

Knysna Municipality



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Municipality Munisipaliteit uMasipala

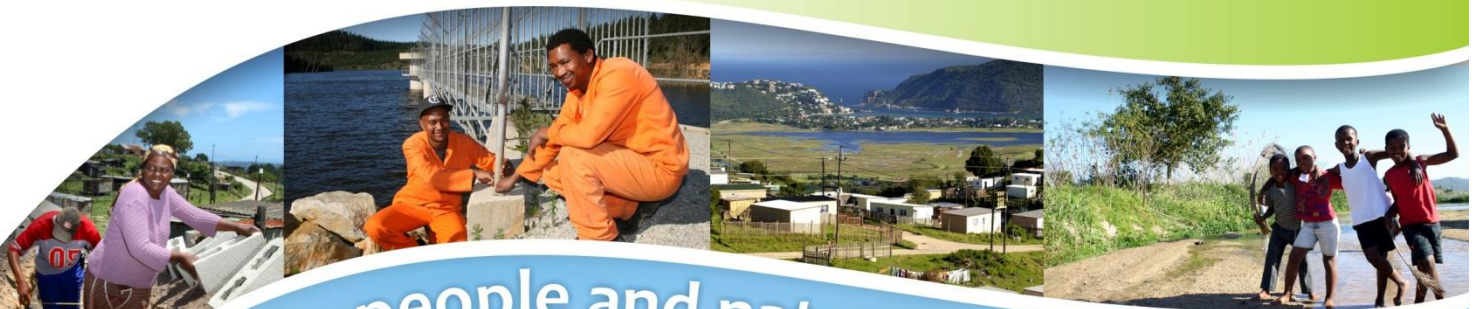
Annexure 7

Draft Service Delivery and Budget Implementation Plan (SDBIP)

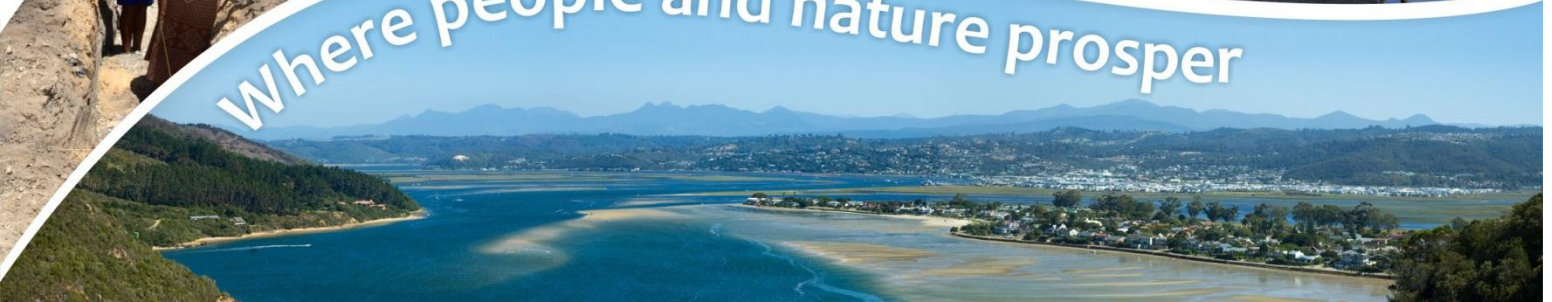
2014/2015



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Where people and nature prosper



Draft Service Delivery and Budget Implementation Plan

Introduction to the SDBIP

The Service Delivery and Budget Implementation Plan (SDBIP) is defined in chapter one of the MFMA as “a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality’s delivery of municipal services and its annual budget”.

It functions as the connection between the Integrated Development Plan or IDP (predetermined outcomes); the budget; and senior management performance agreements (section 57 appointees). Furthermore it includes detailed information on how the budget will be executed.

The top-level SDBIP sets out the top-level performance indicators developed to attain Council's strategic objectives as set out in the IDP. Definitions for the individual key performance indicators are provided to broaden understanding. The operating and capital budget for the next three years are grouped into the seven strategic objectives contained in the IDP, providing the first level of linkage between the IDP and the budget. The projected monthly cash flow is broken down into revenue by source, and expenditure by directorate.

Essentially the SDBIP is the Council’s operational business plan and is an integral part of the planning, implementation and reporting processes. Although the SDBIP only needs to be approved by the Executive Mayor 28 days after approval of the budget, its preparation occurs in tandem with the IDP and MTREF process.

The SDBIP is aligned with the;=:

- IDP Strategic Objectives (SO): this is the primary alignment of the SDBIP and serves as the bases of the annual performance report (APR);
- IDP Pre-determined Objective (PR);
- Municipal Key Performance Areas (MKPA);
- National Outcomes;
- National Key Performance Areas (NKPA);
- National Development Plan; and
- Provincial Strategic Outcomes.

SDBIP

Detailed information regarding the various objectives, plans and outcomes are contained in the IDP.

Planning Implementation and Reporting Cycle

The SDBIP is one element of the continuous planning, implementation and reporting cycle that aims to achieve Council's Vision and Mission as well as the strategic objectives contained in the Integrated Development Plan (IDP)

Vision
Knysna, where people and nature prosper!

Mission
To provide affordable quality services, alleviate poverty, and facilitate social and economic development in the Greater Knysna municipal area through integrated development planning, skills development and the sustainable use of resources.

The Planning Implementation and Reporting Cycle can be graphically represented as follows:

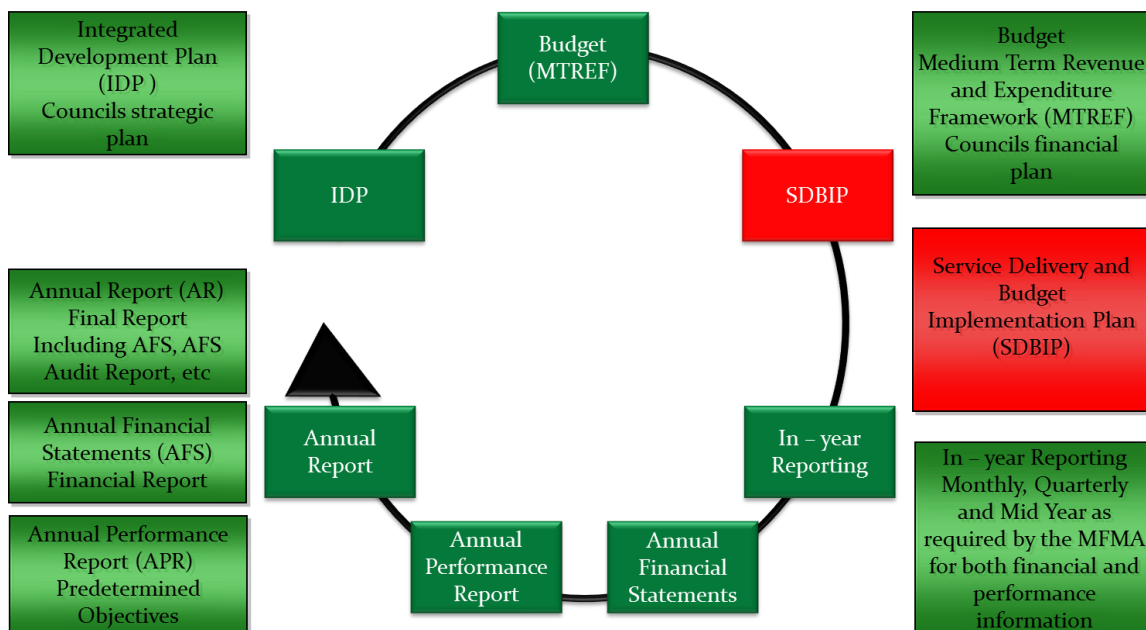


Figure 1: Planning, Implementation and Reporting Cycle

Top Level SDBIP / Institutional Scorecard

In an effort to focus the amount of performance indicators at the executive level and to make the top-level SDBIP more strategic in nature, the top-level PI's have been grouped in an Institutional Scorecard (Top Level SDBIP). The Scorecard is the primary focus of performance delivery within the municipality. It forms the basis of the Director's performance agreements; Manager's performance scorecard; as well as the departmental SDBIP's performance indicators

Performance

The SDBIP is utilised as the basis of Council's Performance Management System (PMS) and has the following objectives and uses:

- To facilitate strategy (IDP) deployment throughout the municipality, and ensure alignment of strategic objectives;
- To transform the Strategic Objectives; Vision; Mission; and the IDP as a whole into clear and measurable deliverables;
- As a tool for assessing, managing, and improving the overall health and success of business processes and systems;
- To create an organisational performance culture (culture of best practices);
- To provide early warning signals;
- To promote accountability;
- To develop open and constructive relationship between customers, leadership and employees;
- To manage and improve poor performance; and
- To link performance to skills development and career planning, therefore encourage learning and growth.

Process

The various sections of the SDBIP require different approaches and processes to ensure they address the differing requirements and best practices.

Performance indicators are developed by workshopping the IDP with senior staff and identifying the strategic indicators and objectives that they address. These are further linked to the various objectives, plans and outcomes for the municipality; the region (Eden); and national and provincial government. All performance indicators are measured against the SMART (Specific, Measurable, Attainable, Realistic and Time bound) principal with specific focus on measurability. The performance indicators are reviewed on an on-going basis during the IDP and budget submission and approval process.

SDBIP

The Budget Office links the budget both the operating and capital to the strategic objectives contained in the IDP. These linkages are utilised to populate the required SDBIP financial tables, commonly known as Table SA5 *Reconciliation of IDP strategic objectives and budget (operating expenditure)* and Table SA6 *Reconciliation of IDP strategic objectives and budget (capital expenditure)* tables in the MTREF.

Improved Focus

As indicated earlier, to improve the strategic focus of the SDBIP the amount of performance indicators have been reduced in line with recommendations from national and provincial government, as well as input from our co-sourced Internal Auditors and the AG

In previous years the performance indicators in the SDBIP were predominately compliance focused as they were written to meet legislative requirements and deadlines. The majority of these have been removed from the top-level SDBIP, with the exceptions being those PIs that address the general PIs required by legislation; and compliance indicators that add value to the municipality.

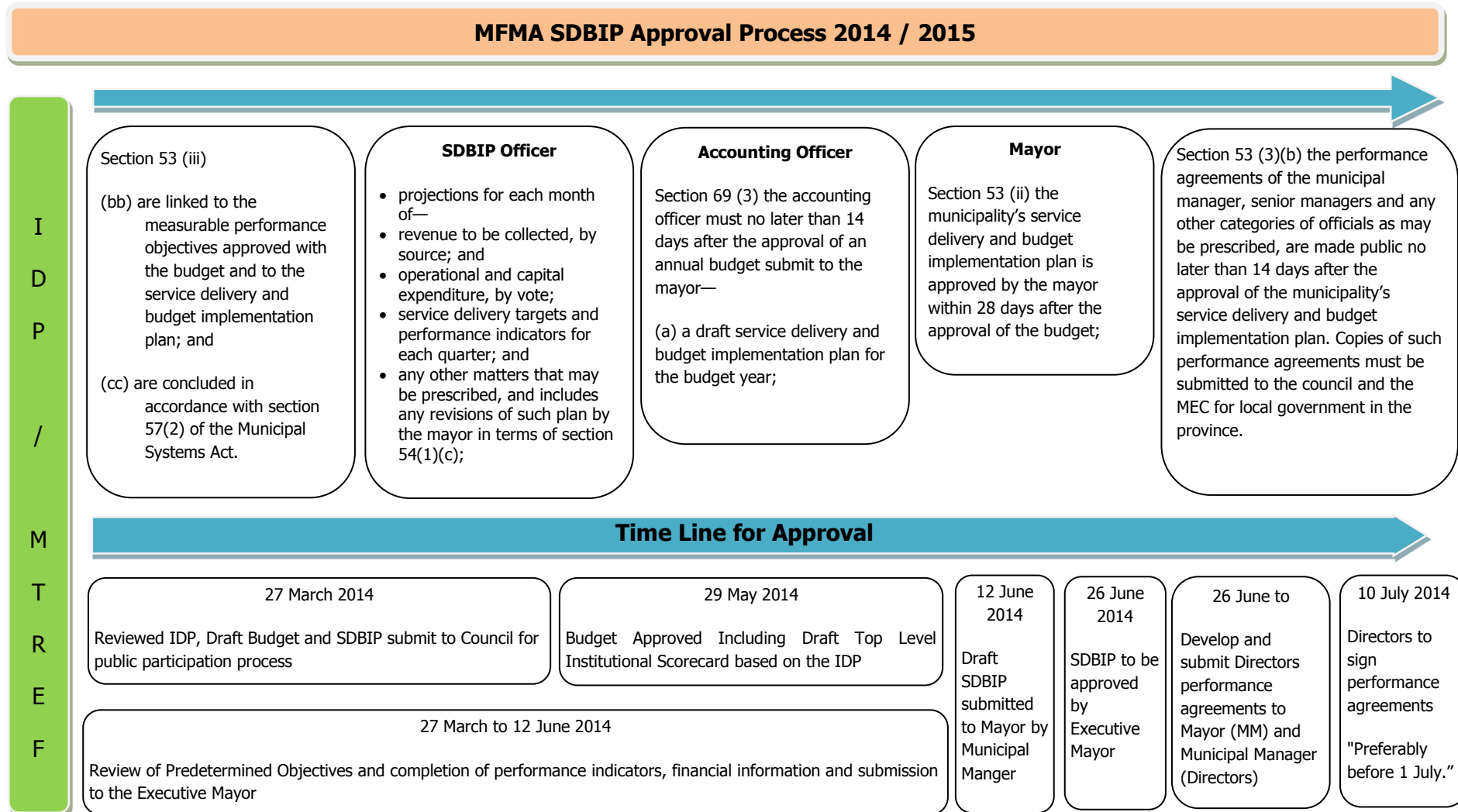
Performance does not take place in isolation or nor does it relate to only a single financial year. In most instances it builds and improves on previous years or supports future years. Therefore a multiple year approach has been implemented.

