

Reference: T16/20/2

Enquiries: Xolani Oliphant

## **TREASURY CIRCULAR MUN NO /2011**

THE MAYOR, CITY OF CAPE TOWN: MS P DE LILLE  
THE MAYOR, WEST COAST DISTRICT MUNICIPALITY: MR JH CLEOPHAS  
THE MAYOR, MATZIKAMA MUNICIPALITY: MS D GOEDEMAN  
THE MAYOR, CEDERBERG MUNICIPALITY: MR B ZASS  
THE MAYOR, BERGRIVIER MUNICIPALITY: MR EB MANUEL  
THE MAYOR, SALDANHA BAY MUNICIPALITY: MS R JAGER  
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN  
THE MAYOR, CAPE WINELANDS DISTRICT MUNICIPALITY: MR N DE BRUYN  
THE MAYOR, WITZENBERG MUNICIPALITY: MR S LOUW  
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MS G VAN DEVENTER  
THE MAYOR, STELLENBOSCH MUNICIPALITY: MR C SIDEGO  
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MR BD KIVEDO  
THE MAYOR, LANGEBERG MUNICIPALITY: MS D GAGIANO  
THE MAYOR, OVERBERG DISTRICT MUNICIPALITY: MR L DE BRUYN  
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR CB PUNT  
THE MAYOR, OVERSTRAND MUNICIPALITY: MS N BOTHA-GUTHRIE  
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR R MITCHELL  
THE MAYOR, SWELLENBAM MUNICIPALITY: COUNCILLOR N MYBURGH  
THE MAYOR, EDEN DISTRICT MUNICIPALITY: MR V VAN DER WESTHUISEN  
THE MAYOR, KANNALAND MUNICIPALITY: MR J DONSON  
THE MAYOR, HESSEQUA MUNICIPALITY: MS E NEL  
THE MAYOR, MOSSEL BAY MUNICIPALITY: MR M FERREIRA  
THE MAYOR, GEORGE MUNICIPALITY: MR C STANDERS  
THE MAYOR, OUDTSHOORN MUNICIPALITY: MR G APRIL  
THE MAYOR, BITOU MUNICIPALITY: MR M. BOOYSEN  
THE MAYOR, KNYSNA MUNICIPALITY: MS J WOLMARANS  
THE MAYOR, CENTRAL KAROO DISTRICT MUNICIPALITY: MR E NJADU  
THE MAYOR, LAINGSBURG MUNICIPALITY: MR W THERON  
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR G LOTTERING  
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MR HD PRINCE

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM  
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR H PRINS  
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL  
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATHYSE  
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MS C LIEBENBERG  
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR NJ VAN STADE (Acting)  
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ  
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR M MGAJO  
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON  
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: MR D SMIT (Acting)  
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR D DANIELS (Acting)  
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE  
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR SA MOKWENI  
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR D VAN DER HEEVER  
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR HD WALLACE  
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: MR WP RABBETS (Acting)  
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR R STEPHENS  
THE MUNICIPAL MANAGER, SWELLENBAM MUNICIPALITY: MR M STEENKAMP  
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR M HOOGBAARD  
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR GW LOUW  
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS  
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: DR M GRATZ  
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA (Acting)  
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR T Mnyimba  
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR D DU PLESSIS (Acting)  
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR L WARING (Acting)  
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR S JOOSTE (Acting)  
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS  
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MS HF METTLER (Acting)  
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR J STEYL (Acting)

THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER  
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR K BRUWER  
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MS R SEPTO (Acting)  
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK  
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR S VORSTER (Acting)  
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER  
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS  
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR R ESAU  
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR CM PETERSEN  
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR M BOLTON  
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR D McTHOMAS  
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR CF HOFFMANN  
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR J SNYMAN  
THE CHIEF FINANCIAL OFFICER, THEEWATERSKLOOF MUNICIPALITY: MR S JACOBS  
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR H KLEINLOOG  
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR H SCHLEBUSCH  
THE CHIEF FINANCIAL OFFICER, SWELLENBAM MUNICIPALITY: MR H KRAPOHL  
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MS L HOEK  
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR N DELO  
THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MS HJ VILJOEN  
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR H BOTHA  
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR M CUPIDO(Acting)  
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR T Mnyimba  
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR D LOTT  
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON  
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL  
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD  
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J VAN DER WESTHUIZEN  
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR PdV STRUMPHER

