

## PART A INVITATION TO BID

### ZERO-TOLERANCE TO FRAUD, THEFT AND CORRUPTION (ANTI-FRAUD, THEFT AND CORRUPTION)

THE WCG IS COMMITTED TO GOVERN ETHICALLY AND TO COMPLY FULLY WITH ANTI-FRAUD, THEFT AND CORRUPTION LAWS AND TO CONTINUOUSLY CONDUCT ITSELF WITH INTEGRITY AND WITH PROPER REGARD FOR ETHICAL PRACTICES.

THE WCG HAS A ZERO TOLERANCE APPROACH TO ACTS OF FRAUD, THEFT AND CORRUPTION BY ITS OFFICIALS AND ANY SERVICE PROVIDER CONDUCTING BUSINESS WITH THE WCG.

THE WCG EXPECTS ALL ITS OFFICIALS AND ANYONE ACTING ON ITS BEHALF TO COMPLY WITH THESE PRINCIPLES TO ACT IN THE BEST INTEREST OF THE WCG AND THE PUBLIC AT ALL TIMES.

THE WCG IS COMMITTED TO PROTECTING PUBLIC REVENUE, EXPENDITURE, ASSETS AND REPUTATION FROM ANY ATTEMPT BY ANY PERSON TO GAIN FINANCIAL OR OTHER BENEFIT IN AN UNLAWFUL, DISHONEST OR UNETHICAL MANNER.

INCIDENTS AND SUSPICIOUS ACTIVITIES WILL BE THOROUGHLY INVESTIGATED AND WHERE CRIMINAL ACTIVITY IS CONFIRMED, RESPONSIBLE PARTIES WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

### YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

|             |            |               |               |               |       |
|-------------|------------|---------------|---------------|---------------|-------|
| BID NUMBER: | EDT 001-21 | CLOSING DATE: | 07 March 2023 | CLOSING TIME: | 11:00 |
|-------------|------------|---------------|---------------|---------------|-------|

|             |  |
|-------------|--|
| DESCRIPTION | <b>EXPANSION OF THE EXISTING APPROVED MUNICIPAL ENERGY RESILIENCE (MER) PANEL OF SERVICE PROVIDERS</b> |
|-------------|--|

### BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

To be deposited in the tender box on the ground floor at the NBS Waldorf Arcade Building, 80 St Georges Mall, Cape Town

| BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO | TECHNICAL ENQUIRIES MAY BE DIRECTED TO: |
|--|---|
|--|---|

|                  |  |                  |  |
|------------------|--|------------------|--|
| CONTACT PERSON   | Siyavuya Maputi / Zimkhitha Matshebelele   | CONTACT PERSON   | Rabelani Tshikalanke / Siphokazi Mnyani  |
| TELEPHONE NUMBER | (021) 483 9166 / 483 0802  | TELEPHONE        | (021) 483 8290 / 483 4165 / 483 9227   |
| FACSIMILE NUMBER |  | FACSIMILE NUMBER |  |
| E-MAIL ADDRESS   | <a href="mailto:Siyavuya.Maputi@westerncape.gov.za">Siyavuya.Maputi@westerncape.gov.za</a> /<br><a href="mailto:Zimkhitha.Matshebelele@westerncape.gov.za">Zimkhitha.Matshebelele@westerncape.gov.za</a> | E-MAIL ADDRESS   | <a href="mailto:Rabelani.Tshikalanke@westerncape.gov.za">Rabelani.Tshikalanke@westerncape.gov.za</a> /<br><a href="mailto:Siphokazi.Mnyani@westerncape.gov.za">Siphokazi.Mnyani@westerncape.gov.za</a> |

### SUPPLIER INFORMATION

|   |                                 |                                |                                 |                                     |            |                                |  |      |
|---|---------------------------------|--------------------------------|---------------------------------|-------------------------------------|------------|--------------------------------|--|------|
| NAME OF BIDDER  |                                 |                                |                                 |                                     |            |                                |  |      |
| POSTAL ADDRESS  |                                 |                                |                                 |                                     |            |                                |  |      |
| STREET ADDRESS  |                                 |                                |                                 |                                     |            |                                |  |      |
| TELEPHONE NUMBER  | CODE                            |                                |                                 |                                     |            |                                |  |      |
| CELLPHONE NUMBER  |                                 |                                |                                 |                                     |            |                                |  |      |
| FACSIMILE NUMBER  | CODE                            |                                |                                 |                                     |            |                                |  |      |
| E-MAIL ADDRESS  |                                 |                                |                                 |                                     |            |                                |  |      |
| VAT REGISTRATION NUMBER   |                                 |                                |                                 |                                     |            |                                |  |      |
| SUPPLIER COMPLIANCE STATUS  | WCSEB No.                       |                                | TCS PIN:                        |                                     | <b>AND</b> | CSD No:                        |  | MAAA |
| B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE  | [TICK APPLICABLE BOX]           |                                |                                 | B-BBEE STATUS LEVEL SWORN AFFIDAVIT |            | [TICK APPLICABLE BOX]          |  |      |
|   | <input type="checkbox"/><br>Yes | <input type="checkbox"/><br>No | <input type="checkbox"/><br>Yes |                                     |            | <input type="checkbox"/><br>No |  |      |
| IF YES, WAS THE CERTIFICATE ISSUED BY A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS) | [TICK APPLICABLE BOX]           |                                |                                 |                                     |            |                                |  |      |
|   | <input type="checkbox"/><br>Yes | <input type="checkbox"/><br>No |                                 |                                     |            |                                |  |      |

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED TOGETHER WITH A COMPLETED 6.1 IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

|   |  |  |   |
|---|--|--|---|
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/ SERVICES/ WORKS OFFERED? | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF] | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES, ANSWER PART B:3] |
|---|--|--|---|

**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  YES  NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?  YES  NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  YES  NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  YES  NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

**PART B  
TERMS AND CONDITIONS FOR BIDDING**

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (WCBD7).**

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE WITH TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE AND CSD NUMBER AS MENTIONED IN 2.3 ABOVE.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED:  
 (Proof of authority must be submitted e.g. company resolution) .....

DATE: .....