Approval

Adoption of the Service Delivery and Budget Implementation Plan is a legislative prerequisite that requires the Executive Mayor approve the SDBIP within 28 days after the final approval of the budget.

SDBIP Approval Process

Approval Process



Municipal Strategic Objectives (IDP)

SFA#	Strategic Focus Area / National Key Performance Area	SO#	Strategic Objective	PR#	Priority
SFA1	Basic Service Delivery	SO1	To promote access for all citizens to equitable, appropriate and sustainable infrastructure and services within a safe environment	PR1	Sanitation
				PR2	Electricity
				PR3	Streets and storm water management
				PR4	Water supply
				PR5	Disaster management
				PR6	Housing development
		SO2	To ensure ecological integrity through sustainable practices of municipal governance	PR7	Environmental and Waste management
SFA2	Local Economic Development	SO3	To create an enabling environment for economic growth that attracts investors, encourages innovation and facilitate pro-poor interventions	PR8	Decent employment and job creation
				PR9	Rural Development
		SO4	To facilitate real opportunities for youth, women, and disabled and appropriate care for the aged.	PR10	Education, youth and development, vulnerable groups
				PR11	Health and HIV/Aids
				PR12	Sound Financial Planning
SFA3	Municipal Financial Viability and Transformation	SO5	To ensure a municipality that is committed to an innovative approach, prudent investment of public funds, good governance, financial viability and optimal institutional transformation that accommodates diversity in service delivery	PR13	Institutional capacity building
SFA4	Municipal Transformation and Organisational Development			SO6	To develop progressive strategies to optimise the use of available human resources
SFA5	Good Governance and Public Participation	SO7	To establish a common vision and create coherence in government's work by seeking close partnerships with citizenry.	PR15	Ward committees and communication
				PR16	Responsive, accountable, effective and efficient municipal system

DRAFT Top Level SDBIP/Institutional Scorecard Performance Indicators 2014/2015

See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
6.5	O1	O2	BSD	08	10	06	The number of single residential properties with access to basic level of electricity.	The indicator reflects the number of residential properties that the Municipality is aware of which are connected to the municipal electrical infrastructure network for both credit and prepaid metering. (A10)	18 475 [eighteen thousand four hundred and seventy five] (Number)	18 250 [eighteen thousand two hundred and fifty] (Number)	18 500 [eighteen thousand five hundred] (Number)	18 560 [eighteen thousand five hundred and sixty] (Number)	-	-	-	18 560	Y	18 600	18 650	18 700
4.6.1	O1	O4	BSD	08	10	06	The number of single residential properties with access to basic level of water.	The indicator reflects the number of residential properties that the Municipality is aware of which are connected to the municipal water infrastructure network (A10)	10 350 [ten thousand three hundred and fifty] (Number)	10 660 [ten thousand six hundred and sixty] (Number)	10 350 [ten thousand three hundred and fifty] (Number)	10 370 [ten thousand three hundred and seventy] (Number)	-	-	-	10 370	Y	10 390	10 410	10 430
4.6.1	O2	O7	BSD	10	10	06	The number of single residential properties with access to basic level of sanitation.	The indicator reflects the number of residential properties that the Municipality is aware of connected to the municipal waste water (sanitation/sewerage) network irrespective of the number of water closets (toilets). (A10)	9 905 [nine thousand nine hundred and five] (Number)	10 450 [ten thousand four hundred and fifty] (Number)	9 910 [nine thousand nine hundred and ten] (Number)	9 930 [nine thousand nine hundred and thirty] (Number)	-	-	-	9 930	Y	9 950	9 970	9 990
4.6.1	O2	O7	BSD	10	10	06	The number of single residential properties with access to basic level of solid waste removal	This indicator reflects the number of single residential properties that the Municipality is aware of which are receiving a weekly door to door refuse removal service. This excludes vacant residential properties. (A10)	12 793 [twelve thousand seven hundred and ninety three] (Number)	13 250 [thirteen thousand two hundred and fifty] (Number)	12 800 [twelve thousand eight hundred] (Number)	12 820 [twelve thousand eight hundred and twenty] (Number)	-	-	-	12 820	Y	12 840	12 860	12 880
2.2.1 4.3.1 4.6.1 6.4 & 7.14	O3	O8	LED	06	06	03	Number of Expanded Public Works Programme (EPWP) job opportunities created	This indicator measures the number of work opportunities created through the Expanded Public Works Programme (EPWP). An EPWP work opportunity is paid work created for an individual on an EPWP project for any period of time, within the employment conditions of the Code of Good Practice for Special Public Works Programmes.	1 316 [one thousand three hundred and sixteen] (Number)	550 [five hundred and fifty] (Number)	1 200 [one thousand two hundred] (Number)	1 300 [one thousand three hundred] (Number)	300	300	300	400	Y	1 400	1 500	1 600
2.1.1 4.3.1 4.6.1 6.4 & 7.14	O4	O10	LED	11	12	8	Number of Expanded Public Works Programme (EPWP) job opportunities created for women and youth	Number of Expanded Public Works Programme (EPWP) job opportunities created for youth and woman.	767 [seven hundred and sixty seven] (Number)	420 [four hundred and twenty] (Number)	1 100 [one thousand one hundred and sixteen] (Number)	1 200 [one thousand two hundred] (Number)	300	300	300	300	Y	1 300	1 400	1 500

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IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
6.4 6.5 7.1 Chp 8	05	12	MFVM	09	09	12	Financial viability as expressed by the following ratio: Debt Coverage	The ratio measures the ability to cover debt service payments with own revenue to aid in determining the financial viability of the Municipality (SA8)	23.5 [twenty three point five] (Number)	15.5 [fifteen point five] (Number)	14.4 [fourteen point four] (Number)	24.6 [twenty four point six] (Number)	-	-	-	24.6	Y	42.4	45.4	45.4
6.4 6.5 7.1 Chp 8	05	12	MFVM	09	09	12	Financial viability as expressed by the following ratio: Cost Coverage	To calculate the ability to cover fixed cost with available cash to aid in determining the financial viability of the Municipality (SA8)	1.4 [one point four] (Number)	1.3 [one point three] (Number)	0.9 [zero point nine] (Number)	0.8 [zero point eight] (Number)	-	-	-	0.8	Y	0.7	2.1	2.1
6.4 6.5 7.1 Chp 8	05	12	MFVM	09	09	12	Financial viability as expressed by the following ratio: Outstanding Service Debtors to Revenue	To calculate the ratio of service debtor to service revenue to aid in determining the financial viability of the Municipality (SA8)	17.2 [seventeen point two] (Percentage)	15.5 [fifteen and a half] (Percentage)	19.5 [nineteen point five] (Percentage)	20.4 [twenty point four] (Percentage)	-	-	-	20.4	Y	21.4	22.1	22.1
6.5 Ch 8	05	12	BSD	12	09	12	The number of single residential properties earning less than R2500 per month with access to free basic services. WATER	This indicator reflects the 100% social rebate granted in respect to the annual water availability fee charged to qualifying home owners of single residential properties. (A10)	917 [nine hundred and seventeen] (Number)	1 410 [one thousand four hundred and ten] (Number)	920 [nine hundred and twenty] (Number)	930 [nine hundred and thirty] (Number)	-	-	-	930	Y	940	960	970
6.5 Ch 8	05	12	BSD	12	09	12	The number of single residential properties earning less than R2500 per month with access to free basic services; SANITATION/ SEWERAGE	This indicator reflects the 100% social rebate granted in respect to the annual sanitation fee charged to qualifying home owners of single residential properties. (A10)	1 454 [one thousand four hundred and fifty four] (Number)	1 410 [one thousand four hundred and ten] (Number)	1 460 [one thousand four hundred and sixty] (Number)	1 480 [one thousand four hundred and eighty] (Number)	-	-	-	1 480	Y	1 490	1 500	1 520
6.5 Ch 8	05	12	BSD	12	09	12	The number of single residential properties earning less than R2500 per month with access to free basic services; SOLID WASTE/ REFUSE	This indicator reflects the 100% social rebate granted in respect to the annual solid waste fee charged to qualifying home owners of single residential properties. (A10)	1 465 [one thousand four hundred and sixty five] (Number)	1 410 [one thousand four hundred and ten] (Number)	1 470 [one thousand four hundred and seventy] (Number)	1 490 [one thousand four hundred and ninety] (Number)	-	-	-	1 490	Y	1 510	1 520	1 540
4.6.5 6.5 Ch 8	05	12	BSD	12	09	12	The number of single residential properties earning less than R2500 per month with access to free basic services; ELECTRICITY	This indicator relates to the Pre-Paid Electricity Tariff Electrification Housing Scheme (Limited to 20A) limited to 400kWh and first 50kWh free	8 331 [eight thousand three hundred and thirty one] (Number)	8 350 [eight thousand three hundred and fifty] (Number)	8 340 [eight thousand three hundred and forty] (Number)	8 380 [eight thousand three hundred and eighty] (Number)	-	-	-	8 380	Y	8 400	8 440	8 480

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IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
6.2 6.5 7.1	O6	14	MTID	04	01	2	Percentage of people from employment equity target groups employed in the three highest levels of management in compliance with the approved employment equity plan The three highest levels are Top Management(MM and Directors); Managers reporting to Directors and Middle Management (Section Heads and Professionals)	The indicator measures the percentage of people from employment equity target groups employed in the three highest levels of (Municipal Manager, Directors and managers reporting to directors) management in line with the annual report of the Department of Labour. Each directorate contributes to the corporate achievement of targets and goals by implementing its own objectives of quantitative and qualitative goal setting.	74.42 [seventy four point forty two] (Percentage)	80 [eighty] (Percentage)	65 [sixty five] (Percentage)	80 [eighty] (Percentage)	80	80	80	80	Y	80	80	80
7.1 7.15	O6	14	MTID	04	01	2	Percentage budget spent on implementation of workplace skills plan (WSP)	Public Service employers in the national and provincial spheres of government are required in terms of Section 30 of the Skills Development Amendment Act to budget at least one percent [1%] of their payroll for the education and training of their employees. : Measured against training budget.	0.9 [zero point nine] (Percentage)	1 [one] (Percentage)	0.96 [zero point nine six] (Percentage)	1.02 [one point zero two] (Percentage)	-	-	-	1.02	Y	0.99	0.99	0.99
3.5 6.5 7.3.1 Ch 8	O5	12	MFVM	09	09	12	The percentage of a Municipality's capital budget actually spent on budgeted capital projects	Percentage reflecting year-to-date spend/total budget, less any contingent liabilities relating to the capital budget. The total budget is the Council-approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year-end.	107 [one hundred and seven] (Percentage)	100 [one hundred] (Percentage)	100 [one hundred] (Percentage)	100 [one hundred] (Percentage)	22	39	63	100	Y	100	100	100
Ch 9	O5	13	MTID	09	09	12	Submit a review of the Performance Management Framework	Individual performance is about linking individual employee's objectives with the Municipality's strategic objectives. The emphasis is on improvement, learning and development in order to achieve the overall vision of the Municipality and to create a high performance workforce. Council has approved the Performance Management Framework in 2012. This KPI seeks to review and update the Framework in order for it to be tabled to Council for approval	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	1	-	Y	1	1	1

