov.za

**For all nominees the following information is required:**

1. A signed copy of the nomination form.
2. The name of the hospital for which the nomination is made.
3. The full name and address of the nominee.
4. A signed copy of the nominee's curriculum vitae.
5. The motivation for considering the nominee a suitable member of the Board.
6. A declaration by the nominee of his or her willingness to be a member of the Board.
7. In addition to the above, for nominees in terms of section 6(1)(a) of the Act, i.e. for community representatives, the following information must accompany the nominations:
  - The full name and address of the community body nominating the candidate and a copy of its constitution or other founding document.
  - An indication whether the nominee is a member of the nominating body and, if so, the length of the nominee's membership, and if the nominee is not a member, why the body nominates that person.

**Persons or bodies making nominations and nominees must please take note of the following:**

- The Provincial Minister of Health will appoint members.
- The position of a Board member is a voluntary one with no remuneration attached to it. Board members may however be reimbursed by the Board for certain travelling and subsistence expenses incurred.

**Alternative contact persons:**

The Ministry of Health Western Cape Government  
Mr Sean Stacey  
Assistant Director; Statutory Bodies  
Floor 21, Tower Block, 4 Dorp Street, Cape Town, 8001  
Tel: 021 483 5862  
E-mail: Sean.Stacey@westerncape.gov.za

**Rural Health Services:**

Mr Vincent D. Heynes  
Office of the Chief Director: Rural Health Services Mosselbay Shared Services Centre:  
Health, 4th Floor C/o Marsh & Kloof Streets, Mosselbay  
Tel: 044 695 0047/ 044 813 1860/ Ext. 1868  
E-Mail: Vincent.Heynes@westerncape.gov.za

