

**DRAFT MINUTES OF THE MEETING OF  
HERITAGE WESTERN CAPE,  
HERITAGE OFFICERS MEETING**  
**Held on Thursday, 22 October 2020, HOMS MEETING VIA MICROSOFT TEAMS,  
scheduled for 09:00**

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**1. OPENING AND WELCOME**

The Chairperson, Ms Colette Scheermeyer , officially opened the meeting at 00:00 and welcomed everyone present.

**2. ATTENDANCE**

**Members of Staff**

Ms Nosiphiwo Tefeni (NT) (secretary)  
Ms Nokubonga Dlamini (ND)  
Ms Colette Scheermeyer (CS)  
Ms Sandisiwe Matole (SM)  
Mr Thando Zingange (TZ)  
Ms Stephanie Barnardt (SB)  
Ms Khanyisile Bonile (KB)  
Mr Olwethu Dlova (OD)  
Ms Zikhona Sigonya (ZS)  
Ms Waseefa Dhansay (WD)  
Ms Anita Shologu (AS)

**Legal Advisor**

Ms Cathy-Ann Potgieter (CP)

**Visitors**

None

**Observers**

None

**3 APOLOGIES**

**Absent**

None

**4. APPROVAL OF AGENDA**

**4.1 Dated 22 October 2020.**

The items relevant to the meeting were noted as those assigned in the case allocation for the meeting of 22<sup>nd</sup> October 2020.  
BS moved to adopt the agenda and SM supports.

**5. Approval of Minutes of the Previous Meetings**

5.1 Minutes from 5 , 8 , 12 and 19 October 2020 ... moved to adopt and .. supports.

**6. Disclosure of conflict of interest**

**7. Confidential matters**

**8. Standing Items**

**8.1** Site inspections undertaken

8.1.1 None

**8.2** Proposed Site Inspection

8.2.1 None

**8.3** Site Inspection Reports

8.3.1 None

**8.4** Preparation for the upcoming coming committee meetings

8.4.1 BELCom Committee meeting 28 October 2020

**8.5** Interim and Close Out Reports

8.5.1 None

**8.6 Incomplete Applications**

**9. Administrative Matters**

9.1 HWC Staff Workshop

**10. Appointments**

10.1 None

**MATTERS TO BE DISCUSSED**

**11. Matters Arising**

11.1 Proposed Alterations and Additions, Erf 121495, 40 Ensor Street, Retreat, CT.  
S34-A&A

**HM/ CAPE TOWN METROPOLITAN/ RETREAT / ERF 121495**

**Case No:2008052KB0807E**

Application documents were tabled.

KB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

KB

- 11.2 Proposed Alterations and Additions, Erf 2294 8 Longmarket Street, Stanford.S31-A&A  
**HM/ OVERBERG/ OVERSTRAND/ STANFORD / ERF 2294**  
**Case No:** 20092502ND1001E

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

ND

- 11.3 Proposed Total Demolition , Erf 11197, 14A Hof Street, Bellville, CT. S34-Total Demolition  
**HM/ CAPE TOWN METROPOLITAN/ BELLVILLE / ERF 11197**  
**Case No:** 20091802ND0928E

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

ND

- 11.4 Proposed Additions and Alterations, Erf 6948 1 Mikes Street, Gordons Bay, CT. S38(4)-NID  
**HM/ CAPE TOWN METROPOLITAN/ GORDONS BAY / ERF 6948**  
**Case No:** ND0930E

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

ND

- 11.5 Proposed Additions and Alterations, Erf 246 52 Victoria Road, Clifton, CT.S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ CLIFTON/ ERF 246**  
**Case No:** 20052901SM0615E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 11.6 Proposed Additions and Alterations, Erf 4018, 4-6 Vredenburg Lane, Cape Town CBD, S34-Minor Works  
**HM/ CAPE TOWN METROPOLITAN/ CAPE TOWN CBD / ERF 4018**  
**Case No:** 20071414SM0812E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 11.7 Proposed rezoning , Erf 1841, 80 Rooikrans Avenue, Grassy Park, CT. S38(4)-NID  
**HM/ CAPE TOWN METROPOLITAN/ GRASSY PARK / ERF 1841**  
**Case No:** 20030905SM0825E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 11.8 Proposed Additions and Alterations, Erf 98688, 20 Stuart Road, Rondebosch, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ RONDEBOSCH / ERF 98688**  
**Case No:** 20092910SM0930E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 11.9 Proposed Alterations and Additions, Erf 2742 153 7th Street, Hermanus. S34-A&A  
**HM/ OVERSTRAND / OVERSTRAND/ HERMANUS / ERF 16276**  
**Case No:** 20091507SM0928E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

SM

- 11.10 Proposed Alterations and Additions, Erf 850, 99 Southern Cross Drive.  
Constantia, CTS34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ CONSTANTIA / ERF 850**  
**Case No:** 20022009LB0220E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

