

**MEETING OF HERITAGE WESTERN CAPE ARCHAEOLOGY, PALAEOLOGY AND METEORITES COMMITTEE TO BE HELD ON 1 FEBRUARY 2017, ON THE 3RD FLOOR BOARDROOM, PROTEA ASSURANCE BUILDING, GREEN MARKET SQUARE, CAPE TOWN AT 09H00**

<b>Agenda No.</b>	<b>Case number</b>	<b>Item</b>	<b>Applicant</b>	<b>Documents to be tabled</b>	<b>Matter</b>	<b>Heritage Officer</b>
1		<b>Opening and Welcoming</b>				
2		<b>Attendance</b>				
3		<b>Apologies</b>				
4		<b>Approval of the Agenda</b>				
4.1		dated: 1 February 2017				
5		<b>Approval of the minutes of the previous meeting</b>				
5.1		dated: 17 January 2017				
6		<b>Disclosure of Interest</b>				
7		<b>Confidential Matters</b>				
7.1		None				
8		<b>Appointments</b>				
8.1		Item 13.1	11H00			
9		<b>Administrative Matters</b>				
9.1		None				
10		<b>Standing Items</b>				
10.1		Site Visit Reports				
11		<b>Policy and Procedures</b>				
11.1		Standard Paragraph				Colette Scheermeyer
11.2		Workshop Needed: Repository Issues				Andrew September
11.3		Management of Archaeological and Palaeontological Material				Andrew September
11.4	N/A	Management of Archaeological and Palaeontological Material	N/A	Management of Archaeological and Palaeontological Material Draft Documents to be tabled	Matter Arising	Andrew September
11.5	N/A	Proposed Final Draft Workplan Application Form	N/A	Proposed Final Draft Workplan Application Form to be tabled	Matter Arising	Andrew September

<b>MATTERS TO BE DISCUSSED</b>						
<b>12</b>	<b>Permit Applications</b>					
<b>12.1</b>	16072802AS1201E	PROPOSED TRACE ELEMENT ANALYSIS ON 66 SEDIMENT SAMPLES FROM PORTION 3 OF FARM GROOTE DRIFT 5, PIKETBERG	HM/PIKETBERG/P ORTION 3 OF FARM GROOTE DRIFT 5	Section 35 Permit Application	New Matter	Andrew September
<b>13</b>	<b>Permit Reports</b>					
<b>13.1</b>	16090108AS0914E	PROPOSED RESCUING OF SKELETAL MATERIAL, TANKWA KAROO NATIONAL PARK, WITZENBERG	HM/WITZENBERG/TANKWA KAROO	Appointment and Discussion	Matter Arising	Andrew September
<b>14</b>	<b>Section 38 Workplan Applications</b>					
<b>14.1</b>	None					
<b>15</b>	<b>Section 38 Workplan Reports</b>					
<b>15.1</b>	None					
<b>16</b>	<b>Section 38 (8) to other Authorities</b>					
<b>16.1</b>	None					
<b>17</b>	<b>Section 27: Provincial Heritage Site</b>					
<b>17.1</b>	None					
<b>18</b>	<b>Request for Exception/Opinion/Advice</b>					
<b>18.1</b>	None					
<b>19</b>	<b>Report back from other meetings when relevant</b>					
<b>19.1</b>	None					
<b>20</b>	<b>Other Matters</b>					
<b>20.1</b>	None					
<b>21</b>	<b>Adoption of decisions and resolutions</b>					
<b>22</b>	<b>Closure</b>					
<b>23</b>	<b>Date of the next meeting</b>			<b>1-Mar-17</b>		

Signature:

Date:





















