

PROVINSIALE TESOURIE • PROVINCIAL TREASURY •  
UNONDYEBO WEPHONDO



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**TREASURY CIRCULAR MUN 7 -2007**

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR M RICHARDSON  
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR B KOEKEMOER  
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER  
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR B LALOR  
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA NIEKERK  
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J LUUS  
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER  
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS  
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR H SCHLEBUSCH  
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR H BARNARD  
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR D VAN NIEKERK (Acting)  
THE CHIEF FINANCIAL OFFICER, BREEDE VALLEY MUNICIPALITY: MR M BOONZAAIER  
THE CHIEF FINANCIAL OFFICER, BREEDE RIVER/WINELANDS: MR JJ VAN DER WESTHUIZEN  
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR JJ BURGER  
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR R BUTLER  
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR SW VISSER  
THE CHIEF FINANCIAL OFFICER, SWELLENBAM MUNICIPALITY: MR SW BULL  
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR D LOTT  
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR H MIRCHELL  
THE CHIEF FINANCIAL OFFICER, LANGEBERG MUNICIPALITY: MR J JACOBS  
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA  
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR LH FOURIE  
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR H BEZUIDENHOUT  
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR J COETZEE  
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON  
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL  
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MR MS GROENEWALD  
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA  
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

**ESTABLISHMENT OF AN APPROPRIATE AND EFFECTIVE CASH MANAGEMENT AND INVESTMENT POLICY.**

1. Purpose

- 1.1 The purpose of this circular is to draw the attention of the Accounting Officers and personnel concerned to the contents of Section 13 (1a & b) and (2) of the Municipal Finance Management Act, no 56 of 2003.

2. Background

- 2.1 Section 13(1 a & b) of the MFMA, 2003 prescribes that:

“The Minister, acting with concurrence of the Cabinet member responsible for local government, may prescribe a framework within which municipalities must; (a) conduct their cash management and investments and; (b) invest money not immediately required.”

- 2.2 Section 13(2) of the MFMA, 2003 prescribes that:

“A municipality must establish an appropriate and effective cash management and investment policy in accordance with any framework that may be prescribed in terms of subsection (1)”.

3. Reasons

3.1 The Provincial Treasury requires that an approved, Cash Management and Investment Policy established by the municipality be forwarded to the Provincial Treasury, to be monitored, analysed and maintained on a database.

3.2 To ensure that the municipality complies with the Municipal Finance Management Act as well as other relevant Acts and Regulations.

4. Requirements

4.1 Accounting Officers are urgently requested to submit the approved Cash Management and Investment Policy to the Provincial Treasury by no later than **29 June 2007**, to –

Provincial Treasury  
Financial Asset Management  
Private Bag X9165  
CAPE TOWN  
8000

5. Your co-operation in this regard will be greatly appreciated.



**A BASTIAANSE**  
**SENIOR MANAGER: SUPPORT AND INTERLINKED FINANCIAL SYSTEMS**  
**DATE: 07/06/2007**