TZ

- 12.11 Proposed Alterations and Additions, Erf 1634, 9 Barkly Road, Sea Point, CT  
S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ SEA POINT / ERF 1634**  
**Case No:** 20071312TZ0814E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

TZ

- 11.12 Proposed Alterations and Additions, Erf 45559, 27 Main Road  
Rondebosch, CT, S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ RONDEBOSCH / ERF 45559**  
**Case No:** 20090803TZ0925E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

TZ

- 11.13 Proposed Minor Works, Erf 3578, 112 Main Road, Paarl, Drakenstein, Cape Winelands. S27-Alteration  
**HM/ CAPE WINELANDS / DRAKENSTEIN / PAARL/ ERF 3578**  
**Case No:** 19031206LB0312E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

TZ

**12 New Matters**

- 12.1 Proposed sand mine on PTN 1/468, Farm Oude Opstal, Robertson, Breede River, Cape Winelands. S38(8)-NID  
**HM/ CAPE WINELANDS / BREEDE RIVER / ROBERTSON / PTN 1/468**  
**Case No:** 20090305SB1012E

Application documents were tabled.

SB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

SB

- 12.2 Proposed residential development on Erf 27661, Arundel Road, Belhar, CT.S38(8)-NID  
**HM/ CAPE TOWN METROPOLITAN/ BELHAR / ERF 27661**  
**Case No** 20100812SB1013E

Application documents were tabled.

SB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

SB

- 12.3 Proposed residential development, Erf 30080 Dalton Road and Curie Street, Bellville, CT. S38(8)-NID  
**HM/ CAPE TOWN METROPOLITAN/ BELLVILLE / ERF 30080**  
**Case No:** 20100901SB1013E

Application documents were tabled.

SB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SB**

- 12.4 Proposed residential development on Erf 30561, Herschel Way, Belhar, CT. S38(8)-NID

**HM/ CAPE TOWN METROPOLITAN/ BELHAR / ERF 30561**

**Case No:** 20100902SB1013E

Application documents were tabled.

SB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SB**

- 12.5 Proposed Alterations and Additions, Erf 29136, 21 Twickenham Road, Mowbray, CT. S34-A&A

**HM/ CAPE TOWN METROPOLITAN/ MOWBRAY / ERF 29136**

**Case No:** 20093005KB1007E

Application documents were tabled.

KB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**KB**

- 12.6 Proposed Alterations and Additions, Erven 149639 and 44695, 16 Thornhill Road, Rondebosch, CT. S34-A&A

**HM/ CAPE TOWN METROPOLITAN/ RONDEBOSCH / ERVEN 149639 AND 44695**

**Case No:** 20100505KB1009E

Application documents were tabled.

KB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**KB**

- 12.7 Proposed Alterations and Additions, Erf 586, 6 Varney Road, Green Point, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ GREEN POINT/ ERF 586**  
**Case No:** 20100810KB1009E

Application documents were tabled.

KB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**KB**

- 12.8 Proposed Alterations and Additions, Erf 876, 19 Andrews Road, Hout Bay, CT.S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ HOUT BAY / ERF 876**  
**Case No:** 20091019KB1009E

Application documents were tabled.

KB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**KB**

- 12.9 Proposed Alterations and Additions, Erf 2412, 7 Max Satze, 199 Upper Buitenkant Street, Vredehoek, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ VREDEHOEK / ERF 2412**  
**Case No:** 20081405KB100E

Application documents were tabled.

KB introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**KB**

- 12.10 Proposed, Alterations and Additions ( Minor Works), Erf 583, 7 Protea Avenue, Fresnaye, CT. S34-Minor Works  
**HM/ CAPE TOWN METROPOLITAN/ FRESNAYE / ERF 583**  
**Case No:** 20101206KB1013E

Application documents were tabled.

KB introduced the case.

**DISCUSSION**



Amongst other things, the following was discussed:

**DECISION**

**KB**

- 12.11 Proposed Alterations and Additions, Erf 46087, 5 Gendarrach Road, Rondebosch, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ RONDEBOSCH / ERF 46087**  
**Case No:** 20100513ND1008E

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**ND**

- 12.12 Proposed Alterations and Additions, Erf 46356, 4 Irene Road, Rondebosch, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ RONDEBOSCH / ERF 46356**  
**Case No:** 20091813ND1008E

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**ND**

- 12.13 Proposed Alterations and Additions, Erf 70593, 239 Main Road Plumstead, CT S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ PLUMSTEAD / ERF 70593**  
**Case No:** 20090808ND1012E

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**ND**

- 12.14 Proposed Alterations and Additions , Erf 172828, 237 Main Road, Plumstead, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ PLUMSTEAD / ERF 172828**  
**Case No:** 20090807ND1012E

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**ND**

- 12.15 Proposed Alterations and Additions, Erf 507020, 50 Garfield Road, Claremont, CT. S34-A&A

**HM/CAPE TOWN METROPOLITAN / CLAREMONT / ERF 507020**

**Case No:** 20101503ND1015E

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**ND**

- 12.16 Proposed Alterations and Additions , Erf 3937, 309 Long Street, Cape Town CBD, CT. S34-A&A

**HM/ CAPE TOWN METROPOLITAN/ CAPE TOWN CBD / ERF 3937**

**Case No:**

Application documents were tabled.

