



Job vacancy/employment opportunity notification

Opportunity closing date: Tuesday 15 March 2022

Permanent position – (Control Environmental Officer: Environmental Economy) at Grade A: R495 219* per annum – OSD as prescribed.

Interested applicants should apply for this position by submitting their CV (including the names, current email addresses and telephone numbers of three contactable relevant references), and a one to two-pager cover letter detailing your motivation which highlights why you would be the most suitable candidate for this position. **You are requested to highlight in your motivation letter how you specifically meet the “minimum appointment requirements” criteria for this role listed under item F, below alongside the key performance areas (KPA’s).** Please send your applications via email through to Ron Mukanya ronald.mukanya@westerncape.gov.za and carbon copy (cc) Jameelah Kasper jameelah.kasper@westerncape.gov.za in on your application email with “Control Environmental Officer GE Post EADP07/2021” in the subject line. **Applications close on Tuesday 15 March 2022 and no late applications will be accepted.**

**Note on remuneration: Cost-to-employer (CTE) remuneration packages for certain occupation-specific dispensations (OSD), the middle-management service (MMS) and contract positions are inclusive of all costs related to service benefits or obligations including basic salary, 13th cheque, medical assistance, housing assistance, pension-fund contributions, etc. MMS remuneration packages are flexible and may be individually structured as prescribed. Where remuneration is not indicated as CTE, employees' service benefits or obligations are funded or co-funded in terms of the applicable prescripts or collective agreements. Should you have any queries for a better understanding of this salary package then please feel free to directly contact our Head: Corporate Relations Unit via email: mariana.kroese@westerncape.gov.za for clarification.*

Note: Only applications submitted via email will be accepted. Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department and may also be required to undergo competency assessments/proficiency tests.

JOB DESCRIPTION: CONTROL ENVIRONMENTAL OFFICER: ENVIRONMENTAL ECONOMY: DIRECTORATE SUSTAINABILITY

JOB INFORMATION SUMMARY

POST HOLDER	: Vacant
JOB TITLE	: Control Environmental Officer: Environmental Economy
CORE CODE	:
POST LEVEL	: OSD
LOCATION	: Cape Town
POSTS REPORTS TO	: Director: Sustainability
DATE OF APPOINTMENT	: Vacant

JOB PURPOSE

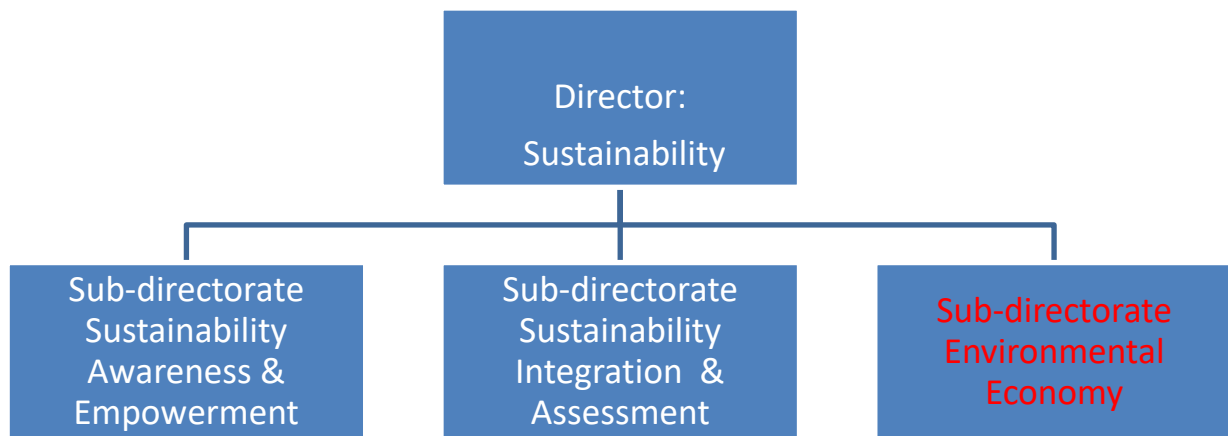
To undertake and co-ordinate projects to fulfil the Department's role with the Western Cape Green Economy Strategy Framework. This post is stationed in Cape Town.

KEY PERFORMANCE AREARS (KPA)

- Research trends, developments and innovation in Sustainability and Environmental/Green Economy practice and monitoring.
- Participate in Policy and Strategy development across the Western Cape with a view to promote the Green Economy in all strategies.
- Project generation, conceptualisation and development.
- Manage the implementation of Green Economy projects which includes project leadership, team management and coordination and financial management.
- Coordinate Green Economy activities in the Department.
- Develop good relations and coordinate transversally across and between levels of Government on issues of the Green Economy.
- Advise Senior Management of the Department on Green Economy policies and projects.
- Awareness raising and education on Green Economy.
- Oversee resource efficiency efforts within WCG.
- Investigating and applying for funding for promoting the Green Economy.

- Meetings with communities and NGO's and assisting them with Green Economy projects.
- Project Management
- Project Reporting

D. POSITION IN THE ORGANISATION



E. INHERENT REQUIREMENTS OF THE JOB

- High level thinking demands on complex matters
- Visionary leadership
- Honesty
- Confidence
- Resilience and adaptability
- Energetic
- Polite
- Pragmatic
- Multi-tasking
- Dynamic
- Assertive
- Committed and dedicated
- Service orientated
- Organised and systematic
- Innovative and creative
- People skills
- Good communication skills

F. MINIMUM APPOINTMENT REQUIREMENTS

- An appropriate 4-year qualification in Natural/ Physical/ Environmental Sciences or Economics -- NQF 7.
- Valid code 08 (B) driver's license.
- A minimum of 6 years relevant post-qualification experience i.e., 6 years relevant work experience post obtaining your NQF 7 qualification.

G. AMENDMENTS TO JOB DESCRIPTION

The Head of Department or his/her nominee reserves the right to make changes and alterations to this job description, as he/she may deem reasonable, after due consultation with the post holder.

H. PERFORMANCE AGREEMENT

The Performance Agreement of the incumbent, which contains a workplan and specific target dates, should be read as an extension of this job description. The performance agreement may also contain an annexure outlining any standard operating procedures that the incumbent should adhere to during the execution of his/her key performance areas.

I. JOB DESCRIPTION AGREEMENT

SIGNATURE OF POST HOLDER

SIGNATURE OF MANAGER

DATE: