

**APPROVED MINUTES OF THE MEETING  
OF COUNCIL OF HERITAGE WESTERN CAPE,  
Held on Thursday, 24 October 2013, 1<sup>st</sup> Floor Boardroom at Protea Assurance  
Building, Green Market Square, Cape Town  
at 12H00**

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**1. Opening and Welcome**

The meeting was officially opened at 12H20 by the chairperson Ms Laura Robinson, and she welcomed everyone present.

**2. Attendance**

**Members**

Ms Laura Robinson	LR
Ms Sarah Winter	SW
Dr Lita Webley	LW
Mrs Mary Leslie	ML
Ms Maureen Wicomb	MW
Ms Quahnita Samie	QS
Mr Sipiwo Mavumengwana	SM
Dr Piet Claassen	PC
Mr Ignatius de Swardt	IdS
Mr Rowen Ruiters	RR
Mr Julian Kritzinger	JK
Dr Antonia Malan	AM

**Members of Staff**

Mr Andrew Hall	AH
Ms Christina Jikelo	JC
Ms Lorelle Hutton	LH
Mr Olwethu Dlova	OD
Mr Zwelibanzi Shiceka	ZS

**Visitors**

None

**3. Apologies**

Ms Maureen Wolters MLW

**4. Approval of minutes of previous Council meeting**

4.1 Dated 20 September 2013 were approved with no amendments

**5. Confidential Matters**

5.1 None

**6. Disclosure of Interest**

6.1 None

**7. Approval of Agenda**

The Committee approved the agenda dated 24 October 2013 with one additional item

**8. Appointments**

8.1 None

**9. Matters arising from previous minutes**

9.1 None

## **10. Standard Items**

10.1. None

## **11. Financial Matters**

11.1 None

## **12. Policy Matters**

12.1 None

## **13. New Matters**

### **13.1 Appointment of new Committees**

#### **13.1.1 Appeals Committee**

It was noted that:

- the Appeals Committee must be comprised of three members of which two must be Council members.
- Trevor Thorold is still to be approached to serve to Appeals Committee as he indicated his interest on serving on the BELcom.

#### **Decision**

It was decided that, given the challenges previously experienced in having a quorum present at the Appeal Committee meetings, all members of Council would serve on the committee on an ad-hoc basis when necessary.

The Council resolved to support the recommendation of EXCO of the following members to serve on the Appeals Committee:

- Mr Richard Summers (Chairperson)
- Dr Nicolas Baumann
- Dr Antonia Malan
- Mr Trevor Thorold

#### **13.1.2 I&ACom**

#### **Decision**

The Council resolved to support the recommendation of EXCO for the following members to serve on the IACom:

- Dr Piet Claassen (Chairperson)
- Mr Piet Louw
- Ms Cindy Postlethwayt
- Mr Frik Vermeulen
- Ms Corlie Smart
- Ms Mary Leslie
- Mr Tim Hart
- Mr Quinton Lawson

### 13.1.3 BELCom

It was noted that:

- Ms Quahnita Samie indicated her wish to serve on the IA& Committee and does not wish to serve on this committee.

#### **Decision**

The Council resolved to support the recommendation of EXCO for the following members to serve on the BELCom:

- Ms Sarah Winter (Chairperson)
- Mr Mike Scurr
- Mr Rowen Ruters
- Mr Peter Buttgens
- Ms Belinda Mutti
- Mr Stuart Hermansen
- Mr Graham Jacobs
- Mr Siphwiwo Mavumengwana

### 13.1.4 APM Com

It was noted that:

- Traditionally, the Head of APM unit at SAHRA has served on the APM Committee of HWC. This has been valuable in terms of corporative governance , it was therefore proposed that Ms Scheermeyer be invited to serve on this committee as she expressed an interest to serve on APM

#### **Decision**

The Council resolved to support the recommendation of EXCO for the following members to serve on the APMCom:

- Ms Mary Leslie (Chairperson)
- Dr Lita Webley
- Dr John Pether
- Mr Jason Orton
- Dr Janette Deacon
- Ms Jenna Lavin
- Mr Harriet Clift
- Dr Thalassa Matthews
- Ms C Scheermeyer

### 13.1.5 IGIC

#### **Decision**

The Council resolved to support the recommendation of EXCO for the following members to serve on the IGIC:

- Dr Antonia Malan (Chairperson)
- Mr Stefan de Kock
- Mr Ignatius de Swardt
- Dr Stephen Townsend
- Ms Laura Robinson
- Ms Maureen Wolters
- Ms Quahnita Samie
- Mr Rowen Ruiters

14. **Proposed Date of the next meeting:**       **5 December 2013**

15. **Adoption of decisions and resolutions**

The Council formally adopted the decisions and resolutions taken at the current meeting.

16. **Closure:**   **13H30**

**CHAIRPERSON**\_\_\_\_\_   **DATE**\_\_\_\_\_

**SECRETARY**\_\_\_\_\_   **DATE**\_\_\_\_\_

Approved