



MEETING OF HERITAGE WESTERN CAPE ARCHAEOLOGY, PALAEOLOGY AND METEORITES COMMITTEE TO BE HELD ON FRIDAY 11th September 2020 AT 09H00. Please note due to the lockdown, the meeting will be held via Microsoft Teams (<https://teams.microsoft.com/downloads>) To be a participant in the meeting, kindly email the item and contact details to ceoheritage@westerncape.gov.za ahead of the scheduled time.

AGENDA	
Item	
1	Opening
2	Attendance
3	Apologies
4	Approval of the agenda
4.1	Dated 11 th September 2020
5	Approval of the previous minutes
5.1	Dated 5 th August 2020
6	Disclosure of Conflict of Interest
6.1	None
7	Confidential Matters
7.1	None
8	Appointment
8.1	None
9	Administrative Matters
9.1	Erf 4233, Struisbaai, suspected human remains in a former church cemetery
9.2	Outcome of appeals
10	Standing Items
10.1	Updating minimum standard of AIA protocol
10.2	Circulation/Workshop of accidental finds of human remains protocol
10.3	Erf 4998, Sayers Lane, Simons Town(Reburial)
10.4	Kasteelberg nomination
10.5	Accidental Finds of Skeletal Remains
10.6	Proposed Site Inspection

10.6.1	None					
10.7	Site Inspection Report					
10.7.1	None					
11	Report back on Council					
12	Policy and Procedures					
12.1	SAPS and HWC Accidental Finds Protocol and Procedure					
12.2	Draft - Guideline for Applications for Disturbance of Human Remains					
MATTERS TO BE DISCUSSED						
13	SECTION 35 PERMIT APPLICATIONS					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
13.1	20020612SB0413E	Proposed Sampling and Radiocarbon Dating of various Human Remains, Housed UCT Collection	HM/CAPE TOWN METROPOLITAN/ UCT COLLECTION	Stephanie Barnardt	Permit Application	New Matter
14	SECTION 36 PERMIT APPLICATIONS					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
14.1	None					
15	SECTION 35 PERMIT REPORTS					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
15.1	None					
16	SECTION 35 REGISTRATION OF REPOSITORIES					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
16.1	None					
17	SECTION 38 WORKPLAN APPLICATIONS					
17.1	None					
18	SECTION 38(4)					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
18.1	None					
19	SECTION 38 (8) TO OTHER AUTHORITIES					
19.4	19021801HB0417E	Proposed Borrow Pits to be used for the Upgrade of the N1 between Monument River	HM/CENTRAL KAROO/LAIGNSBURG	Stephanie Barnardt	Amended HIA and associated documentation prepared by CTS Heritage	Matter Arising
20	SECTION 27: PROVINCIAL HERITAGE SITE					

Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
20.1	None					
21	REQUEST FOR EXCEPTION/OPINION/ADVICE					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
21.1	None					
22	REPORT BACK FROM OTHER MEETINGS WHEN RELEVANT					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
22.1	None					
23	OTHER MATTERS					
Item	Case No	Subject	Reference	Case Officer	Documents to be tabled	Matter
23.1	None					
24	ADOPTION OF DECISIONS AND RESOLUTIONS		Formal adoption of decisions and resolutions taken at the meeting			
25	DATE OF NEXT MEETING		07-Oct-20			
26	CLOSURE					
<p>.....</p> <p>CHIEF EXECUTIVE OFFICER: DR MXOLISI DLAMUKA</p> <p>DATE:</p>						