

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •
UNONDYEBO WEPHONDO

original



Verwysing
Reference
Isalathiso

T16/4

Navrae
Enquiries
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TREASURY CIRCULAR MUN 23 of 2010

THE MAYOR, CITY OF CAPE TOWN: MR D PLATO
THE MAYOR, WEST COAST DISTRICT: MRS H KITSHOFF
THE MAYOR, MATZIKAMA MUNICIPALITY: MR P BOK
THE MAYOR, CEDERBERG MUNICIPALITY: MS J MOUTON
THE MAYOR, BERGRIVIER MUNICIPALITY: MR J LIEBENBERG
THE MAYOR, SALDANHA BAY MUNICIPALITY: MR J SKEI
THE MAYOR, SWARTLAND MUNICIPALITY: MR T VAN ESSEN
THE MAYOR, CAPE WINELANDS DISTRICT: MR B CHABAAN
THE MAYOR, WITZENBERG MUNICIPALITY: MS NB MHLATI
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THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR D LOUW

THE HEAD OF SCM, CITY OF CAPE TOWN: MR L SHNAPS
THE HEAD OF SCM, WEST COAST DISTRICT: MR M MARKUS
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THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)
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THE SENIOR MANAGER: ACCOUNTING: PROVINCIAL GOVERNMENT (MR N VAN NIEKERK) (ACTING)
THE SENIOR MANAGER: ACCOUNTING: LOCAL GOVERNMENT (MS M FORTUIN) (ACTING)
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THE SENIOR MANAGER: INTERNAL AUDIT: SOCIAL CLUSTER (MR M MALULEKA)
THE SENIOR MANAGER: INTERNAL AUDIT: ECONOMIC CLUSTER (MR J RADEBE)
THE SENIOR MANAGER: BUDGET MANAGEMENT: PROVINCIAL GOVERNMENT (MS M SHERATON)
THE SENIOR MANAGER: BUDGET MANAGEMENT: LOCAL GOVERNMENT (MR ML BOOYSEN)
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MS A PICK)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP ONE) (MR E JOHANNES) (ACTING)
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (GROUP TWO) (MR M SIGABI)
THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS C HORTON)
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
THE HEAD: OFFICE OF THE MINISTRY (MS A SMIT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

RE: REPORTING FRAMEWORK FOR THE DISPOSAL OF IMMOVEABLE PROPERTY

1. Purpose

- 1.1 To inform all Municipalities with regards to the reporting of Supply Chain Management disposal and letting of immoveable property.
- 1.2 To request all Municipalities to submit the quarterly reporting of disposal of immoveable property in the required excel spreadsheet. (See Annexure A.)

2. Background

- 2.1 One of the roles of the Provincial Treasury is to assist, guide and monitor the implementation and compliance with the MFMA by the Municipalities, as required by section 5(3) and section 5(4) of the Municipal Finance Management Act 56 of 2003. The Provincial Treasury are also required to report on this issue to the National Treasury and Provincial Legislature as well as provide the necessary guidance, assistance and recommendations in respect of such disposals, to Municipalities.
- 2.2 To this end Municipalities are required in terms of Provincial Treasury Circular 23 – 2008 to submit the required information regarding the sale and letting of immoveable property on a quarterly basis to the Provincial Treasury. Although there are some Municipalities that diligently comply, there still remains a large number of Municipalities that do not submit their reports. Note further a NIL response must also be reported.

3. Request

- 3.1. It is requested of all the Municipalities to submit these reports on the following dates:

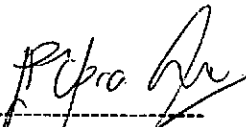
1 April 2010 – 30 June 2010:	Due Date 15 July 2010
1 July 2010 – 30 September 2010:	Due Date 15 October 2010
1 October 2010 – 31 December 2010:	Due Date 15 January 2011
1 January 2011 – 31 March 2011:	Due Date 15 April 2011

- 3.2 Please note that all reports must be submitted in the required format enclosed herein as Annexure A.

3.3 Any enquiries in this regard may be directed to Letitia Sallies on (021) 483 3180 or via email on Lsallies@pgwc.gov.za or fax (021) 021 483 4671.

Your co-operation will be appreciated.

Kindest regards



MRS N. EBRAHIM
SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT
PROVINCIAL TREASURY
DATE: 28/06/2010

PERIOD:

DISPOSAL AND LETTING OF IMMOVABLE PROPERTY						
	Erf No.	Market value (as per valuation certificate)	Price Sold	New Owner's Name	BID PROCESS	
					Open	Unsolicited
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2						
3						
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Ms Nadia Ebrahim

TREASURY CIRCULAR MUN 23 - 2008

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 THE SENIOR MANAGER: PUBLIC FINANCE POLICY RESEARCH AND MODELLING (MS A PICK) (PRO TEM)
 THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)
 THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT (MS N EBRAHIM)
 THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)
 THE HEAD: OFFICE OF THE MINISTRY (MS J DAVIDS)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

RE: REPORTING FRAMEWORK FOR THE DISPOSAL OF IMMOVABLE PROPERTY

1. Purpose

- 1.1 To inform all municipalities with regards to the reporting of supply chain management disposal of immovable property.
- 1.2 To request all municipalities to submit the quarterly reporting of disposal of immovable property in a required excel spreadsheet. (See Annexure A.)

2. Background

2.1 One of the roles of the Provincial Treasury is to assist, guide and monitor the implementation and compliance with the MFMA by the municipalities, as required by section 5(3) and section 5(4) of the Municipal Finance Management Act 56 of 2003. We are also required to report on this issue to the National Treasury and Provincial Legislature as well as provide the necessary guidance, assistance and recommendations in respect of such disposals, to municipalities.

2.2 To this end municipalities are required in terms of Provincial Treasury Circular 23 –2008 to submit the required information regarding the sales and/ or letting of immovable property on a quarterly basis to the Provincial Treasury. Although there are some municipalities that diligently comply, there still remains a large number that do not respond. Note further a NIL response must also be communicated to us.

3. Request

3.1. It is requested of all municipalities to submit these reports on the following dates:

For:

1 June to 31 August 2008 – **Due Date: 15 September 2008**

1 November 2008 to 28 February 2009 – **Due Date: 15 March 2009**

3.2 Please note that reports are submitted in the required format enclosed herein as Annexure A.

3.3 Any enquiries in this regard may be directed to Adv. Lorna Smallberg on (021) 483 3593 or via email on Lsmallberg@pgwc.gov.za.

Your co-operation will be appreciated.

Kindest regards

MS N. EBRAHIM
SENIOR MANAGER: MOVABLE ASSET MANAGEMENT
DATE: