



**REFERENCE:** T16/P

**ENQUIRIES:** NADIA EBRAHIM

## TREASURY CIRCULAR MUN NO 13 of 2012

THE MAYOR, CITY OF CAPE TOWN  
THE MAYOR, WEST COAST DISTRICT  
THE MAYOR, MATZIKAMA MUNICIPALITY  
THE MAYOR, CEDERBERG MUNICIPALITY  
THE MAYOR, BERGRIVIER MUNICIPALITY  
THE MAYOR, SALDANHA BAY MUNICIPALITY  
THE MAYOR, SWARTLAND MUNICIPALITY  
THE MAYOR, CAPE WINELANDS DISTRICT  
THE MAYOR, WITZENBERG MUNICIPALITY  
THE MAYOR, DRAKENSTEIN MUNICIPALITY  
THE MAYOR, STELLENBOSCH MUNICIPALITY  
THE MAYOR, BREEDE VALLEY MUNICIPALITY  
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY  
THE MAYOR, OVERBERG DISTRICT  
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY  
THE MAYOR, OVERSTRAND MUNICIPALITY  
THE MAYOR, CAPE AGULHAS MUNICIPALITY  
THE MAYOR, SWELLENBAM MUNICIPALITY  
THE MAYOR, EDEN DISTRICT  
THE MAYOR, KANNALAND MUNICIPALITY  
THE MAYOR, HESSEQUA MUNICIPALITY  
THE MAYOR, MOSSEL BAY MUNICIPALITY  
THE MAYOR, GEORGE MUNICIPALITY  
THE MAYOR, OUDTSHOORN MUNICIPALITY  
THE MAYOR, BITOU MUNICIPALITY  
THE MAYOR, KNYSNA MUNICIPALITY  
THE MAYOR, CENTRAL KAROO DISTRICT  
THE MAYOR, LAINGSBURG MUNICIPALITY  
THE MAYOR, PRINCE ALBERT MUNICIPALITY  
THE MAYOR, BEAUFORT WEST MUNICIPALITY

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM  
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR H PRINS  
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL  
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATHYSE  
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MS C LIEBENBERG  
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR NJ VAN STADE (Acting)  
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ  
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR M MGAJO  
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON  
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: MR D SMIT (Acting)  
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR D BERETTI (Acting)  
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE  
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR G MATHYSE  
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR D VAN DER HEEVER  
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR HD WALLACE  
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: ADV W ZYBRANDT  
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR R STEPHENS  
THE MUNICIPAL MANAGER, SWELLENBAM MUNICIPALITY: MR M STEENKAMP  
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR G LOUW  
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR M HOOGBAARD (Acting)  
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS  
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: DR M GRATZ  
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA (Acting)  
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR T MNYIMBA  
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR D Du PLESSIS  
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR J DOUGLAS  
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR S JOOSTE  
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS  
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MS H METTLER  
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR K JACOBY  
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER  
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR K BRUWER  
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR F LÖTTER  
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK  
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR NJ VAN STADE (Acting)  
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER  
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS  
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR R ESAU  
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR CM PETERSEN  
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR M BOLTON  
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS  
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR CF HOFFMANN  
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR WP RABBETS  
THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR S JACOBS  
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR H KLEINLOOG  
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR H SCHLEBUSCH  
THE CHIEF FINANCIAL OFFICER, SWELLENDAM MUNICIPALITY: MR H KRAPOHL  
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MS L HOEK (Acting)  
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR N DELO (Acting)  
THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MS HJ VILJOEN (Acting)  
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA  
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR M CUPIDO  
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR D LOTT  
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR D LOTT  
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON  
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL  
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD  
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J VAN DER WESTHUIZEN  
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR PdV STRUMPHER