ND introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**ND**

- 12.17 Proposed Alterations and Additions, Erf 671, 3-5 Merten Street, Paarl S34-A&A  
Emergency Permit

**HM/ CAPE WINELANDS/ DRAKENSTEIN/ PAARL /ERF 671**

**Case No:** 20101407SM1015E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 12.18 Proposed Alterations and Additions, Erf 47664, 7 Oakdale Road, Rondebosch, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ RONDEBOSCH /ERF 47664**  
**Case No:** 20100604SM1008E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 12.19 Proposed Alterations and Additions, Erf 60348, 24 Holderness Road, Kenwyn, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ KENWYN /ERF 60348**  
**Case No:** 20100807SM1008E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 12.20 Proposed Alterations and Additions, Erf 72595, 53 Woodley Road, Plumstead, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ PLUMSTEAD / ERF 72595**  
**Case No:** 20100803SM1008E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 12.21 Proposed Alterations and Additions, Erf 69171, 36 Berry Road, Rondebosch, CT. S34-A&A  
**HM/ CAPE TOWN METROPOLITAN/ RONDEBOSCH / ERF 69171**  
**Case No:** 20100507SM1008E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 12.22 Proposed Alterations and Additions, Erf 11271, 30 New Street, Somerset West, CT. S34-A&A

**HM/ CAPE TOWN METROPOLITAN/ SOMERSET WEST / ERF 11271**

**Case No:** 20092801SM1009E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 12.23 Proposed Alterations and Additions, Erf 9861, 26 A Washington Street , Bellville,CT. S34-A&A

**HM/ CAPE TOWN METROPOLITAN/ BELLVILLE / ERF 9861**

**Case No:** 20100806SM1012E

Application documents were tabled.

SM introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**SM**

- 12.24 Proposed Alterations and Additions, Erf 540, 6 Upper Orange Street, Oranjezicht, CT. S34-A&A

**HM/ CAPE TOWN METROPOLITAN/ ORANJEZICHT / ERF 540**

**Case No:** TZ1007E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**TZ**

- 12.25 Proposed Alterations and Additions, Erf 1109 51 Voortrekker Street, Citrusdal. S34-A&A

**HM/ WEST COAST/ CEDERBERG/ CITRUSDAL/ ERF 1109**

**Case No:** 20092501TZ1007E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**TZ**

- 12.26 Proposed Alterations and Additions, Erf 1181, 45 Buxton Road, Oranjezicht, CT, S34-A&A

**HM/ CAPE TOWN METROPOLITAN / ORANJEZICHT / ERF 1181**

**Case No:** 20100509TZ1007E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**TZ**

- 12.27 Proposed minor works , Erf 735, Pauw Gendk Primary School, Melling Street, Wellington, Drakenstein, Cape Winelands, S34-minor works

**HM/ CAPE WINELANDS / DRAKENSTEIN / WELLINGTON / ERF 735**

**Case No:** 20100804TZ1009E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**TZ**

- 12.28 Proposed permit extension ( Total Demolition), Erf 518, 3 Central Drive, Camps Bay, CT.S34- Total Demolition permit extension

**HM/ CAPE TOWN METROPOLITAN / CAMPS BAY / ERF 518**

**Case No:** 17080710WD0808E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**TZ**

- 12.29 Proposed Alterations and Additions, Erf 72821, 74 Wooley Road, Plumstead, CT. S34-A&A

**HM/ CAPE TOWN METROPOLITAN/ PLUMSTEAD / ERF 72821**

**Case No:** 20091404TZ1009E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**TZ**

- 12.30 Proposed Alterations and Additions, Erf 1084, Leeu Dassenburg Estate, La Province Minor Road, Paarl, Drakenstein, Cape Winelands. S34-Minor Works.  
**HM/ CAPE WINELANDS / DRAKENSTEIN / PAARL/ ERF 1084**  
**Case No:** 20101404TZ1014E

Application documents were tabled.

TZ introduced the case.

**DISCUSSION**

Amongst other things, the following was discussed:

**DECISION**

**TZ**

**14 OTHER MATTERS**

- 14.1 None

**15. ADOPTION OF RESOLUTIONS AND DECISIONS**

The Committee adopted the resolutions and decisions.  
.. adopted and .. supported

**16 CLOSURE**

The meeting adjourned at: 0:00

**17 DATE OF NEXT MEETING:**

**26 October 2020**

Chairperson's Signature.....

Date:

Secretariat's Signature.....

Date: