



PROVINCIAL TREASURY

Provincial Government of the Western Cape

LOCAL GOVERNMENT FINANCE

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REFERENCE: T12/2/6
ENQUIRIES: Mr E Johannes

TREASURY CIRCULAR MUN 9 OF 2011

THE MAYOR, CITY OF CAPE TOWN: MR D PLATO
THE MAYOR, WEST COAST DISTRICT: MRS H KITSHOFF
THE MAYOR, MATZIKAMA MUNICIPALITY: MR P BOK
THE MAYOR, CEDERBERG MUNICIPALITY: MS J MOUTON
THE MAYOR, BERGRIVIER MUNICIPALITY: MR J LIEBENBERG
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR J SKEI
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
THE MAYOR, CAPE WINELANDS DISTRICT: MR B CHABAAN
THE MAYOR, WITZENBERG MUNICIPALITY: MS M GILDENHUYIS
THE MAYOR, DRAKENSTEIN MUNICIPALITY: MS C MANUEL
THE MAYOR, STELLENBOSCH MUNICIPALITY: ALDERMAN PM SWARTZ
THE MAYOR, BREEDE VALLEY MUNICIPALITY: MR C NTSOMI
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA
THE MAYOR, OVERBERG DISTRICT: MS E MARTHINUS
THE MAYOR, THEEWATERSKLOOF MUNICIPALITY: MR C PUNT
THE MAYOR, OVERSTRAND MUNICIPALITY: MR T BEYLEVELDT
THE MAYOR, CAPE AGULHAS MUNICIPALITY: MR R MITCHELL
THE MAYOR, SWELLENDAM MUNICIPALITY: MR J JANSEN
THE MAYOR, EDEN DISTRICT: MR F STEMNET
THE MAYOR, KANNALAND MUNICIPALITY: MR N VALENTYN
THE MAYOR, HESSEQUA MUNICIPALITY: MR CP TAUTE
THE MAYOR, MOSSEL BAY MUNICIPALITY: ALDERLADY M FERREIRA
THE MAYOR, GEORGE MUNICIPALITY: MR B PETRUS
THE MAYOR, OUDTSHOORN MUNICIPALITY: MS D DE JAGER
THE MAYOR, BITOU MUNICIPALITY: MR LL MVIMBI
THE MAYOR, KNYSNA MUNICIPALITY: MS E BOUW-SPIES
THE MAYOR, CENTRAL KAROO DISTRICT: Ms D HUGO
THE MAYOR, LAINGSBURG MUNICIPALITY: MS R MEYER
THE MAYOR, PRINCE ALBERT MUNICIPALITY: MR A PIENAAR
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J VAN WYK