THE HEAD OF SCM, CITY OF CAPE TOWN: MR L SHNAPS  
THE HEAD OF SCM, WEST COAST DISTRICT: MR M MARKUS  
THE HEAD OF SCM, MATZIKAMA MUNICIPALITY: MR C KOTZE  
THE HEAD OF SCM, CEDERBERG MUNICIPALITY: MR N MAREDI  
THE HEAD OF SCM, BERGRIVIER MUNICIPALITY: MR A PEREIRA  
THE HEAD OF SCM, SALDANHA BAY MUNICIPALITY: MS H MEEDING  
THE HEAD OF SCM, SWARTLAND MUNICIPALITY: MR P SWART  
THE HEAD OF SCM, CAPE WINELANDS DISTRICT: MR K FALCK  
THE HEAD OF SCM, WITZENBERG MUNICIPALITY: MR H VERGOTINE  
THE HEAD OF SCM, DRAKENSTEIN MUNICIPALITY: MR D JACOBS  
THE HEAD OF SCM, STELLENBOSCH MUNICIPALITY: MR E LEWIS  
THE HEAD OF SCM, BREEDE VALLEY MUNICIPALITY: MR M BOONZAAIER  
THE HEAD OF SCM, BREEDE RIVER/WINELANDS: MR C HOFFMANN  
THE HEAD OF SCM, OVERBERG DISTRICT: MR D LAMBRECHTS  
THE HEAD OF SCM, THEEWATERSKLOOF MUNICIPALITY: MS P MOSTERT  
THE HEAD OF SCM, OVERSTRAND MUNICIPALITY: MS R LA COCK  
THE HEAD OF SCM, CAPE AGULHAS MUNICIPALITY: MR R SEFOOR  
THE HEAD OF SCM, SWELLENDAM MUNICIPALITY: MR J DE JAGER  
THE HEAD OF SCM, EDEN DISTRICT: MR T MPURU  
THE HEAD OF SCM, KANNALAND MUNICIPALITY: MR D LINKS  
THE HEAD OF SCM, HESSEQUA MUNICIPALITY: MR R BENT  
THE HEAD OF SCM, MOSSEL BAY MUNICIPALITY: MS E NEL  
THE HEAD OF SCM, GEORGE MUNICIPALITY: MR B GERICKE  
THE HEAD OF SCM, OUDTSHOORN MUNICIPALITY: MR J LADOUNCE  
THE HEAD OF SCM, BITOU MUNICIPALITY: MR B A MKHONZA  
THE HEAD OF SCM, KNYSNA MUNICIPALITY: MS M BRAND  
THE HEAD OF SCM, CENTRAL KAROO DISTRICT: MS L STRUMPHER  
THE HEAD OF SCM, LAINGSBURG MUNICIPALITY: MS A GROENEWALD  
THE HEAD OF SCM, PRINCE ALBERT MUNICIPALITY: MR D PLAATJIES  
THE HEAD OF SCM, BEAUFORT WEST MUNICIPALITY: MS SA POTHBURG

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)  
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE)  
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)  
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)  
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)  
THE HEAD: ASSET MANAGEMENT (MR TC ARENDSE) (PRO TEM)  
THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)  
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUIS)  
THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR N VAN NIEKERK) (ACTING)

THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MR T MADONDILE/MS M FORTUIN) (ACTING)  
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)  
THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)  
THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)  
THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)  
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MS M SHERATON)  
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR ML BOOYSEN)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)  
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR E JOHANNES) (ACTING)  
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)  
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS C HORTON)  
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)  
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)  
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)  
THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS A SMIT)

THE PROVINCIAL AUDITOR  
MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT  
THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

**RE: ISSUANCE AND VALIDITY OF B-BBEE STATUS LEVEL CERTIFICATES IN RESPECT  
OF EMEs**

**1. PURPOSE**

1.1 The purpose of this Provincial Treasury Circular is to inform municipalities of the National Treasury's circular dated 29 February 2012 regarding the issuance and validity of Broad-Based Black Economic Empowerment (B-BBEE) status level certificates in respect of Exempted Micro Enterprises (EMEs).

**2. BACKGROUND**

2.1 With effect from 7 December 2011 the requirements of the Preferential Procurement Regulations, 2011 come into effect and accounting officers and accounting authorities were required to invite, evaluate and award bids in terms thereof.

2.2 The National Treasury has, to this end issued circulars, municipal bidding documents and guidelines that give effect to the requirements of the regulatory regime to assist institutions to implement these regulations.

2.3 Preferential Procurement Regulation 10 alludes to the status level certificates of EMEs. In light of the revised regulations further clarity had been sought by institutions in respect of B-BBEE status level certificates for EMEs issued by the Accounting Officers (as contemplated in the Close Corporations Act) of entities and SANAS accredited verification agencies.

2.4 The National Treasury' circular dated 29 February 2012 is attached herewith for your attention.

2.5 The above-mentioned circular must be read and utilised together with other relevant SCM related prescripts, instructions, circulars and guidelines.

**3. REQUEST**

3.1 The Accounting Officers of municipalities and municipal entities are requested to disseminate the contents of the attached circulars to the attention of SCM officials of their municipalities and municipal entities.

3.2 Any queries in respect of the content of this circular may be addressed to:

**The Acting Head: Asset Management**

**Nadia Ebrahim**

**Tel: (021) 483 4748**

**Email: Nadia.Ebrahim@pgwc.gov.za**



MS NADIA EBRAHIM

HEAD: ASSET MANAGEMENT (Acting)

DATE: 07/03/2012