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See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
7.17	O5	13	MFVM	09	09	12	Risk Management Implementation Plan	To improve risk management by developing / reviewing and submitting the Risk Management Implementation Plan (as required in the Council approved Risk Management Strategy and Policy) to the Risk Management Committee	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	-	-	1	-	Y	1	1	1
7.17	O5	16	MFVM	09	09	12	Ensure the implementation of the risk management system	Annually report on the submission of risks equal or > risk appetite to Risk Management Committee.	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	-	1	Y	1	1	1
6.5	O5	16	MTID	09	09	12	Project clean audit. To maintain a clean audit opinion	This indicator measures good governance and accounting practices and will be evaluated and considered by the Auditor-General in determining his opinion. An unqualified audit opinion refers to the position where the auditor, having completed his audit, has no reservation as to the fairness of presentation of financial statements and their conformity with General Recognised Accounting Practices. This is referred to as a 'clean opinion'.	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	-	-	-	1	Y	1	1	1
7.17	O5	16	GGPP	09	09	12	The Risk Based Internal Audit Plan and Quality Assurance Programme approved annually by Audit Committee	<p>The Risk Based Audit Plan (RBAP) is based on the risks identified within the Municipality. The plan is approved by the Audit Committee and Council every three years and reviewed annually. The RBAP may be amended more frequently were required with approval from the Audit Committee and Council.</p> <p>The Internal Audit Quality Assurance and Improvement Program (QAIP) is designed to provide reasonable assurance to the various stakeholders of the Internal Audit activity that Internal Audit:</p> <ol style="list-style-type: none"> 1) Performs its work in accordance with its Charter, which is consistent with The Institute of Internal Auditors International Standards for the Professional Practice of Internal Auditing (Standards), Definition of Internal Auditing and Code of Ethics; 2) Operates in an effective and efficient manner; and 3) Is perceived by stakeholders as adding value and improving Internal Audit's operations. To that end, Internal Audit's QAIP will cover all aspects of the Internal Audit activity (Standard 1300). 	2 [two] (Number)	2 [two] (Number)	2 [two] (Number)	2 [two] (Number)	-	1	1	-	Y	2	2	2
-	O7	15	GGPP	12	09	12	Customer Satisfaction Survey	Submit a report to Council on the results of the Customer Satisfaction Survey undertaken during 2014/2015	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	-	1	N	-	-	-

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See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
6.5	O3	08	MTID	06	06	07	Report on Council Property Utilisation submitted to Council	Assess all Council property holdings for investment and/or development purposes and submit report to Council	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	1	-	-	-	N	-	-	-
Ch3 6.5	O6	13	MTID	09	09	12	Submit a report on the Organisation Review and re-design to Council	An organisational structure provides guidance to all employees by laying out the official reporting relationships that govern the workflow of the Municipality. A consultant has been appointed to undertake a comprehensive review and submit recommendations. A final report will be submitted to Council by the end of February 2015 for consideration.	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	1	-	-	1	-	Y	-	-	-
2.2.1	O5	13	GGPP	09	09	12	Effective implementation of Disciplinary Procedures	Execution of disciplinary procedures in line with the South African Local Government Bargaining Council's (SALGBC) Disciplinary Procedure and Code Collective Agreement to commence within in 90 days of receiving instruction from the Municipal Manager.	New Performance Indicator	100 [one hundred] (Percentage)	100 [one hundred] (Percentage)	100 [one hundred] (Percentage)	100	100	100	100	Y	100	100	100
6.5	O5	16	MTID	09	09	12	Implementation of a Resolution Management System by submitted quarterly reports to Council	To enhance the management of Council resolutions by providing quarterly reports to Council on the progress made in regards to their implementation.	New Performance Indicator	4 [four] (Number)	2 [two] (Number)	4 [four] (Number)	1	1	1	1	Y	4	4	4
6.5	O5	16	MTID	09	09	12	Annual Review of By-laws	Annual reviews of all identified municipal by-laws	New Performance Indicator	New Performance Indicator	New Performance Indicator	100 [one hundred] (Percentage)	100	100	100	100	Y	100	100	100
7.2	O5	16	MFVM	09	09	12	Establish a Municipal Land Use Committee	The purpose of the committee is to identify, investigate and recommend to Council financial opportunities and risks related to property acquisition, disposal, maintenance or usage. A minimum of six meetings to be help per year	New Performance Indicator	New Performance Indicator	New Performance Indicator	6 [six] (Number)	1	2	1	2	Y	6	6	6
Ch 8	O5	12	MFVM	09	09	12	Submit report on Alternative Sources of Funding to Council	Investigate the feasibility of appointing an external service provider to identify and source additional sources of funding for financing major projects and table a report to Council in this regard.	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	N/A	-	-	-	-	N	-	-	-
3.5 6.5 7.1	O5	12	MFVM	09	09	12	Develop a Long Term Financial Plan and submit to Council	To improve financial management and long term financial planning including the development of strategies to improve financial management and long term financial planning and develop strategies for financing capital projects and operational costs	New Performance Indicator	0 [zero] (Number)	0 [zero] (Number)	0 [zero] (Number)	-	-	-	-	N	1	-	-

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See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
6.5 Ch8	O5	12	MFVM	09	09	12	Debtors payment level	The debtor's payment level directly relates to the municipalities capacity to collect amounts due in regards to rates, service and sundry charges and is fundamental to maintain positive cash flows and ensuring stability and long term financial viability. (SA8)	94 [ninety four] (Percentage)	94 [ninety four] (Percentage)	92.4 [ninety two point four] (Percentage)	92.4 [ninety two point four] (Percentage)	-	-	-	92.4	Y	92.4	91.9	91.9
8.3	O5	12	MFVM	09	09	12	Review budget implementation policies; 1. Budget 2. Cash, Liability and Investment Management 3. Credit Control 4. Funding and Reserves 5. Indigent and Social Rebate 6. Property Rates 7. Supply Chain Management 8. Tariffs	Budget policies serve as the cornerstone of financial viability and ensure that the Municipality remains an on-going concern. The budget policies provide the link between the Municipality's financial strategy and its day-to-day operations. The Budget policy should allow Council to produce future budgets that are realistic, practical and affordable to the residents which in itself is already a major step forward for the Municipality.	8 [eight] (Number)	8 [eight] (Number)	8 [eight] (Number)	8 [eight] (Number)	-	-	-	8	Y	8	8	8
-	O5	13	MTID	09	09	12	Review existing Information Technology Policy by the IT committee	On-going review of the IT policy is imperative to stay current with latest IT related developments and to inform employees what is required of them when using technology provided by the Municipality. It is critical to protect the Municipality by having a policy to govern areas such as internet and email usage, security, backups, software and hardware inventory and data retention.	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	-	-	1	-	Y	1	1	1
-	O5	16	MTID	09	09	12	Six IT Steering Committee meetings per annum	To improve the municipal capacity – Develop, implement systems to build institutional capacity and develop plan to integrate ICT systems 1) To monitor the implementation of the IT Policy 2) To receive reports on projects in IT and to agree changes in priorities and resources 3) To monitor the service levels set for IT and achievement thereof 4) To continuously monitor computing resource with respect to optimising and protecting its value through redeployment and/or renewal 5) To consider emerging IT developments and assess the potential for their deployment	New Performance Indicator	6 [six] (Number)	8 [eight] (Number)	6 [six] (Number)	1	2	1	2	Y	6	6	6

DRAFT Top Level SDBIP/Institutional Scorecard Performance Indicators 2014/2015

See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
6.5 & 7.13	O3	O8	LED	06	06	07	Develop a Place Marketing Strategy and submit to Council	To submit to Council for approval a marketing and investment plan, possibly including investment incentives, with the objective of promoting the utilisation of vacant serviced sites for commerce and industry	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	-	1	-	-	N	-	-	
2.2.1 & 7.3	O3	O8	GGPP	06	06	10	Implementation of Land Use and Spatial Planning legislation	Implementation of provincial and national Land Use and spatial plan legislation.	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	-	1	N	-	-	
2.3 4.9 & 6.5	O3	O9	LED	07	03	11	Formulation of draft development plans for Rheenendal and Karatara CRDP nodes	Rheenendal and Karatara rural wards have been identified and activated as Comprehensive Rural Development Wards as part of Department of Rural Development's CRDP initiative. The purpose of the programme is to harness all resources from various sources to provide key interventions to enable economic development within these rural settlements. Development plans in this regard will be drafted.	New Performance Indicator	2 [two] (Number)	2 [two] (Number)	2 [two] (Number)	-	2	-	-	N	-	-	
2.2.1 2.4 2.7 3.5 4.6 4.10 Ch 6 Ch 7	O7	16	GGPP	12	09	12	Implementation of the Integrated Strategic Development Framework (ISDF)	Implementation of the Integrated Strategic Development Framework – which integrates the review of the Human Settlement Plan, Economic Development Strategy, Environmental Management Plan, Spatial Development Framework and the Rural Development Strategy	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	-	1	N	-	-	-

DRAFT Top Level SDBIP/Institutional Scorecard Performance Indicators 2014/2015

See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
2.2.1, 2.7, 4.6.1, 6.5, 7.2, 7.3.3, 7.7 & 7.11.1 & 8.2	O1	06	BSD	08	10	06	Provide 300 housing opportunities persons seeking a housing opportunity	<p>A housing opportunity is access to* and/or delivery of one of the following housing products:</p> <p>(A) subsidy housing (BNG), which provides a minimum 40 m² house;</p> <p>(B) incremental housing, which provides a serviced site with or without tenure;</p> <p>(C) rental housing, which is new community residential units, upgrading and redevelopment of existing rental units;</p> <p>(D) People’s Housing Process, i.e. beneficiaries who maximise their housing subsidy by building or organising the building of their homes themselves;</p> <p>(E) land restitution including land approved by Council or court decisions transferred to valid claimants;</p> <p>(F) social housing, namely new rental units delivered by the municipalities social housing partners; or</p> <p>(G) gap housing, which is a serviced plot, a completed unit for sale or affordable units for sale.</p> <p>* “Access to” means the same as contemplated in section 26(1) of the Constitution of the Republic of South Africa, 1996, namely “Everyone has the right to have access to adequate housing”.</p> <p>An approved beneficiary is the person who has been approved for a housing grant by the Provincial Department of Human Settlements, in terms of the Housing Act. The approved occupier is the person with whom the Municipality has entered into a sales agreement in order to purchase the property.</p>	0 [zero] (Number)	300 [three hundred] (Number)	300 [three hundred] (Number)	300 [three hundred] (Number)	75	75	75	75	Y	300	300	300
4.7 & 6.5	O7	07	BSD	10	10	06	Establishment of a Sports Forum	Establish a functional sport forum/s with representation by the various sport codes represented in the Greater Knysna Municipal Area.	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	N/A	-	-	-	-	N	-	-	-

DRAFT Top Level SDBIP/Institutional Scorecard Performance Indicators 2014/2015

See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
2.2.1, 7.1 & 7.11.3	O2	07	BSD	10	10	06	Review of the Integrated Waste Management Plan – IWMP submitted to Council	The Integrated Waste Management Plan - IWMP is a requirement by legislation. It is an integrated waste management system and process aimed at waste minimisation, managing the impact of waste on the receiving environment over the entire waste circle which includes waste generation, storage, collection, transportation, treatment and disposal of waste. It is intended to guide municipalities and their partners to move away from fragmented and uncoordinated waste management towards an integrated system.	New Performance Indicator	0 [zero] (Number)	0 [zero] (Number)	1 [one] (Number)	-	-	-	1	Y	-	-	-
2.2.1 6.4 6.5 7.14	O4	10	GGPP	11	12	8	Appointment of Interns to the Youth Advisory Centres	<p>Appointments of youth advisory interns to fulfil the following functions:</p> <ul style="list-style-type: none"> Assist in implementing programmes provided by the Youth Desk Market the Youth Desk in all areas of the community Provide information on all products and services for the Youth Mobilize young people to actively participate in youth development activities in the community Assist with planning, organizing and co-ordination of various events focussed on the youth Create working relations with other youth organisations and structures, NGO's and faith based organisations. Assist clients with basic computer skills, entrepreneurship development and job preparation (CV writing and interview skills) 	New Performance Indicator	4 [four] (Number)	4 [four] (Number)	N/A	-	-	-	-	N	-	-	-
2.2.1 2.3 4.4.3 6.3 6.4 6.5 7.14.2	O4	11	GGPP	02	08	04	Roll out of awareness campaign for the HIV/AIDS and TB strategy	<p>HIV/AIDS and TB strategy to be implemented effectively and embarking on a comprehensive awareness campaign in partnership with Eden and the Departments of Social Development and Health. The HIV/AIDS and TB strategy will be reviewed as and when required</p> <p>A comprehensive awareness campaign to be rolled out in the next financial year with the assistance from Eden District Municipality</p>	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	-	-	-	1	Y	1	1	1
4.7 4.8 7.8	O7	15	GGPP	12	09	12	Completion of one Multi-purpose centre as a basis to operate Thusong programmes	<p>Completion of Multi-Purpose Centre in;</p> <ul style="list-style-type: none"> Smutsville (2014/2015) White Location (2015/2016) Rheenendal (2016/2017) 	New Performance Indicator	0 [zero] (Number)	0 [zero] (Number)	1 [one] (Number)	-	1	-	-	N	1	1	-

DRAFT Top Level SDBIP/Institutional Scorecard Performance Indicators 2014/2015

See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
4.5 6.5 7.1	07	16	GGPP	09	09	12	Develop a Law Enforcement Strategy and submit to Council	Develop a law enforcement strategy to improve law enforcement and policing regarding traffic and other violations.	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	N/A	-	-	-	-	N	-	-	-
7.11.6	01	05	GGPP	03	04	03	Traffic Safety Plan	The Traffic Safety Plan is to be approved by Council. The aim of the plan is to assist the Municipality to fulfil its obligation to improve the safety of all traffic networks users in its area of jurisdiction.	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	-	1	N	-	-	-
7.12	01	05	GGPP	03	04	05	Complete a Hazard, Risk and Vulnerability Assessment	A Hazard, Risk and Vulnerability Assessment (HRVA) will be completed in line with the approved Disaster Management Plan	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	1	-	N	-	-	-
6.5	02	07	BSD	10	06	07	Waste Management Infrastructure Plan	Develop an effective maintenance plan to extend the lifespan of existing waste management infrastructure	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	-	1	N	-	-	-
4.7	07	07	BSD	10	10	06	Develop a sport development plan	Develop and submit a Sport Development Plan for the Greater Knysna Municipal area to Council.	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	-	1	N	-	-	-
4.7	07	07	BSD	10	10	06	Comprehensive audit of all sport facilities	To conduct a comprehensive audit of all the sport facilities within the greater Knysna municipal area.	New Performance Indicator	New Performance Indicator	New Performance Indicator	1 [one] (Number)	-	-	1	-	N	-	-	-
7.1 & 7.11.2	01	03	BSD	08	10	06	Develop and submit to Council a Storm Water Master Plan	Develop a five-year master Storm Water Master Plan to manage storm water networks in Knysna Municipality. The Storm Water Master Plan will be approved by Council every five years with 2016/2017 being the first year and will be reviewed annually.	0 [zero] (Number)	0 [zero] (Number)	0 [zero] (Number)	0 [zero] (Number)	-	-	-	-	Y	-	1	-
7.1 & 7.11.7	01	03	MTID	08	10	06	Submit the updated pavement management system to Council every three years	The Pavement Management System (PMS) is a report on the condition of Knysna's roads as a result of inspections on site. The system contains the results of the inspection, proposes required remedial actions and lists these in priority and provides cost estimates. The PMS gives input into the annual and long term budget as well as tracks the back logs. It displays the information visually and groups the output in towns as well as wards.	1 [one] (Number)	0 [zero] (Number)	0 [zero] (Number)	0 [zero] (Number)	-	-	-	-	Y	1	-	1
4.6.3 & 7.11.1	01	01	BSD	08	10	06	Achieve Green Drop compliance for Knysna and Sedgefield WWTW	The Department of Water Affairs (DWA) has introduced a Green Drop certification programme for Waste Water Treatment Works (WWTWs). The Green Drop initiative has been implemented by DWA to ensure the progressive improvement of waste water treatment operations, so as to minimise the negative impact on the environment.	New Performance Indicator	0 [zero] (Number)	0 [zero] (Number)	0 [zero] (Number)	-	-	-	-	N	1	1	2

DRAFT Top Level SDBIP/Institutional Scorecard Performance Indicators 2014/2015

See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
2.2.1, 7.1 & 7.11.6	O1	O3	MTID	08	10	06	Participate in the development of an Integrated Transport Plan	The five year Integrated Transport Plan for the Eden District was adopted in 2010 and incorporates a component focussing on Knysna Municipality and is reviewed on an annual basis. The Municipality actively participates in the continuous evolution and implementation of this plan, budget permitting.	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	-	-	-	1	Y	1	1	1
7.2.1 & 7.11.1	O1	O4	MTID	08	10	06	Annual review of the Water and Sewer Master Plan	The Water and Sewer Master Plan is approved by Council every five years (2010 current approval) and reviewed annually. The plan assists the Municipality to fulfil its obligation to ensure to ensure sustainable access to clean and affordable water to all citizens in its area of jurisdiction. The WSDP must also incorporate Water and Sewer Master Plan.	New Performance Indicator	1 [one] (Number)	1 [one] (Number)	1 [one] (Number)	-	-	-	1	Y	1	1	
4.6.2, 4.10.11, 6.5 & 7.11.1	O1	O4	BSD	08	10	06	Produce class 0 quality drinking water	Percentage of tests that complies to with SANS (South African National Standard) 241 standards "SANS 241 specifies the quality of acceptable drinking water, defined in terms of microbiological, physical, aesthetic and chemical determinants, at the point of delivery." - ISBN 978-0-626-26115-3 This indicator measures the total of percentage achieved by all water treatment works in the Greater Knysna area as measured per sampling.	97 [ninety seven] (Percentage)	90 [ninety] (Percentage)	98 [ninety eight] (Percentage)	90 [ninety] (Percentage)	90	90	90	90	Y	90	90	90
4.6.2 /3 & 7.11	O1	O4	BSD	08	10	06	Limit water unaccounted for by maintaining a loss percentage of less than 20%	This indicator measures unaccounted for water which represents the difference between "net production" (the volume of water delivered into the water network) and "consumption" (the volume of water that can be accounted for by legitimate consumption including the indigent consumption.) The reason for the higher than desirable target is due to the shortfall of funds for the required infrastructure refurbishment.	18.4 [eighteen point four] (Percentage)	<25 [twenty five] (Percentage)	20 [twenty] (Percentage)	<20 [twenty five] (Percentage)	-	-	-	<20	Y	<20	<20	<20
7.1 & 7.10	O1	O2	BSD	08	10	06	Submit the updated Electrical Master Plan to Council every five years	In order to maintain all municipal electricity assets; to extend the lifespan of assets; annually review the infrastructure maintenance plan; and maintain assets within available budget	0 [zero] (Number)	0 [zero] (Number)	0 [zero] (Number)	0 [zero] (Number)	-	-	-	-	Y	1	-	-
2.1.1 6.5 & 7.10	O2	O7	BSD	08	10	06	Submit report on alternative energy sources to Council	Investigate alternative energy supply opportunities for energy and submit report to Council.	New Performance Indicator	0 [zero] (Number)	0 [zero] (Number)	0 [zero] (Number)	-	-	-	-	N	1	-	-

DRAFT Top Level SDBIP/Institutional Scorecard Performance Indicators 2014/2015

See Code tables							Key Performance Indicator	Indicator Definition	Actual 2012 2013	Annual Target 2013 2014	Expected Outcome 2013 2014	Annual Target 2014 2015	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Multi-Year	2015 2016	2016 2017	2017 2018
IDP	SO	PR	MKPA / NKPA	NO	NDP	PSO														
7.10	O1	O2	BSD	08	10	06	New electrical connections.	New electrical connections in Oupad, Nekkie East and Managed Landfill with funding from obtained from the Department of Energy.	New Performance Indicator	New Performance Indicator	New Performance Indicator	122 [one hundred and twenty two] (Number)	-	20	70	122	N	-	-	-

DRAFT Top Level SDBIP/Institutional Scorecard Performance Indicators 2014/2015

Code Tables

IDP Strategic Objectives (SO)	Code
To promote access for all citizens to equitable, appropriate and sustainable infrastructure and services within a safe environment	SO1
To ensure ecological integrity through sustainable practices of municipal governance	SO2
To create an enabling environment for economic growth that attracts investors, encourages innovation and facilitate pro-poor interventions	SO3
To facilitate real opportunities for youth, women, and disabled and appropriate care for the aged	SO4
To ensure a Municipality that is committed to an innovative approach, prudent investment of public funds, good governance, financial viability and optimal institutional transformation that accommodates diversity in service delivery	SO5
To develop progressive strategies to optimise the use of available human resources	SO6
To establish a common vision and create coherence in government's work by seeking close partnerships with citizenry	SO7

IDP Pre-determined Objective (PR)	Code
Sanitation	PDO01
Electricity	PDO02
Streets and storm water management	PDO03
Water supply	PDO04
Disaster management	PDO05
Housing development	PDO06
Environmental and Waste management	PDO07
Decent employment and job creation	PDO08
Rural Development	PDO09
Education, youth and development, vulnerable groups	PDO10
Health and HIV/AIDS	PDO11
Sound Financial Planning	PDO12
Institutional capacity building	PDO13
Skills development and Education	PDO14
Ward committees and communication	PDO15
Responsive, accountable, effective and efficient municipal system	PDO16

Municipal KPA (MKPA)	Code
Municipal Transformation and Institutional Development	MTID
Basic Service Delivery	BSD
Local Economic Development	LED

Municipal KPA (MKPA)	Code
Municipal Financial Viability and Management	MFVM
Good Governance and Public Participation	GGPP

National Outcome (NO)	Code
Improve the quality of basic education	NO01
Improve health and life expectancy	NO02
All people in south Africa protected and feel safe	NO03
Decent employment through inclusive economic growth	NO04
A skilled and capable workforce to support inclusive growth	NO05
An effective, competitive and responsive economic infrastructure network	NO06
Vibrant, equitable and sustainable rural communities and food security	NO07
Sustainable human settlements and improved quality of household life	NO08
A responsive and accountable, effective and efficient local government system	NO09
Protection and enhancement of environmental assets and natural resources	NO10
A better South Africa, a better Africa and world	NO11
A development-orientated public service and inclusive citizenship	NO12

National KPA (NKPA)	Code
Municipal Transformation and Institutional Development	MTID
Basic Service Delivery	BSD
Local Economic Development	LED
Municipal Financial Viability and Management	MFVM
Good Governance and Public Participation	GGPP

NDP Objectives (NDP)	Code
A skilled and capable workforce to support inclusive growth	NDP01
An economy that will create more jobs	NDP02
An inclusive and integrated rural economy	NDP03
Building safer communities	NDP04
Fighting corruption	NDP05
Improving Infrastructure	NDP06
Improving the quality of education, training and innovation	NDP07
Quality health care for all	NDP08
Reforming the public service	NDP09
Reversing the spatial effects of apartheid	NDP10
Social protection	NDP11
Transforming society and uniting the country	NDP12
Transition to a low-carbon economy	NDP13