THE HEAD OF SCM, CITY OF CAPE TOWN: MR L SHNAPS  
THE HEAD OF SCM, WEST COAST DISTRICT: MR M MARKUS  
THE HEAD OF SCM, MATZIKAMA MUNICIPALITY: MR C KOTZE  
THE HEAD OF SCM, CEDERBERG MUNICIPALITY: MR N MAREDI  
THE HEAD OF SCM, BERGRIVIER MUNICIPALITY: MR A PEREIRA  
THE HEAD OF SCM, SALDANHA BAY MUNICIPALITY: MS H MEEDING  
THE HEAD OF SCM, SWARTLAND MUNICIPALITY: MR P SWART  
THE HEAD OF SCM, CAPE WINELANDS DISTRICT: MR K FALCK  
THE HEAD OF SCM, WITZENBERG MUNICIPALITY: MR H VERGOTINE  
THE HEAD OF SCM, DRAKENSTEIN MUNICIPALITY: MR D JACOBS  
THE HEAD OF SCM, STELLENBOSCH MUNICIPALITY: MR E LEWIS  
THE HEAD OF SCM, BREEDE VALLEY MUNICIPALITY: MR M BOONZAAIER  
THE HEAD OF SCM, BREEDE RIVER/WINELANDS: MR C HOFFMANN  
THE HEAD OF SCM, OVERBERG DISTRICT: MR D LAMBRECHTS  
THE HEAD OF SCM, THEEWATERSKLOOF MUNICIPALITY: MS P MOSTERT  
THE HEAD OF SCM, OVERSTRAND MUNICIPALITY: MS R LA COCK  
THE HEAD OF SCM, CAPE AGULHAS MUNICIPALITY: MR R SEFOOR  
THE HEAD OF SCM, SWELLENBAM MUNICIPALITY: MR J DE JAGER  
THE HEAD OF SCM, EDEN DISTRICT: MR T MPURU  
THE HEAD OF SCM, KANNALAND MUNICIPALITY: MR D LINKS  
THE HEAD OF SCM, HESSEQUA MUNICIPALITY: MR R BENT  
THE HEAD OF SCM, MOSSEL BAY MUNICIPALITY: MS E NEL  
THE HEAD OF SCM, GEORGE MUNICIPALITY: MR B GERICKE  
THE HEAD OF SCM, OUDTSHOORN MUNICIPALITY: MR J LADOUNCE  
THE HEAD OF SCM, BITOU MUNICIPALITY: MR B MKHONZA  
THE HEAD OF SCM, KNYSNA MUNICIPALITY: MS M BRAND  
THE HEAD OF SCM, CENTRAL KAROO DISTRICT: MS L STRUMPHER  
THE HEAD OF SCM, LAINGSBURG MUNICIPALITY: MS A GROENEWALD  
THE HEAD OF SCM, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA  
THE HEAD OF SCM, BEAUFORT WEST MUNICIPALITY: MS SA POTHBURG

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)  
THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE)  
THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)  
THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)  
THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)  
THE HEAD: ASSET MANAGEMENT (MS N EBRAHIM) (ACTING)  
THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)  
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYIS)  
THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR N VAN NIEKERK) (ACTING)  
THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS. L NGXONONO)  
THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)  
THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)  
THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)

THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)  
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MS M SHERATON)  
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR ML BOOYSEN)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)  
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR F SABBAT)  
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)  
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS C HORTON)  
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)  
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)  
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)  
THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS A SMIT)

THE PROVINCIAL AUDITOR  
MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT  
THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

## **REPORTING ON THE PCI SYSTEM IN RESPECT OF THE NEW PREFERENTIAL PROCUREMENT REGULATIONS 2011.**

### **1. PURPOSE**

- 1.1. The purpose of this communiqué is to inform municipalities on the current status when reporting on the Procurement Contract Information system on bids awarded above the threshold value of R100 000.

### **2. BACKGROUND**

- 2.1. The National Treasury indicated by means of an e-mail correspondence, that the PCI system is being revamped to accommodate/ align with the new requirements of the Preferential Procurement Regulations, 2011 and that municipalities needs to halt the capturing process on the PCI system until further instructions has been provided.
- 2.2. The National Treasury in its response alluded that it is embarking on a process of upgrading the PCI system to inter alia make provisions for the amendments emanating from the revised Preferential Procurement Regulations, 2011 which took effect on the 07 December 2011.

### **3. REQUEST**

- 3.1. **The Provincial Treasury hereby request that:**
  - a. The Accounting Officer must ensure that the content of this Circular is brought to the attention of all the relevant officials within the institution.
  - b. Municipalities are to continue with the reporting on bids awarded above R100 000 to the Provincial Treasury, for the purpose of transparency as per Provincial Treasury Circular 26 of 2011.

- c. For the interim, municipalities are required to utilise the attached templates (see annexure **B1 & B2**). These templates will be forwarded electronically to all municipalities.