THE MUNICIPAL MANAGER, CITY OF CAPE TOWN: MR A EBRAHIM
THE MUNICIPAL MANAGER, WEST COAST DISTRICT: MR H PRINS
THE MUNICIPAL MANAGER, MATZIKAMA MUNICIPALITY: MR DG O'NEILL
THE MUNICIPAL MANAGER, CEDERBERG MUNICIPALITY: MR G MATHYSE
THE MUNICIPAL MANAGER, BERGRIVIER MUNICIPALITY: MS C LE ROUX
THE MUNICIPAL MANAGER, SALDANHA BAY MUNICIPALITY: MR J FORTUIN
THE MUNICIPAL MANAGER, SWARTLAND MUNICIPALITY: MR J SCHOLTZ
THE MUNICIPAL MANAGER, CAPE WINELANDS DISTRICT: MR M MGAJO
THE MUNICIPAL MANAGER, WITZENBERG MUNICIPALITY: MR D NASSON
THE MUNICIPAL MANAGER, DRAKENSTEIN MUNICIPALITY: DR S KABANYANE
THE MUNICIPAL MANAGER, STELLENBOSCH MUNICIPALITY: MR D DANIELS
THE MUNICIPAL MANAGER, BREEDE VALLEY MUNICIPALITY: MR A PAULSE
THE MUNICIPAL MANAGER, BREEDE RIVER/WINELANDS: MR SA MOKWENI
THE MUNICIPAL MANAGER, OVERBERG DISTRICT: MR R BUTLER (ACTING)
THE MUNICIPAL MANAGER, THEEWATERSKLOOF MUNICIPALITY: MR HSD WALLACE
THE MUNICIPAL MANAGER, OVERSTRAND MUNICIPALITY: ADV W ZYBRANDT
THE MUNICIPAL MANAGER, CAPE AGULHAS MUNICIPALITY: MR R STEPHENS
THE MUNICIPAL MANAGER, SWELLENDAM MUNICIPALITY: MR M STEENKAMP (ACTING)
THE MUNICIPAL MANAGER, EDEN DISTRICT: MR M HOOGBAARD (ACTING)
THE MUNICIPAL MANAGER, KANNALAND MUNICIPALITY: MR M HOOGBAARD (ACTING)
THE MUNICIPAL MANAGER, HESSEQUA MUNICIPALITY: MR J JACOBS
THE MUNICIPAL MANAGER, MOSSEL BAY MUNICIPALITY: DR M GRATZ
THE MUNICIPAL MANAGER, GEORGE MUNICIPALITY: MR T BOTHA (ACTING)
THE MUNICIPAL MANAGER, OUDTSHOORN MUNICIPALITY: MR N PIETERSEN
THE MUNICIPAL MANAGER, BITOU MUNICIPALITY: MR L NGOQO
THE MUNICIPAL MANAGER, KNYSNA MUNICIPALITY: MR J DOUGLAS
THE MUNICIPAL MANAGER, CENTRAL KAROO DISTRICT: MR S JOOSTE (ACTING)
THE MUNICIPAL MANAGER, LAINGSBURG MUNICIPALITY: MR P WILLIAMS
THE MUNICIPAL MANAGER, PRINCE ALBERT MUNICIPALITY: MR P OLIPHANT (ACTING)
THE MUNICIPAL MANAGER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR M RICHARDSON
 THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR J KOEKEMOER
 THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
 THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR F LÖTTER
 THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA VAN NIEKERK
 THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J VAN COLLER (ACTING)
 THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
 THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
 THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR R ESAU
 THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR CM PETERSEN
 THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR M BOLTON
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 THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR H KLEINLOOG
 THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR H SCHLEBUSCH
 THE CHIEF FINANCIAL OFFICER, SWELLENBAM MUNICIPALITY: MR J KRAPHOHL (ACTING)
 THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR NB DELO
 THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR NB DELO (ACTING)
 THE CHIEF FINANCIAL OFFICER, HESSEQUA MUNICIPALITY: MS HJ VILJOEN
 THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA
 THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: DR C KAPP (ACTING)
 THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR K JORDAAN
 THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR D LOTT
 THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
 THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL
 THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MS A GROENEWALD
 THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR J NEETHLING (ACTING)
 THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR A STRUMPHER (ACTING)

T THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
 THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
 THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDSE)
 THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
 THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
 THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
 THE HEAD: ASSET MANAGEMENT (MS N EBRAHIM) (ACTING)
 THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYSS)
 THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR N VAN NIEKERK) (ACTING)
 THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MR A REDDY) (PRO-TEM)
 THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
 THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MS M SHERATON)
 THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR ML BOOYSEN)
 THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR F SABBAT)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
 THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS C HORTON)
 THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
 THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
 THE HEAD: OFFICE OF THE FINANCE MINISTRY (MS A SMIT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT

THE CHIEF DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS - NATIONAL TREASURY (MR J HATTINGH)

MUNICIPAL CHIEF FINANCIAL OFFICERS' FORUM: 4 MARCH 2011

1. This circular serves to confirm that the next CFO Forum scheduled meeting will take place on Friday, 4 March 2011.
2. All municipal Chief Financial Officers (CFOs) are requested to attend the meeting and are welcome to be accompanied by an additional municipal official.