Provincial Strategic Outcomes (PSO)	Code
Creating opportunities for growth and jobs	PSO1
Improving education outcomes	PSO2
Increasing access to safe and efficient transport	PSO3
Increasing wellness	PSO4
Increasing safety	PSO5
Developing integrated and sustainable human settlements	PSO6
Mainstreaming sustainability and optimising resource-use efficiency	PSO7
Increasing social cohesion	PSO8
Reducing poverty	PSO9
Integrating service delivery for maximum impact	PSO10
Creating opportunities for growth and development in rural areas	PSO11
Building the best-run regional government in the world	PSO12

Cashflow

Cashflow: July 2014 - September 2014

Directorate	Department	Vote No.	July			August			September			Quarterly (Deficit) Surplus
			Operational		Capital	Operational		Capital	Operational		Capital	
			Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	
Vote 1 - Executive & Council	Council General Expenses	31	1,379	2,977	-	(29)	1,778	-	3	10,630	-	(14,032)
Vote 1 - Executive & Council	Municipal Manager	32	1,230	331	-	-	320	-	-	307	20	252
Vote 1 - Executive & Council	Communication	45	-	114	-	-	72	-	-	72	-	(259)
Vote 1 - Executive & Council	Organisational Performance	98	-	262	-	-	900	-	-	686	-	(1,848)
Vote 2 - Corporate Services	Director: Corporate	33	-	129	-	-	133	-	-	139	-	(400)
Vote 2 - Corporate Services	Property & Records Management	34	-	117	-	-	139	-	-	128	-	(384)
Vote 2 - Corporate Services	Human Resources	35	334	1,164	-	-	630	-	-	655	-	(2,116)
Vote 2 - Corporate Services	Legal Services	36	-	112	-	-	189	-	-	140	-	(441)
Vote 2 - Corporate Services	Committee Services	37	-	84	-	-	92	-	-	90	-	(266)
Vote 2 - Corporate Services	Public Participation	42	-	137	-	-	171	-	-	150	-	(459)
Vote 2 - Corporate Services	Estates	74	242	562	-	140	565	-	140	606	-	(1,210)
Vote 2 - Corporate Services	Administration	95	2	135	-	-	150	-	-	150	-	(434)
Vote 3 - Financial Services	Director: Finance	62	40	514	-	40	462	-	40	522	-	(1,377)
Vote 3 - Financial Services	Assessment Rates	63	159,907	1,010	-	214	1,010	-	214	1,010	-	157,304
Vote 3 - Financial Services	Expenditure: Payroll	64	-	84	-	-	108	-	-	96	-	(288)
Vote 3 - Financial Services	Meter Reading	65	-	140	-	-	168	-	-	156	-	(464)
Vote 3 - Financial Services	Information Technology	66	-	664	-	6	695	-	9	722	-	(2,066)
Vote 3 - Financial Services	Income	67	252	590	-	91	829	-	302	724	-	(1,498)
Vote 3 - Financial Services	Expenditure: Stores	68	-	100	-	-	115	-	-	107	-	(322)
Vote 3 - Financial Services	Expenditure	69	-	78	-	-	86	-	-	82	-	(247)
Vote 3 - Financial Services	Budget Office	70	276	442	-	276	899	-	240	211	-	(760)
Vote 3 - Financial Services	Expenditure: Procurement	97	-	152	-	-	153	-	-	143	-	(449)
Vote 5 - Planning & Development	Housing Administration	48	474	1,623	-	474	1,651	-	6,414	1,730	340	2,017
Vote 5 - Planning & Development	Housing Letting Schemes	49	1	-	-	1	29	-	1	-	-	(25)
Vote 5 - Planning & Development	Housing Selling Schemes	50	1	-	-	15	-	-	1	-	-	16
Vote 5 - Planning & Development	Integrated Development Planning	54	-	74	-	-	74	-	-	74	-	(223)
Vote 5 - Planning & Development	Director: Planning & I.H.S	78	-	302	-	-	313	-	-	309	-	(924)
Vote 5 - Planning & Development	Environmental Management	83	-	78	-	-	81	-	-	85	-	(243)
Vote 5 - Planning & Development	Local Economic Development	84	21	193	-	21	193	-	21	193	-	(516)
Vote 5 - Planning & Development	Planning & Dev Town Planning	85	177	415	-	176	414	-	176	409	-	(708)
Vote 6 - Community Services	Cemetery	39	23	93	-	17	124	-	25	121	-	(273)
Vote 6 - Community Services	Halls / Facilities	41	65	68	800	50	73	850	239	67	800	(2,304)
Vote 6 - Community Services	Public Toilets	47	-	75	-	-	90	-	-	84	-	(249)
Vote 6 - Community Services	Library	51	266	679	-	265	778	-	299	733	-	(1,361)
Vote 6 - Community Services	Director: Community	52	-	267	-	-	283	-	-	288	-	(838)
Vote 6 - Community Services	Parks & Recreation	53	87	921	-	87	941	-	87	756	-	(2,356)
Vote 6 - Community Services	Safety Fire Brigade Services	56	-	612	-	19	810	-	-	764	-	(2,168)
Vote 6 - Community Services	Safety Law Enforcement	57	-	439	-	-	474	-	-	440	-	(1,352)
Vote 6 - Community Services	Safety Vehicle Lic. & Testing	58	300	158	-	294	227	-	289	183	-	315
Vote 6 - Community Services	Safety Traffic Department	59	1,348	644	-	1,317	717	-	1,253	701	-	1,856
Vote 6 - Community Services	Disaster Management And Social Services	55	-	115	-	-	115	-	-	115	-	(346)
Vote 6 - Community Services	Sport Fields	60	0	76	-	0	95	-	0	144	-	(314)
Vote 6 - Community Services	Swimming Pool	61	-	10	-	-	12	-	-	11	-	(32)
Vote 6 - Community Services	Cleansing Refuse Removal Serv.	72	19,385	1,414	-	101	1,910	-	104	1,994	-	14,273
Vote 6 - Community Services	Transfer Station	73	-	49	-	-	104	-	-	117	-	(270)
Vote 6 - Community Services	Street Cleaning	79	-	306	-	-	330	-	-	287	-	(923)

Cashflow

Directorate	Department	Vote No.	July			August			September			Quarterly (Deficit) Surplus
			Operational		Capital	Operational		Capital	Operational		Capital	
			Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	
Vote 6 - Community Services	Museum & Heritage Buildings	81	1	49	-	1	52	-	1	54	-	(153)
Vote 6 - Community Services	Sewerage Sanitation Services	91	59	94	-	58	134	-	58	137	-	(191)
Vote 7 - Electrical Services	Street Lighting	75	19	79	-	19	36	-	19	26	-	(83)
Vote 7 - Electrical Services	Electricity Distribution	76	25,138	2,054	227	15,698	21,351	200	16,296	20,106	50	13,144
Vote 7 - Electrical Services	Electricity Administration	77	-	216	-	-	205	-	-	337	-	(758)
Vote 7 - Electrical Services	Workshop & Depot	94	-	313	-	-	378	-	-	368	50	(1,110)
Vote 8 - Technical Services	Civic Buildings	40	-	328	-	-	401	-	-	351	-	(1,080)
Vote 8 - Technical Services	Director: Technical Services	80	95	778	-	-	860	-	185	926	-	(2,284)
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Main Roads	86	-	-	-	-	-	-	-	-	-	-
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Stormwater	87	-	169	-	-	487	-	-	322	-	(977)
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Streets	88	-	1,259	-	-	1,403	-	-	1,603	-	(4,265)
Vote 8 - Technical Services	Sewerage Purification Services	89	13,832	664	-	39	728	-	61	1,149	-	11,389
Vote 8 - Technical Services	Sewerage Reticulation Services	90	-	239	-	-	335	-	-	434	-	(1,008)
Vote 8 - Technical Services	Water Purification Works	92	-	1,103	3,850	-	1,336	2,632	330	2,291	1,533	(12,415)
Vote 8 - Technical Services	Water Reticulation	93	18,378	1,441	1,169	3,574	1,616	1,169	4,221	1,739	1,119	17,920
			243,333	27,301	6,046	22,966	48,825	4,851	31,029	56,977	3,913	149,415

Cashflow

Cashflow: October 2014 - December 2014

Directorate	Department	Vote No.	October			November			December			Quarterly (Deficit) Surplus
			Operational		Capital	Operational		Capital	Operational		Capital	
			Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	
Vote 1 - Executive & Council	Council General Expenses	31	(66)	1,317	-	1,035	1,223	7	3	1,295	-	(2,869)
Vote 1 - Executive & Council	Municipal Manager	32	-	317	-	-	384	20	984	306	-	(43)
Vote 1 - Executive & Council	Communication	45	-	72	-	-	114	-	-	156	-	(343)
Vote 1 - Executive & Council	Organisational Performance	98	-	443	-	-	525	-	-	443	-	(1,412)
Vote 2 - Corporate Services	Director: Corporate	33	-	139	-	-	148	-	-	121	13	(421)
Vote 2 - Corporate Services	Property & Records Management	34	-	128	-	-	221	-	-	131	-	(480)
Vote 2 - Corporate Services	Human Resources	35	-	575	-	-	829	-	-	724	-	(2,127)
Vote 2 - Corporate Services	Legal Services	36	-	122	-	-	145	-	-	109	-	(376)
Vote 2 - Corporate Services	Committee Services	37	-	87	-	-	137	-	-	62	-	(286)
Vote 2 - Corporate Services	Public Participation	42	11	150	-	3	279	-	3	189	-	(602)
Vote 2 - Corporate Services	Estates	74	168	860	-	168	1,117	-	168	(334)	-	(1,138)
Vote 2 - Corporate Services	Administration	95	-	135	-	-	228	-	-	144	-	(507)
Vote 3 - Financial Services	Director: Finance	62	40	555	-	40	552	25	40	615	-	(1,626)
Vote 3 - Financial Services	Assessment Rates	63	214	1,010	-	214	1,010	-	1,357	1,010	-	(1,246)
Vote 3 - Financial Services	Expenditure: Payroll	64	-	87	-	-	147	-	-	85	-	(319)
Vote 3 - Financial Services	Meter Reading	65	-	154	-	-	267	-	-	158	-	(579)
Vote 3 - Financial Services	Information Technology	66	2	775	-	4	722	-	2	683	130	(2,301)
Vote 3 - Financial Services	Income	67	99	731	-	99	1,108	-	356	855	-	(2,141)
Vote 3 - Financial Services	Expenditure: Stores	68	-	107	-	-	161	-	-	113	-	(382)
Vote 3 - Financial Services	Expenditure	69	-	85	-	-	155	-	-	83	-	(324)
Vote 3 - Financial Services	Budget Office	70	48	637	-	48	761	-	111	538	-	(1,729)
Vote 3 - Financial Services	Expenditure: Procurement	97	-	249	-	-	256	-	-	162	-	(666)
Vote 5 - Planning & Development	Housing Administration	48	474	1,630	2,626	946	1,748	1,879	7,111	1,507	1,526	(2,385)
Vote 5 - Planning & Development	Housing Letting Schemes	49	1	4	-	1	-	-	1	0	-	(0)
Vote 5 - Planning & Development	Housing Selling Schemes	50	1	-	-	1	-	-	1	-	-	2
Vote 5 - Planning & Development	Integrated Development Planning	54	-	74	-	-	119	-	-	74	-	(267)
Vote 5 - Planning & Development	Director: Planning & I.H.S	78	-	309	-	-	357	8	-	387	-	(1,062)
Vote 5 - Planning & Development	Environmental Management	83	-	91	-	-	144	-	-	94	-	(329)
Vote 5 - Planning & Development	Local Economic Development	84	21	193	-	21	301	-	21	193	-	(624)
Vote 5 - Planning & Development	Planning & Dev Town Planning	85	180	493	-	177	607	-	176	523	-	(1,090)
Vote 6 - Community Services	Cemetery	39	18	114	-	19	180	-	26	118	-	(349)
Vote 6 - Community Services	Halls / Facilities	41	98	63	901	101	110	300	885	84	346	(720)
Vote 6 - Community Services	Public Toilets	47	-	80	-	-	119	-	-	168	-	(367)
Vote 6 - Community Services	Library	51	266	702	-	265	1,060	30	303	754	-	(1,712)
Vote 6 - Community Services	Director: Community	52	-	279	-	-	325	46	-	285	-	(935)
Vote 6 - Community Services	Parks & Recreation	53	88	1,004	-	87	1,321	-	88	906	-	(2,968)
Vote 6 - Community Services	Safety Fire Brigade Services	56	14	637	-	-	962	-	4	751	-	(2,332)
Vote 6 - Community Services	Safety Law Enforcement	57	-	448	-	-	655	-	-	925	-	(2,028)
Vote 6 - Community Services	Safety Vehicle Lic. & Testing	58	334	172	-	297	285	-	255	163	-	267
Vote 6 - Community Services	Safety Traffic Department	59	1,322	644	-	1,277	826	-	1,315	694	-	1,750
Vote 6 - Community Services	Disaster Management And Social Services	55	-	115	-	-	115	-	-	115	-	(346)
Vote 6 - Community Services	Sport Fields	60	0	100	-	0	207	-	0	167	-	(474)
Vote 6 - Community Services	Swimming Pool	61	-	10	-	-	11	-	-	10	-	(31)

