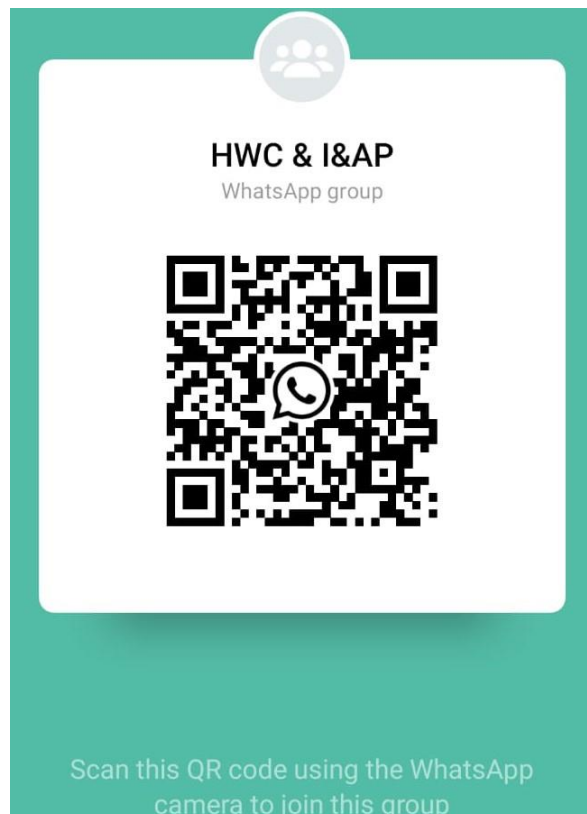


## NOTICE 13 of 2021 HERITAGE WESTERN CAPE MEETING PROCESSES

1. Heritage Western Cape has successfully hosted its online meetings via the *Microsoft Teams* platform since the start of the National lockdown. This has allowed for public engagement and participation in committee meetings from across the province.
2. All meetings agendas are publicly accessible online via:  
<http://www.hwc.org.za/>  
OR  
[www.westerncape.gov.za/public-entity/heritage-western-cape](http://www.westerncape.gov.za/public-entity/heritage-western-cape)
3. **In order to be updated with agenda proceedings, please use the following QR code to access the HWC *Whatsapp* group on the day of the meeting:**



4. The *WhatsApp* group will only be active on meeting days for updates on the agenda times. If you are a regular attendee to committee meetings it is recommended that you remain in the group and mute the notifications when your attention is not required.
5. If there are difficulties in being added to the *WhatsApp* group please email the office of the CEO to assist – [ceoheritage@westerncape.gov.za](mailto:ceoheritage@westerncape.gov.za)
6. **It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – officials will not be contacting individuals**