3. Included find a copy of the draft agenda of the items which will be discussed at the Municipal Chief Financial Officers Forum.
4. Confirmation of attendance or apologies should reach the Secretariat at the Provincial Treasury by no later than 28 February 2011.
5. The details to the CFO Forum meeting are as follows:

Date: 4 March 2011
Time: 08h30 – 15h00
Venue: Council Chambers, Stellenbosch Municipality
51 Plein Street
STELLENBOSCH

6. Furthermore, members of the forum are requested to submit any additional items for the agenda. These should reach us by no later than 28 February 2011 and should be submitted to:
Attention: Ms Athalia October
Fax: 021 483 4411/7356
Tel: 021 483 9604
Email: mfma@pgwc.gov.za / athoctob@pgwc.gov.za
7. The intention is to identify best practices and similarly to find amicable solutions to the many challenges relating to the local government landscape.
8. Your co-operation in this regard will be appreciated.

Yours faithfully



MR F SABBAT
SENIOR MANAGER: LOCAL GOVERNMENT FINANCE
DATE: 22 FEBRUARY 2011



PROVINCIAL TREASURY

Provincial Government of the Western Cape

MUNICIPAL CHIEF FINANCIAL OFFICER'S FORUM

DATE: Friday, 4 March 2011

VENUE: Council Chambers, Stellenbosch Municipality, Plein Street,
STELLENBOSCH

DRAFT AGENDA

Item	Topic		Time
1.	OPENING AND WELCOME	Chairperson	08:30 – 08:35
2.	ATTENDANCE Apologies	Chairperson	08:35 – 08:40
3.	SETTING/APPROVAL OF AGENDA	Chairperson	08:40 – 08:45
4.	CONSIDERATION OF MINUTES OF THE PREVIOUS MEETING: 6 & 7 December 2010	Chairperson	08:45 – 09:00
5.	MATTERS ARISING	Chairperson	09:00 – 09:15
6.	NEW MATTERS		
	6.1.1 Implementation of new upper limits – Councillor Remuneration	Mr S Jacobs (Theewaterskloof Municipality)	09:15 – 09:30
	6.1.2 Progress on outstanding government debt owed to non-metro municipalities. <ul style="list-style-type: none">• National Public Works – Mrs Z Mtshaza-Madyira• Provincial Public Works – Mr D Gardener• Education – Mr L Ely• Health – Mr P Peppetta	Mr M Sigabi (Provincial Treasury)	09:30 – 10:30
	6.1.3 2011 Local Government Allocations	Mr M Sigabi (Provincial Treasury)	10:30 – 10:45
	6.1.4 Latent Revenue Project	Ms E Barnard (Local Government)	10:45 – 11:00

Item	Topic		Time
MID-MORNING TEA/COFFEE			11:00 – 11:15
	6.1.5 Municipal Budget and Reporting regulations: <ul style="list-style-type: none"> Treatment of Indirect charges : (As resolved at the LG MTEC 2 engagement on 10 February 2011) 	Mr W Voigt / Mr C Baberton (National Treasury)	11:15 – 11:45
	6.1.6 The challenges with General Valuations in respect of the Municipal Property Rates Act (As resolved at the previous CFO Forum meeting)	Mr G Van Schalkwyk (City of Cape Town)	11:45 – 12:15
	6.2 Feedback on Local Government activities within Provincial Treasury		
	6.2.1 Municipal IYM Outcomes as at 31 January 2011 (including IYM Compliance matters and challenges)	Mr F Sabbat	12:15 – 12:30
	6.2.2 Corporate Governance <ul style="list-style-type: none"> Risk management Minimum Competency Regulations LG FMIP 	Mr B Vink	12:30 -12:45
	6.2.3 LG Accounting Services: <ul style="list-style-type: none"> MFMA Audit outcomes GRAP Implementation 	Mr T Madondile	12:45 – 13:00
	6.2.4 Fiscal Policy Services & Liability Management	Ms C Horton	13:00 – 13:10
	6.2.5 Moveable Asset Management <ul style="list-style-type: none"> SCM Forum Supplier Open Day 	Mr R Moolman	13:10 – 13:30
	6.2.6 Local Government Budget Man.	Mr M Booysen	13:30 – 13:45
7	7.1 Concluding Remarks 7.2 Next meeting Thursday, 09 June 2011	Chairperson	13:45 – 14:00
LUNCH/AFTERNOON TEA			14:00 – 15:00