Cashflow

Directorate	Department	Vote No.	October			November			December			Quarterly (Deficit) Surplus
			Operational		Capital	Operational		Capital	Operational		Capital	
			Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	
Vote 6 - Community Services	Cleansing Refuse Removal Serv.	72	124	1,843	-	109	2,377	-	3,092	1,742	-	(2,635)
Vote 6 - Community Services	Transfer Station	73	-	145	-	-	177	-	-	168	-	(491)
Vote 6 - Community Services	Street Cleaning	79	-	289	-	-	500	-	-	373	-	(1,162)
Vote 6 - Community Services	Museum & Heritage Buildings	81	1	51	-	1	66	-	1	42	-	(158)
Vote 6 - Community Services	Sewerage Sanitation Services	91	59	114	-	58	165	-	58	116	-	219)
Vote 7 - Electrical Services	Street Lighting	75	19	59	-	19	23	-	19	67	-	(91)
Vote 7 - Electrical Services	Electricity Distribution	76	15,449	11,749	250	15,431	11,791	323	20,475	14,556	597	12,088
Vote 7 - Electrical Services	Electricity Administration	77	-	250	-	-	342	10	-	444	-	(1,046)
Vote 7 - Electrical Services	Workshop & Depot	94	-	389	-	-	469	-	-	298	-	(1,155)
Vote 8 - Technical Services	Civic Buildings	40	-	365	-	-	532	-	-	371	-	(1,268)
Vote 8 - Technical Services	Director: Technical Services	80	101	812	-	93	1,253	92	2	893	-	(2,855)
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Main Roads	86	-	-	-	-	-	-	-	-	-	-
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Stormwater	87	-	118	-	-	187	-	-	192	-	(497)
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Streets	88	-	1,318	-	-	1,928	-	-	1,863	-	(5,109)
Vote 8 - Technical Services	Sewerage Purification Services	89	49	726	-	42	871	-	2,326	1,075	-	(255)
Vote 8 - Technical Services	Sewerage Reticulation Services	90	-	373	-	-	506	-	-	604	-	(1,483)
Vote 8 - Technical Services	Water Purification Works	92	-	1,763	312	-	2,723	250	-	2,102	250	(7,399)
Vote 8 - Technical Services	Water Reticulation	93	2,521	1,559	1,067	3,027	2,056	119	6,355	2,164	119	4,818
			21,656	37,820	5,157	23,584	45,906	3,109	45,538	42,639	2,982	(46,834)

Cashflow

Cashflow: January 2015-March 2015

Directorate	Department	Vote No.	January			February			March			Quarterly (Deficit) Surplus
			Operational		Capital	Operational		Capital	Operational		Capital	
			Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	
Vote 1 - Executive & Council	Council General Expenses	31	(66)	1,238	-	967	1,320	7	3	1,295	1,000	(3,956)
Vote 1 - Executive & Council	Municipal Manager	32	-	319	-	-	303	30	738	321	-	(235)
Vote 1 - Executive & Council	Communication	45	-	114	-	-	72	-	-	72	-	(259)
Vote 1 - Executive & Council	Organisational Performance	98	-	443	-	-	443	-	-	443	-	(1,330)
Vote 2 - Corporate Services	Director: Corporate	33	-	129	-	-	131	-	-	135	13	(409)
Vote 2 - Corporate Services	Property & Records Management	34	-	233	-	-	138	-	-	135	-	(505)
Vote 2 - Corporate Services	Human Resources	35	-	686	-	-	722	-	-	631	-	(2,039)
Vote 2 - Corporate Services	Legal Services	36	-	203	-	-	157	-	-	154	-	(515)
Vote 2 - Corporate Services	Committee Services	37	-	60	-	-	75	-	-	60	-	(196)
Vote 2 - Corporate Services	Public Participation	42	3	191	-	3	178	-	3	339	-	(699)
Vote 2 - Corporate Services	Estates	74	279	566	-	199	832	-	199	562	-	(1,283)
Vote 2 - Corporate Services	Administration	95	-	160	-	-	156	-	-	141	-	(456)
Vote 3 - Financial Services	Director: Finance	62	40	552	-	40	550	25	40	567	-	(1,573)
Vote 3 - Financial Services	Assessment Rates	63	214	1,010	-	214	1,010	-	1,071	1,010	-	(1,532)
Vote 3 - Financial Services	Expenditure: Payroll	64	-	91	-	-	88	-	-	100	-	(279)
Vote 3 - Financial Services	Meter Reading	65	-	160	-	-	156	-	-	158	-	(474)
Vote 3 - Financial Services	Information Technology	66	4	793	-	7	582	130	-	667	-	(2,162)
Vote 3 - Financial Services	Income	67	258	677	-	263	689	-	286	674	-	(1,234)
Vote 3 - Financial Services	Expenditure: Stores	68	-	114	-	-	116	-	-	108	-	(338)
Vote 3 - Financial Services	Expenditure	69	-	85	-	-	94	-	-	94	-	(273)
Vote 3 - Financial Services	Budget Office	70	48	26	-	48	568	-	149	628	-	(978)
Vote 3 - Financial Services	Expenditure: Procurement	97	-	173	-	-	166	-	-	165	-	(504)
Vote 5 - Planning & Development	Housing Administration	48	946	1,061	2,493	946	1,049	722	7,381	1,887	2,185	(125)
Vote 5 - Planning & Development	Housing Letting Schemes	49	1	34	-	1	0	-	1	300	-	(330)
Vote 5 - Planning & Development	Housing Selling Schemes	50	1	-	-	1	-	-	1	-	-	2
Vote 5 - Planning & Development	Integrated Development Planning	54	-	74	-	-	74	-	-	74	-	(223)
Vote 5 - Planning & Development	Director: Planning & I.H.S	78	-	322	-	-	310	8	-	308	-	(948)
Vote 5 - Planning & Development	Environmental Management	83	-	148	-	-	151	-	-	(43)	-	(257)
Vote 5 - Planning & Development	Local Economic Development	84	21	193	-	21	193	-	21	193	-	(516)
Vote 5 - Planning & Development	Planning & Dev Town Planning	85	177	426	-	177	453	-	176	498	-	(847)
Vote 6 - Community Services	Cemetery	39	19	131	25	11	122	25	18	125	50	(430)
Vote 6 - Community Services	Halls / Facilities	41	491	104	-	498	64	-	1,290	60	-	2,051
Vote 6 - Community Services	Public Toilets	47	-	134	-	-	82	-	-	73	-	(288)
Vote 6 - Community Services	Library	51	266	964	-	340	912	132	299	851	60	(2,014)
Vote 6 - Community Services	Director: Community	52	-	296	-	-	281	-	-	272	46	(894)
Vote 6 - Community Services	Parks & Recreation	53	87	807	-	87	735	220	87	831	450	(2,781)
Vote 6 - Community Services	Safety Fire Brigade Services	56	9	727	-	8	719	-	9	714	-	(2,134)
Vote 6 - Community Services	Safety Law Enforcement	57	-	807	-	-	430	-	-	423	-	(1,659)
Vote 6 - Community Services	Safety Vehicle Lic. & Testing	58	351	223	-	336	159	-	333	157	-	480
Vote 6 - Community Services	Safety Traffic Department	59	1,333	787	-	1,388	665	350	1,524	682	-	1,761
Vote 6 - Community Services	Disaster Management And Social Services	55	-	115	-	-	115	-	-	115	-	(346)
Vote 6 - Community Services	Sport Fields	60	0	76	30	0	72	-	0	64	-	(241)
Vote 6 - Community Services	Swimming Pool	61	-	11	-	-	11	-	-	11	-	(33)
Vote 6 - Community Services	Cleansing Refuse Removal Serv.	72	117	1,910	-	113	2,185	1,443	2,698	1,876	100	(4,586)
Vote 6 - Community Services	Transfer Station	73	-	118	-	-	109	-	-	67	-	(295)
Vote 6 - Community Services	Street Cleaning	79	-	414	-	-	331	-	-	302	-	(1,046)

Cashflow

Directorate	Department	Vote No.	January			February			March			Quarterly (Deficit) Surplus
			Operational		Capital	Operational		Capital	Operational		Capital	
			Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	
Vote 6 - Community Services	Museum & Heritage Buildings	81	3	131	-	1	54	-	1	46	-	(226)
Vote 6 - Community Services	Sewerage Sanitation Services	91	62	189	-	60	149	-	60	158	-	(314)
Vote 7 - Electrical Services	Street Lighting	75	19	27	-	19	23	-	19	37	-	(29)
Vote 7 - Electrical Services	Electricity Distribution	76	16,222	12,328	417	15,331	11,836	630	19,353	14,336	1,320	10,039
Vote 7 - Electrical Services	Electricity Administration	77	-	242	-	-	238	10	-	400	-	(889)
Vote 7 - Electrical Services	Workshop & Depot	94	-	378	-	-	440	-	-	766	-	(1,584)
Vote 8 - Technical Services	Civic Buildings	40	-	397	-	-	376	-	-	343	-	(1,116)
Vote 8 - Technical Services	Director: Technical Services	80	275	688	-	-	912	92	235	1,235	-	(2,417)
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Main Roads	86	-	-	-	-	-	-	-	-	-	-
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Stormwater	87	-	143	-	-	138	-	-	148	-	(429)
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Streets	88	-	1,544	-	-	2,146	1,220	-	4,993	500	(10,404)
Vote 8 - Technical Services	Sewerage Purification Services	89	41	756	-	42	747	540	2,028	1,347	-	(1,279)
Vote 8 - Technical Services	Sewerage Reticulation Services	90	-	322	-	-	309	-	-	285	-	(915)
Vote 8 - Technical Services	Water Purification Works	92	-	1,063	500	495	3,008	700	825	2,620	700	(7,272)
Vote 8 - Technical Services	Water Reticulation	93	4,425	1,700	119	3,405	3,056	119	6,638	1,601	149	7,724
			25,646	37,815	3,584	25,022	41,199	6,403	45,485	46,613	6,573	(46,035)

