

**APPROVED MINUTES OF THE MEETING
OF THE COUNCIL OF HERITAGE WESTERN CAPE (HWC),
Held on Thursday, 19 November 2020, via Microsoft Teams
at 09H00**



1. Opening and Welcome

The Chairperson, Mr Bongani Mgiijima officially opened the meeting at 09:02 and welcomed everyone present.

2. Attendance

Members

Mr Bongani Mgiijima (BM) (Chairperson)
Mr Graham Jacobs (GJ)
Ms Katherine Dumbrell (KD)
Mr Ron Martin (RM)
Ms Cecilene Muller (CM)
Mr Stuart Hermansen (SH)
Mr Jason Knight (JK)
Adv Mandla Mdludlu (MM)
Ms Emmylou Bailey (EB)
Ms Vuyiseka Myakala (VM)
Mr Stefan de Kock (SdK)

Members of Staff

Dr Mxolisi Dlamuka (MD)
Ms Waseefa Dhansay (WD)
Ms Penelope Meyer (PM)
Mr Jonathan Windvogel (JW)
Ms Colette Scheermeyer (CSc)
Mr Olwethu Dlova (OD)
Ms Nuraan Vallie (NV)
Ms Zahirah Ebrahim (ZE)
Ms Brenda Rutgers (BR)

Visitors

None

Observers

None

3. Apologies

None

4. Approval of agenda

4.1 Date 19 November 2020

The Committee approved the agenda dated 19 November 2020 with amendments.

5. Approval of minutes of the previous Council meeting

5.1 Minutes of Council meeting of 28 September 2020

The Council resolved to approve the minutes dated 28 September 2020 with minor amendments.

5.2 Confidential minutes of 28 September 2020

The Council resolved to approve the confidential minutes of the Council meeting dated 28 September 2020 without amendments.

6. Disclosure of conflict of interest

- RM: item 5.2 and 8.1
- KD: item 5.2 and 8.1

7. Matters arising

7.1 Section 30 and 31 Regulations

PM tabled a reported back, which was noted by Council.

Amongst other things, the following was noted by Council:

- The concerns of the Council are noted as a matter of urgency to develop these regulations. PM to report back on the next Council meeting.

PM

7.2 Application for registration of the Kai Korana Land and Heritage Governing Body and Cultural and Customary Council as conservation body

PM reported back, and this was duly noted by Council.

Amongst other things, the following was noted by Council:

- PM awaiting legal opinion on the constitutional matters that arise out of this application. PM to report back at the next Council meeting.

PM

7.3 Exemption of the Parow Precinct in terms of section 38(9) of the NHRA

MD reported back, which was noted by Council.

MD

8 Confidential matters

8.1 Please see annexure for minutes.

8.2 Please see annexure for minutes.

9. Appointments

9.1 The Council noted the appointment for item 11.2.1 set for 11:00.

10. Administration matters

10.1 Directors and Officers Insurance

MD presented a verbal report, which was noted by Council.

DECISION:

This matter was postponed to the next Council meeting pending legal opinion.

MD

11. Standing items

11.1 CEO's Report

MD presented a verbal report, which was noted by Council.

MD

11.2 Financial matters

11.2.1 Financial report

11.2.2 2021/2022 HWC Budget

ZE presented a report, which was noted by Council.

DECISION

The Council resolved to approve the draft 2020/2021 HWC Budget.

ZE

11.2.3 2020/2021 Financial Report

ZE presented a report, which was noted by Council.

DECISION

The Council resolved to endorse the 2020/2021 Financial report.

ZE

11.3 Strategic matters

11.3.1 2021/2022 Draft HWC Annual Performance Plan

MD presented his report, which was noted by Council.

DECISION:

The Council resolved to approve the 2021/2022 Draft HWC Annual Performance plan.

MD/NV

11.3.2 2019/20 Annual Report

MD presented his report, which was noted by Council.

MD/NV

11.4 Local Government Matters

11.4.1 Delegations of Powers to Local Authorities

MD presented a verbal report, which was approved by Council.

MD

11.4.2 Competency of Drakenstein Municipality

MD presented a verbal report, which was approved by Council.

MD

11.5 Report and feedback from Independent Tribunals appointed by the Minister

PM presented a verbal report, which was noted by Council.

PM

11.6 Report and feedback on Court Matters / Appeals

PM presented a verbal report, which was noted by Council.

PM

11.7 Conservation Management Plans

11.7.1 None

11.7.2 Repot back on Wupperthal

GJ presented a verbal report, which was noted by Council.

GJ

11.8 Proposed Provincial Heritage Site/s (PHS)

11.8.1 None

12. Policy matters/ guidelines and Section 38 processes

12.1 None

13. Conservation bodies

13.1. Updated of conservation bodies

13.1.1 None

13.2 Applications received of conservation bodies

13.2.1 None

14. New matters

14.1 Heritage Inspectors

PM presented a verbal report, which was approved by Council.

DECISION:

The Council approved the following as Heritage Inspectors as tabled subject to the CEO confirming that the proposed candidates satisfactorily meets the requirements of the heritage inspector's policy:

1. Ms Cathy-Ann Potgieter
2. Ms Sandisiwe Matole
3. Ms Khanyisile Bonile
4. Ms Nokubonga Dlamini and
5. Mr Thando Zingange

The Council resolved to approve the following members of staff be re-appointed as Heritage Inspectors for a period of three years, provided that if the particular staff member leaves the employ of HWC during that period, the appointment shall automatically terminate:

1. Colette Scheermeyer
2. Penelope Meyer
3. Waseefa Dhansay
4. Jonathan Windvogel
5. Stephanie Barnardt

PM

15. Other matters

15.1 None

16. Adoption of decisions and resolutions

The Council adopted all decisions and resolutions.

17. Proposed date of the next meeting: To be confirmed

18. Closure:

The meeting adjourned at 13:10

CHAIRPERSON 

DATE: 9 February 2021

SECRETARY 

DATE: 9 February 2021