

**DOCUMENT CHECKLIST FOR LICENCE
APPLICATION TAKING AND STORAGE**

	DOCUMENT	√
1	Fully completed licence application forms signed by applicant	
2	Proof of License Processing fee of R114.00	
3	Certified ID copy of the applicant /company registration certificate	
4	Copy of property's title deed	
5	A letter of consent from the registered land owner if applicant is not the owner/ Lease agreement	
6	A Topographic map of 1:50 000 /Aerial Photo of 1:10 000 indicating map name, number and farm boundaries including subdivisions. Existing and proposed irrigation fields, dam positions and boreholes must also be indicated.	
7	Technical report which should include run-off calculations, preliminary dam design	
8	Geohydrological Report which should include Hydro-sensus, Pump Test, Water Balance, Recharge and detail of Aquifer	
9	Other Correspondence: Environmental Impact Assessment Report	
	• RoD from Environmental Affairs	
	• Public Participation correspondence • Letter from Water User Association	
10	Motivation considering all relevant factors as mentioned in Section 27 of NWA,1998	
11	Proof that proposed water use will redress the result of past racial and gender discrimination /BBBEE status	
12	Reserve Request	
13	Reserve Available	