Cashflow

Cashflow: April 2015-June 2015

Directorate	Department	Vote No.	April			May			June			Quarterly (Deficit) Surplus
			Operational		Capital	Operational		Capital	Operational		Capital	
			Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	
Vote 1 - Executive & Council	Council General Expenses	31	3	1,225	-	3	1,355	7	231	2,075	-	(4,427)
Vote 1 - Executive & Council	Municipal Manager	32	-	391	-	-	311	-	-	373	-	(1,075)
Vote 1 - Executive & Council	Communication	45	-	72	-	-	72	-	-	283	-	(427)
Vote 1 - Executive & Council	Organisational Performance	98	-	443	-	-	443	-	-	854	-	(1,741)
Vote 2 - Corporate Services	Director: Corporate	33	-	144	-	-	132	14	-	148	-	(438)
Vote 2 - Corporate Services	Property & Records Management	34	-	135	-	-	133	-	-	176	-	(443)
Vote 2 - Corporate Services	Human Resources	35	-	530	-	-	649	-	-	497	-	(1,675)
Vote 2 - Corporate Services	Legal Services	36	-	128	-	-	164	-	-	546	-	(839)
Vote 2 - Corporate Services	Committee Services	37	-	64	-	-	68	-	-	68	-	(201)
Vote 2 - Corporate Services	Public Participation	42	3	269	-	11	291	-	16	212	-	(742)
Vote 2 - Corporate Services	Estates	74	199	562	-	199	562	-	853	593	-	(465)
Vote 2 - Corporate Services	Administration	95	-	149	-	-	139	-	-	298	-	(587)
Vote 3 - Financial Services	Director: Finance	62	40	625	-	218	577	125	311	605	25	(1,387)
Vote 3 - Financial Services	Assessment Rates	63	214	1,010	-	214	1,010	-	215	1,015	-	(2,393)
Vote 3 - Financial Services	Expenditure: Payroll	64	-	90	-	-	107	-	-	94	-	(290)
Vote 3 - Financial Services	Meter Reading	65	-	156	-	-	158	-	-	152	-	(466)
Vote 3 - Financial Services	Information Technology	66	-	1,274	-	9	668	130	7	1,164	-	(3,221)
Vote 3 - Financial Services	Income	67	246	707	-	266	714	-	1,138	724	-	(494)
Vote 3 - Financial Services	Expenditure: Stores	68	-	108	-	-	109	-	23	119	-	(312)
Vote 3 - Financial Services	Expenditure	69	-	85	-	-	93	-	-	91	-	(268)
Vote 3 - Financial Services	Budget Office	70	48	1,001	-	48	934	-	112	692	-	(2,419)
Vote 3 - Financial Services	Expenditure: Procurement	97	-	168	-	-	169	-	-	234	-	(570)
Vote 5 - Planning & Development	Housing Administration	48	946	2,033	2,196	1,171	2,056	2,196	3,618	2,429	1,836	(7,011)
Vote 5 - Planning & Development	Housing Letting Schemes	49	1	298	-	1	10	-	1	4	-	(307)
Vote 5 - Planning & Development	Housing Selling Schemes	50	1	-	-	1	-	-	1	-	-	2
Vote 5 - Planning & Development	Integrated Development Planning	54	-	74	-	-	74	-	-	74	-	(223)
Vote 5 - Planning & Development	Director: Planning & I.H.S	78	-	311	-	-	319	8	-	468	-	(1,106)
Vote 5 - Planning & Development	Environmental Management	83	-	107	-	-	108	-	-	128	250	(593)
Vote 5 - Planning & Development	Local Economic Development	84	21	193	-	21	193	-	1,021	1,193	-	(516)
Vote 5 - Planning & Development	Planning & Dev Town Planning	85	177	494	-	176	522	-	178	506	-	(991)
Vote 6 - Community Services	Cemetery	39	14	129	75	18	167	75	20	163	-	(558)
Vote 6 - Community Services	Halls / Facilities	41	1,161	58	100	94	68	30	95	157	-	937
Vote 6 - Community Services	Public Toilets	47	-	71	-	-	98	150	-	169	50	(538)
Vote 6 - Community Services	Library	51	265	892	60	271	885	-	299	886	-	(1,886)
Vote 6 - Community Services	Director: Community	52	-	300	-	-	273	48	-	251	-	(872)
Vote 6 - Community Services	Parks & Recreation	53	88	864	-	96	861	35	96	1,393	35	(2,908)
Vote 6 - Community Services	Safety Fire Brigade Services	56	14	711	-	-	711	-	13	864	-	(2,259)
Vote 6 - Community Services	Safety Law Enforcement	57	-	485	-	-	576	-	-	459	-	(1,520)
Vote 6 - Community Services	Safety Vehicle Lic. & Testing	58	321	167	-	354	171	-	335	180	-	492
Vote 6 - Community Services	Safety Traffic Department	59	1,297	788	-	331	677	-	1,463	759	-	865
Vote 6 - Community Services	Disaster Management And Social Services	55	-	115	-	-	115	-	-	115	-	(346)
Vote 6 - Community Services	Sport Fields	60	0	126	-	0	64	-	0	147	-	(336)
Vote 6 - Community Services	Swimming Pool	61	-	11	-	-	11	-	-	11	-	(32)
Vote 6 - Community Services	Cleansing Refuse Removal Serv.	72	107	2,050	400	104	1,848	710	102	2,470	520	(7,684)
Vote 6 - Community Services	Transfer Station	73	-	135	-	-	132	-	-	311	-	(578)
Vote 6 - Community Services	Street Cleaning	79	-	308	-	-	342	-	-	278	-	(928)

Cashflow

Directorate	Department	Vote No.	April			May			June			Quarterly (Deficit) Surplus
			Operational		Capital	Operational		Capital	Operational		Capital	
			Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	Revenue	Expenditure	Expenditure	
Vote 6 - Community Services	Museum & Heritage Buildings	81	1	40	-	1	69	-	1	47	-	(154)
Vote 6 - Community Services	Sewerage Sanitation Services	91	59	163	-	59	144	-	59	2	-	(132)
Vote 7 - Electrical Services	Street Lighting	75	19	71	-	19	65	-	1,686	88	-	1,501
Vote 7 - Electrical Services	Electricity Distribution	76	15,792	12,382	1,220	15,108	12,008	1,747	18,828	33,553	6,325	(17,507)
Vote 7 - Electrical Services	Electricity Administration	77	-	191	-	-	222	15	-	431	-	(859)
Vote 7 - Electrical Services	Workshop & Depot	94	-	827	-	-	1,013	-	-	1,207	-	(3,047)
Vote 8 - Technical Services	Civic Buildings	40	-	339	-	-	341	-	-	409	-	(1,089)
Vote 8 - Technical Services	Director: Technical Services	80	137	858	-	93	783	101	132	2,348	-	(3,729)
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Main Roads	86	-	-	-	-	-	-	286	286	-	-
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Stormwater	87	-	144	-	-	139	-	-	213	-	(497)
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Streets	88	-	2,313	750	-	1,901	1,154	2,000	7,710	600	(12,428)
Vote 8 - Technical Services	Sewerage Purification Services	89	40	1,035	100	41	751	750	67	901	450	(3,839)
Vote 8 - Technical Services	Sewerage Reticulation Services	90	-	178	-	-	297	-	-	425	-	(899)
Vote 8 - Technical Services	Water Purification Works	92	825	1,425	950	825	1,598	950	6,101	3,544	369	(1,085)
Vote 8 - Technical Services	Water Reticulation	93	3,494	1,428	179	2,526	1,449	129	4,894	2,047	119	5,562
			25,532	41,450	6,030	22,276	39,916	8,375	44,201	77,639	10,579	(91,979)

Cashflow

Cashflow Total

Directorate	Department	Vote No.	Total		
			Operational		Capital
			Revenue	Expenditure	Expenditure
Vote 1 - Executive & Council	Council General Expenses	31	3,463	27,727	1,020
Vote 1 - Executive & Council	Municipal Manager	32	2,951	3,982	70
Vote 1 - Executive & Council	Communication	45	-	1,290	-
Vote 1 - Executive & Council	Organisational Performance	98	-	6,331	-
Vote 2 - Corporate Services	Director: Corporate	33	-	1,628	40
Vote 2 - Corporate Services	Property & Records Management	34	-	1,812	-
Vote 2 - Corporate Services	Human Resources	35	334	8,291	-
Vote 2 - Corporate Services	Legal Services	36	-	2,170	-
Vote 2 - Corporate Services	Committee Services	37	-	947	-
Vote 2 - Corporate Services	Public Participation	42	53	2,556	-
Vote 2 - Corporate Services	Estates	74	2,956	7,052	-
Vote 2 - Corporate Services	Administration	95	2	1,985	-
Vote 3 - Financial Services	Director: Finance	62	934	6,697	200
Vote 3 - Financial Services	Assessment Rates	63	164,261	12,127	-
Vote 3 - Financial Services	Expenditure: Payroll	64	-	1,177	-
Vote 3 - Financial Services	Meter Reading	65	-	1,983	-
Vote 3 - Financial Services	Information Technology	66	50	9,410	390
Vote 3 - Financial Services	Income	67	3,656	9,022	-
Vote 3 - Financial Services	Expenditure: Stores	68	23	1,377	-
Vote 3 - Financial Services	Expenditure	69	-	1,112	-
Vote 3 - Financial Services	Budget Office	70	1,450	7,336	-
Vote 3 - Financial Services	Expenditure: Procurement	97	-	2,189	-
Vote 5 - Planning & Development	Housing Administration	48	30,902	20,405	18,000
Vote 5 - Planning & Development	Housing Letting Schemes	49	16	679	-
Vote 5 - Planning & Development	Housing Selling Schemes	50	23	-	-
Vote 5 - Planning & Development	Integrated Development Planning	54	-	936	-
Vote 5 - Planning & Development	Director: Planning & I.H.S	78	-	4,016	25
Vote 5 - Planning & Development	Environmental Management	83	-	1,172	250
Vote 5 - Planning & Development	Local Economic Development	84	1,251	3,422	-
Vote 5 - Planning & Development	Planning & Dev Town Planning	85	2,123	5,760	-
Vote 6 - Community Services	Cemetery	39	227	1,587	250
Vote 6 - Community Services	Halls / Facilities	41	5,067	976	4,127
Vote 6 - Community Services	Public Toilets	47	-	1,242	200
Vote 6 - Community Services	Library	51	3,405	10,096	282
Vote 6 - Community Services	Director: Community	52	-	3,399	140
Vote 6 - Community Services	Parks & Recreation	53	1,067	11,340	740
Vote 6 - Community Services	Safety Fire Brigade Services	56	90	8,982	-
Vote 6 - Community Services	Safety Law Enforcement	57	-	6,559	-
Vote 6 - Community Services	Safety Vehicle Lic. & Testing	58	3,799	2,244	-
Vote 6 - Community Services	Safety Traffic Department	59	15,167	8,585	350
Vote 6 - Community Services	Disaster Management And Social Services	55	-	1,384	-
Vote 6 - Community Services	Sport Fields	60	4	1,338	30
Vote 6 - Community Services	Swimming Pool	61	-	128	-
Vote 6 - Community Services	Cleansing Refuse Removal Serv.	72	26,158	23,618	3,173
Vote 6 - Community Services	Transfer Station	73	-	1,633	-
Vote 6 - Community Services	Street Cleaning	79	-	4,059	-
Vote 6 - Community Services	Museum & Heritage Buildings	81	11	701	-

Cashflow

Directorate	Department	Vote No.	Total		
			Operational		Capital
			Revenue	Expenditure	Expenditure
Vote 6 - Community Services	Sewerage Sanitation Services	91	709	1,565	-
Vote 7 - Electrical Services	Street Lighting	75	1,900	602	-
Vote 7 - Electrical Services	Electricity Distribution	76	209,120	178,050	13,306
Vote 7 - Electrical Services	Electricity Administration	77	-	3,517	35
Vote 7 - Electrical Services	Workshop & Depot	94	-	6,846	50
Vote 8 - Technical Services	Civic Buildings	40	-	4,552	-
Vote 8 - Technical Services	Director: Technical Services	80	1,347	12,346	285
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Main Roads	86	286	286	-
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Stormwater	87	-	2,400	-
Vote 8 - Technical Services	Rds,S/Wtr,Drainage:Streets	88	2,000	29,982	4,224
Vote 8 - Technical Services	Sewerage Purification Services	89	18,606	10,750	1,840
Vote 8 - Technical Services	Sewerage Reticulation Services	90	-	4,306	-
Vote 8 - Technical Services	Water Purification Works	92	9,400	24,576	12,996
Vote 8 - Technical Services	Water Reticulation	93	63,458	21,856	5,578
			576,268	544,100	67,601

