

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBO WEPHONDO

Verwysing
Reference
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TREASURY CIRCULAR MUN : 3 of 2010

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THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
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THE MAYOR, BREEDE VALLEY MUNICIPALITY: MR C NTSOMI
THE MAYOR, BREEDE RIVER/WINELANDS MUNICIPALITY: MR SJ NGONYAMA
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THE MAYOR, PRINCE ALBERT MUNICIPALITY: MS M BENJAMIN
THE MAYOR, BEAUFORT WEST MUNICIPALITY: MS J JONAS

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THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR M RICHARDSON
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THE HEAD OF SCM, CITY OF CAPE TOWN: MR L SHNAPS
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 THE HEAD OF SCM, GEORGE MUNICIPALITY: MR B GERICKE
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 THE HEAD OF SCM, BEAUFORT WEST MUNICIPALITY: MS SA POTHBURG

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
 THE HEAD: BRANCH FISCAL AND ECONOMIC SERVICES (MR H MALILA)
 THE HEAD: BRANCH GOVERNANCE AND ASSET MANAGEMENT (MR TC ARENDESE) (ACTING)
 THE HEAD: PUBLIC POLICY SERVICES (MR A PHILLIPS)
 THE HEAD: PUBLIC FINANCE (MR H MALILA) (PRO TEM)
 THE HEAD: FINANCIAL GOVERNANCE (MR A REDDY) (ACTING)
 THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)
 THE CHIEF AUDIT EXECUTIVE (MS H ROBSON)
 THE CHIEF FINANCIAL OFFICER (MR A GILDENHUIJS)
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 THE SENIOR MANAGER: ACCOUNTING SERVICES: PROVINCIAL GOVERNMENT (MR H DU TOIT) (ACTING)
 THE SENIOR MANAGER: ACCOUNTING SERVICES: LOCAL GOVERNMENT (MS N OLIPHANT)
 THE SENIOR MANAGER: CORPORATE GOVERNANCE (MR B VINK)
 THE SENIOR MANAGER: INTERNAL AUDIT: GOVERNANCE AND ADMINISTRATION CLUSTER (MS B CAIRNCROSS)
 THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)
 THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)
 THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MR PP PIENAAR) (ACTING)
 THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR L HARTLE) (ACTING)
 THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR G PAULSE)
 THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
 THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
 THE SENIOR MANAGER: IMMOVABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
 THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
 THE HEAD: OFFICE OF THE MINISTRY (MS J DAVIDS)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

RE: SUPPLY CHAIN MANAGEMENT FORUM –18 FEBRUARY 2010

1. Purpose

- 1.1 To inform municipalities of the next Supply Chain Management Forum meeting.
- 1.2 To request all municipalities to submit one (1) representative, preferably the SCM Manager or CFO who will attend the Supply Chain Management Forum.

2. Background

- 2.1 The Supply Chain Management Directorate of the Provincial Treasury has scheduled the SCM Forum meeting which will take place on **Tuesday 18 February 2010 at the Cape Winelands District Municipality situated in 51 Trappes Street, Worcester**. A detailed map to the venue is enclosed herein as Annexure A. The Forum meeting will commence at **09h00 ending at 13h30**.

3. Agenda

- 3.1 The agenda items will be as follows:
- (i) Report Back: Supplier Open Day;
 - (ii) SARS: Compliance Issues;
 - (iii) SCM Record Keeping;
 - (iv) Best Practice On The Bid Evaluation Processes
 - (v) Introduction Of A Deviations Register
 - (vi) LG MTEC 3 Engagement Process
 - (vii) SCM reporting: Awards above R100 000.

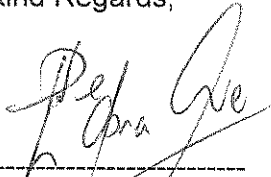
4. Request

- 4.1 All municipalities are requested to forward the name, designation and contact details of one representative, who will be attending the forum meeting. It will be much appreciated if these details are submitted not later than **Wednesday, 03 February 2009**, via e-mail to Rbeya@pgwc.gov.za or fax to (021) 483 4671.

4.2 Any enquiries in this regard may be directed to Ms Rosetta Beya on (021) 483 6627.

Your co-operation will be appreciated.

Kind Regards,



MRS. N. EBRAHIM
SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT
DATE: 21/01/2010