Please note:

- **Annexure B1** is to be utilised for the purpose of reporting on bids (above R100 000) awarded up until the 06 December 2011, applying the old Preferential Procurement Regulations, 2001; and
  - **Annexure B2** is to be utilised for the purpose of reporting on bids (above R100 000) as at 07 December 2011, applying the revised Preferential Procurement Regulations, 2011.
- d. Municipalities are requested to forward the required information to the below mentioned individual:

**Mr. Xolani Oliphant**

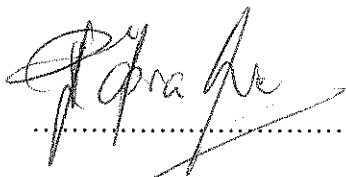
**Tel: 021 483 4736**

**Fax: 021 483 4671**

**E-mail: [Xolani.Oliphant@pgwc.gov.za](mailto:Xolani.Oliphant@pgwc.gov.za)**

**The due date for reporting is 15 working days after the end of each month**

Your co-operation in this regard will be highly appreciated.



**MS NADIA EBRAHIM**

**HEAD: ASSET MANAGEMENT (Acting)**

**DATE: 19/01/2012**

**Xolani Oliphant**

ANNEXURE A

**From:** Xolani Oliphant  
**Sent:** 15 December 2011 08:23 AM  
**To:** Supply Chain Management HDMFMA  
**Subject:** FW: PCI notification

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**From:** Xolani Oliphant  
**Sent:** 14 December 2011 10:27 AM  
**To:** Adri@george.org.za; BentleyL@saldanhabay.co.za; brandonbe@twk.org.za; bmkhonza@plett.gov.za; bsamuels@mosselbay.gov.za; beukes.benjamin@gmail.com; boet@george.org.za; Beafort West Mun Treasury (treasury@beaufortwestmun.co.za); Blake Doliveira (bdoliveira@overstrand.gov.za); cjanuary@bvm.gov.za; Cindy.Hess@drakenstein.gov.za; christok@matzikamamun.co.za; cseptember@knysna.gov.za; cooperk@swartland.org.za; choffmann@langeberg.gov.za; choffman@langeberg.gov.za; dkapot@odm.org.za; dlambrechts@odm.org.za; dalleelj@drakenstein.gov.za; deidre@edendm.co.za; enel@mosselbay.gov.za; felixl@cederbergraad.co.za; finadmin@capeaggulhas.com; finance@kannaland.co.za; Gillian.Meyer@capetown.gov.za; heleenm@matzikamamun.co.za; heinrich@witzenberg.gov.za; jenniferm@cederbergraad.co.za; jdejager@swellenmun.co.za; kmoteetee@bvm.gov.za; kotie@bolanddm.co.za; lizette@skdm.co.za; ladouce@oudtmun.co.za; laingsadmin@xsinet.co.za; LucindaM@saldanhabay.co.za; lien@hessequa.co.za; matieb@breedevallei.gov.za; mmarkus@wcdm.co.za; Moniqueh@stellenbosch.org; mbrand@knysna.gov.za; Michéle Frieslaar (mfrieslaar@witzenberg.gov.za); matieb@bvm.gov.za; Nthom@cederbergraad.co.za; nathan@edendm.co.za; pswart@swartland.org.za; pereiraa@bergmun.org.za; pcsa@plett.gov.za; pdutoit@swellenmun.co.za; phiarno@twk.org.za; Ppeters@overstrand.gov.za; Rafeeq.Cassiem@drakenstein.gov.za; reginald@hessequa.gov.za; rita@overstrand.gov.za; rpsmore@knysna.gov.za; 'roberto@capeaggulhas.com'; senel@beaufortwestmun.co.za; Shandre.Love@capetown.gov.za; Sabelo Ngcongolo (SNGcongolo@langeberg.gov.za); Samuel@george.org.za; shan@pamun.gov.za; Tebello@edendm.co.za; ukunana@mosselbay.gov.za; unchin@hessequa.gov.za; vzylm@bergmun.org.za  
**Cc:** Nadia Ebrahim; Riyaana Pretorius; Sakhumzi Mayekiso; Pauline Joy  
**Subject:** PCI notification

Dear Colleagues

The PCI System is in the process of being revamped to align it with the new revised PPPFA requirements that came in to effect on 07 December 2011.

Hence municipalities are not required to report via this medium at this point in time, and the Provincial Treasury will as soon as advised by the National Treasury, inform municipalities of the new reporting requirements.

However the stats reporting questionnaires must still be submitted to the Provincial Treasury as agreed.

Kind regards

**Xolani Oliphant**  
Provincial Treasury  
Western Cape Government

9 Riebeek Street, 3<sup>rd</sup> floor  
Atterbury House  
Cape Town

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