Capital

Projected Capital Expenditure 2012/2013 Regulation 19(c)																				
Project	Department	Forecast 2013 2014	Annual 2014 2015	Months Budget												Future Budget Year		Period Total 2013/2017		
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	2015/2016	2016/2017			
				MIG205704 Rehab of Knysna WWTW - Maintenance	Sewerage Purification Services															
Replace LDV-CX10222	Cleansing Refuse Removal Serv.		1,123										1,123					1,164	1,164	
Veh Repl - CX1741(Own-Loan)	Rds,S/Wtr,Drainage:Streets		1,000										1,000						1,000	
MIG203385 MPC Smutsville(Ln)	Halls / Facilities	1,000																	1,000	
10Ton Truck with Crane	Water Reticulation																	1,000	1,000	
MIG164160 Smutsville LI S/walks	Rds,S/Wtr,Drainage:Streets	526																450	976	
Establishment of Waste Facilities-Sedgefield	Cleansing Refuse Removal Serv.		570												250	320		350	920	
Upgrade Transfer Station	Transfer Station		600											300	200	100		300	900	
300mm2*3cu Cable Sedge intake - sedge east	Electricity Distribution		900										600	300					900	
Construct New Sludge dam-Knysna WTW	Water Purification Works		800										200	200	200	200			800	
Purchase of Wheelie bins	Cleansing Refuse Removal Serv.		400										100	100	100	100		400	800	
Repl Refuse Truck-CX17319(Ln)	Cleansing Refuse Removal Serv.																	800	800	
Replace LDV-CX32347(Own-Cash)	Cleansing Refuse Removal Serv.																	800	800	
Veh Repl - CX9186(Own-Loan)	Rds,S/Wtr,Drainage:Streets																	800	800	
Veh Repl - CX8604	Rds,S/Wtr,Drainage:Streets																	800	800	
Program Small Plant	Electricity Distribution	190	130					40					40			50		227	244	791
MIG207642 N&NE Str Lights(own)	Electricity Distribution	787																		787
Repl 4X4 - CX27910(Own-Ln)	Safety Fire Brigade Services																	750	750	
Repl vehicle : CX 4485	Safety Fire Brigade Services																	750	750	
Program Small Plant	Director: Community	190	60					20					20		20			227	244	721
Repl Wtr TankTruck-CX1210(Ln)	Safety Fire Brigade Services	710																		710
MIG195749 LI SWalks Concordia & b/w RMHoogte and Homlee	Rds,S/Wtr,Drainage:Streets	702																		702
Program Tools & Equipment	Electricity Distribution	150	180					60					60			60		178	191	699
MIG164160 LI SWalks SD+KR- CBD (Clinic Walkway)-Sedgf	Rds,S/Wtr,Drainage:Streets	658																		658
Analogue repeaters & radios to digital	Electricity Distribution		600										500	100						600
Concordia Sawmill Site - reticulated	Electricity Distribution	550																		550
Belvidere WWTW	Sewerage Purification Services	521																		521
MIG208562 Ext Town Library (Escalation)	Library	509																		509
Clyde Str-S/SCircuit Break(CRR)	Electricity Distribution	500																		500
informal trading stalls construction	Local Economic Development		250														250	250		500
Upgrade Old Place Sewer p/station	Sewerage Reticulation Services		500													500				500
Inst Flowmeters-All p/stations	Water Reticulation		500			50	50	50	50	50	50	50	50	50	50					500
Repl Tractor-CX13741(Own-Cash)	Parks & Recreation		450											450						450
Elec Infill Connections(Own)	Housing Administration	450																		450
Repl Tractor-CX34739(Own-Cash)	Parks & Recreation																	450		450
Repl Tractor-CX2863	Parks & Recreation																	450		450
Replace Vehicle- CX18825(Ln)	Electricity Distribution	442																		442
MIG195749 LI SWalks CBD inc Gordon&Main	Rds,S/Wtr,Drainage:Streets	439																		439
Replace Vehicle- CX19897	Electricity Distribution																	400		400
Dune Re-Establishment (Own-Cash)	Environmental Management	400																		400
MIG178845(Ln) Ext Knysna WWTW	Sewerage Purification Services	400																		400
Veh Repl: CX8429(Loan)	Electricity Distribution	127	250										250							377
Program Tools & Equipment	Director: Community	90	50					16					16		18			108	116	364
MIG195773 Karatara River Weir	Water Purification Works	351																		351
Repl CX13904 Toyota Hilux 1999	Safety Traffic Department		350										350							350
Repl LDV- CX21535(Own-Cash)	Parks & Recreation																	350		350

Capital

Projected Capital Expenditure 2012/2013 Regulation 19(c)																			
Project	Department	Forecast 2013 2014	Annual 2014 2015	Months												Future Budget Year		Period Total	
				Budget												2015/2016	2016/2017		
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
Ward3 Establishment of a playpark-Nekkies	Council General Expenses	50																	50
Ward7 Establishment of a playpark	Council General Expenses	50																	50
Sedgefield - Building renovation - Workshop	Electricity Administration		50											50					50
Buffalo Bay Transfer station ctrl panel	Water Reticulation		50										40	10					50
Veh Repl Motorbike:CX45048	Meter Reading																50		50
Ward9 View sites at The Heads	Council General Expenses	49																	49
Ward5 Upgrade braai spots and playpark Buffalo Bay	Council General Expenses	43																	43
CDW:Office Equipment Program	Public Participation	39																	39
Program Office Equipment	Electricity Distribution		30					10			10			10					30
Buffelskop Caravan Park-Wendy House	Director: Community		30							30									30
Damsebos high-level standby pump	Water Reticulation		30									30							30
CBD - Traffic Warning Lights (Pedestrian crossing)	Electricity Distribution		25													25			25
7.5kw Borehole Pump	Water Reticulation		20										20						20
MIG0000 Broadband IT Hardware	Information Technology	5																	5
Total		84,932	67,601	6,046	4,851	3,913	5,157	3,109	2,982	3,584	6,403	6,573	6,030	8,375	10,579	68,300	59,784	280,617	

Revenue

Revenue by Source

Accrued monthly revenue summarised by source (Rates, Services, Interest, etc.) and expenditure by type (Employee Related Costs, Bulk Purchases, Other, etc.): Projected Revenue and Operating Expenditure 2012/2013 Regulation 19(b)

Category	Forecast 2012/2013	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL	TOTAL	TOTAL
														2014/2015	2015/2016	2016/2017
Property Rates	146,574	159,673	(20)	(20)	(20)	(20)	(20)	(20)	(20)	(20)	(20)	(20)	(20)	159,457	167,021	177,042
Property rates - penalties	2,608	234	234	234	234	234	234	234	234	234	234	234	235	2,804	2,972	3,150
Service Charges - Electricity	180,911	20,064	15,529	15,454	15,285	15,262	16,526	16,059	14,585	15,724	15,452	14,771	18,501	193,213	206,352	220,384
Service Charges - Water	45,492	14,896	3,379	2,929	2,358	2,853	2,619	4,298	3,264	3,237	3,351	2,486	3,234	48,904	51,838	54,948
Service Charges - Sanitation	10,619	10,808	60	60	60	60	59	62	60	61	59	60	59	11,469	12,157	12,886
Service Charges - Refuse	14,281	15,299	6	6	4	5	4	4	5	3	6	6	6	15,352	16,274	17,250
Service Charges - Other	3,393	335	290	335	286	297	302	290	297	320	302	303	292	3,648	3,867	4,099
Rental of Facilities	4,745	352	274	340	347	349	345	457	386	378	380	384	1,037	5,030	5,331	5,651
Interest Earned - External Investments	7,809	58	58	222	58	58	304	222	222	222	222	222	474	2,346	3,251	7,061
Interest Earned - Outstanding Debtors	3,192	309	313	299	325	309	305	264	272	255	263	156	179	3,250	3,413	3,582
Fines	11,369	1,345	1,321	1,238	1,330	1,282	1,290	1,318	1,360	1,528	1,300	334	1,466	15,111	15,867	16,659
Licenses & Permits	1,902	143	137	143	163	147	113	200	189	202	180	200	180	1,998	2,097	2,202
Agency Services	1,700	157	157	146	171	149	142	151	147	130	141	154	155	1,800	1,890	1,985
Transfers Recognised - operational	83,347	19,064	1,133	1,282	1,016	2,436	15,205	1,654	2,413	13,538	1,517	1,884	7,754	68,897	100,612	116,249
Other Revenue	3,449	594	92	371	36	158	358	56	136	344	78	101	968	3,291	3,309	3,142
Gains on Disposal of Assets	200	3	3	3	3	3	3	3	3	3	3	3	223	250	300	350
Balance to WC048 Knysna - Table A1 Budget Summary	521,593	243,333	22,966	23,042	21,656	23,584	37,789	25,252	23,553	36,160	23,467	21,276	34,742	536,819	596,550	646,642
	-															
Contributions Recognised - capital	3,717	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
Transfers Recognised - capital	43,198	-	-	7,987	-	-	7,749	395	1,468	9,324	2,066	1,000	9,459	39,449	36,401	33,805
TOTAL	568,508	243,333	22,966	31,029	21,656	23,584	45,538	25,646	25,022	45,485	25,532	22,276	44,201	576,268	632,951	680,447

Expenditure by Strategic Objective

Expenditure by Type

Category	Forecast 2012/2013	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL	TOTAL	TOTAL
														2014/2015	2015/2016	2016/2017
Employee Related Costs	164,578	12,290	13,777	21,674	12,782	20,464	13,191	13,111	13,289	12,851	13,557	13,604	12,795	173,386	190,176	201,558
Remuneration of Councillors	6,348	525	525	525	525	525	525	560	650	572	572	572	590	6,665	6,998	7,346
Debt Impairment	28,454	2,099	2,099	2,099	2,099	2,099	2,099	2,099	2,099	2,099	2,099	2,099	2,109	25,196	26,746	28,443
Depreciation & Asset Impairment	23,655	2,351	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,349	2,349	2,349	2,350	28,199	27,683	27,262
Finance Charges	13,755	-	-	3,947	-	-	5,212	-	-	3,947	-	-	5,394	18,500	18,200	18,001
Bulk Purchases	127,000	82	18,993	15,782	9,305	9,305	9,305	9,305	9,305	9,305	9,305	9,305	27,941	137,236	148,297	158,678
Other Materials	16,559	725	933	882	913	2,521	1,633	1,935	1,554	479	1,107	849	3,073	16,602	17,672	18,558
Contracted Services	19,714	921	1,487	1,917	2,110	1,588	2,707	1,970	2,166	1,799	1,645	1,422	2,628	22,360	23,794	25,004
Transfers & Grants	5,622	460	945	523	439	408	390	453	388	419	415	479	384	5,704	5,851	5,916
Other	87,061	6,417	5,950	5,341	4,829	4,328	4,552	4,736	4,165	6,365	5,252	5,456	15,418	72,809	82,454	82,713
Other (R&M)	28,495	1,431	1,766	1,936	2,468	2,319	676	1,297	5,234	6,429	5,150	3,782	4,956	37,443	39,967	42,100
Interdepartmental	-	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
Internal Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
TOTAL	521,240	27,301	48,825	56,977	37,820	45,906	42,639	37,815	41,199	46,613	41,450	39,916	77,639	544,100	587,837	615,578

Expenditure by Strategic Objective

Budget Expenditure by Integrated Development Plan Strategic Objective for 2014/2015

- SO1** To promote access for all citizens to equitable, appropriate and sustainable infrastructure and services within a safe environment
- SO2** To ensure ecological integrity through sustainable practices of municipal governance
- SO3** To create an enabling environment for economic growth that attracts investors, encourages innovation and facilitate pro-poor interventions
- SO4** To facilitate real opportunities for youth, women, and disabled and appropriate care for the aged.
- SO5** To ensure a Municipality that is committed to an innovative approach, prudent investment of public funds, good governance, financial viability and optimal institutional transformation that accommodates diversity in service delivery
- SO6** To develop progressive strategies to optimise the use of available human resources
- SO7** To establish a common vision and create coherence in government’s work by seeking close partnerships with citizenry

Total Budget					
	Forecast	2014/2015	Percentage of Expenditure	2015/2016	2016/2017
SO1	445,103	448,867	73.4%	480,942	494,545
SO2	5,498	4,595	0.8%	4,998	2,670
SO3	14,506	14,384	2.4%	16,399	17,053
SO4	287	505	0.1%	530	557
SO5	97,808	97,155	15.9%	105,906	111,696
SO6	15,227	17,467	2.9%	18,563	18,807
SO7	27,742	28,727	4.7%	28,799	30,034
	606,172	611,701		656,137	675,362

