

PROVINSIALE TESOURIE • PROVINCIAL TREASURY • UNONDYEBU WEPHONDO



Verwysing
Reference
Isalathiso

Navrae
Enquiries
Imibuzo

EN Nkuna

TREASURY CIRCULAR MUN 5-2006

THE CHIEF FINANCIAL OFFICER, CITY OF CAPE TOWN: MR I NXEDLANA
THE CHIEF FINANCIAL OFFICER, WEST COAST DISTRICT: MR B KOEKEMOER
THE CHIEF FINANCIAL OFFICER, MATZIKAMA MUNICIPALITY: MR LJ BRUWER
THE CHIEF FINANCIAL OFFICER, CEDERBERG MUNICIPALITY: MR B LALOR
THE CHIEF FINANCIAL OFFICER, BERGRIVIER MUNICIPALITY: MR JA NIEKERK
THE CHIEF FINANCIAL OFFICER, SALDANHA BAY MUNICIPALITY: MR J LUUS
THE CHIEF FINANCIAL OFFICER, SWARTLAND MUNICIPALITY: MR K COOPER
THE CHIEF FINANCIAL OFFICER, CAPE WINELANDS DISTRICT: MR JG MARAIS
THE CHIEF FINANCIAL OFFICER, WITZENBERG MUNICIPALITY: MR H SCHLEBUSCH
THE CHIEF FINANCIAL OFFICER, DRAKENSTEIN MUNICIPALITY: MR H BARNARD
THE CHIEF FINANCIAL OFFICER, STELLENBOSCH MUNICIPALITY: MR D VAN NIEKERK (Acting)
THE CHIEF FINANCIAL OFFICER, BREEDER VALLEY MUNICIPALITY: MR M BOONZAAIER
THE CHIEF FINANCIAL OFFICER, BREEDER RIVER/WINELANDS: MR JJ VAN DER WESTHUIZEN
THE CHIEF FINANCIAL OFFICER, OVERBERG DISTRICT: MR JJ BURGER
THE CHIEF FINANCIAL OFFICER, OVERSTRAND MUNICIPALITY: MR R BUTLER
THE CHIEF FINANCIAL OFFICER, CAPE AGULHAS MUNICIPALITY: MR SW VISSER
THE CHIEF FINANCIAL OFFICER, SWELLENDAAM MUNICIPALITY: MR SW BULL
THE CHIEF FINANCIAL OFFICER, EDEN DISTRICT: MR D LOTT
THE CHIEF FINANCIAL OFFICER, KANNALAND MUNICIPALITY: MR H MIRCHELL
THE CHIEF FINANCIAL OFFICER, LANGEBERG MUNICIPALITY: MR J JACOBS
THE CHIEF FINANCIAL OFFICER, MOSSEL BAY MUNICIPALITY: MR HF BOTHA
THE CHIEF FINANCIAL OFFICER, GEORGE MUNICIPALITY: MR LH FOURIE
THE CHIEF FINANCIAL OFFICER, OUDTSHOORN MUNICIPALITY: MR H BEZUIDENHOUT
THE CHIEF FINANCIAL OFFICER, BITOU MUNICIPALITY: MR DCJ NEL
THE CHIEF FINANCIAL OFFICER, KNYSNA MUNICIPALITY: MR G EASTON
THE CHIEF FINANCIAL OFFICER, CENTRAL KAROO DISTRICT: MR CJ KYMDELL
THE CHIEF FINANCIAL OFFICER, LAINGSBURG MUNICIPALITY: MR MS GROENEWALD
THE CHIEF FINANCIAL OFFICER, PRINCE ALBERT MUNICIPALITY: MR GS BOTHMA
THE CHIEF FINANCIAL OFFICER, BEAUFORT WEST MUNICIPALITY: MR J BOOYSEN

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

THE HEAD OF DEPARTMENT: LOCAL GOVERNMENT AND HOUSING

VERIFICATION OF PRIMARY BANK ACCOUNT

1. Purpose

- 1.1 The purpose of this circular is to draw the attention of the Accounting Officers and personnel concerned to the contents of section 8(5) and 9(b) of the Municipal Finance Management Act, no 56 of 2003.

2. Background

- 2.1 Section 8(5) of the MFMA, 2003 prescribes that-

"The accounting officer of a municipality must submit to the National Treasury, the relevant provincial treasury and the Auditor-General, in writing, the name of the bank where the **primary bank** account of the municipality is held, and the type and number of the account. If a municipality wants to change its primary bank account, it may do so only after the accounting officer has informed the National Treasury and the Auditor-General, in writing, at least 30 days before effecting the change."

- 2.2 Section 9(b) of the MFMA, 2003 prescribes that "the accounting officer of a municipality must submit to the relevant provincial treasury and the Auditor-General, in writing-

Annually before the start of a financial year, the name of each bank where the municipality holds a bank account, and the type and number of each account."

3. Reasons

- 3.1 National Treasury requires such information to update their records and distribute the information to the various National Departments.
- 3.2 National and Provincial Departments require the banking account details to transfer payments to municipalities.

4. Requirements

- 4.1 Accounting Officers are urgently requested to complete the attached form, as prescribed by National Treasury, and forward the original document, to reach this office by no later than **10 February 2006**, to –
- Provincial Treasury
Financial Asset Management
Private Bag X9165
CAPE TOWN
8000
Attention: Mr EN Nkuna

5. Your co-operation in this regard will be appreciated.



A BASTIAANSE
SENIOR MANAGER: SUPPORT AND INTERLINKED FINANCIAL SYSTEMS
DATE: 30-01-2006

PRIMARY BANKING ACCOUNT DETAILS OF THE MUNICIPALITY	
Name of Municipality: _____ Municipal Demarcation Code: _____ Post Box/ Private Bag: _____ City: _____ Postal Code: _____ Street: _____ Suburb: _____ City: _____ Code: _____ Telephone Number: _____ Facsimile Number: _____	Municipal Manager Name and Surname: _____ Telephone Number: _____ Facsimile Number: _____ Mobile Phone Number: _____ E-Mail Address: _____ Chief Financial Officer/ Head/Director of Finance Name and Surname: _____ Telephone Number: _____ Facsimile Number: _____ Mobile Phone Number: _____ E-Mail Address: _____
Primary banking account of the municipality Account Name: _____ Account Number: _____ Name of Bank: _____ Name of Branch: _____ Branch Code: _____	DATE STAMP OF BANK FOR COMPLETION BY BANK MANAGER Name: _____ ID No: _____ Signature: _____
<i>This part should only be filled in by the Municipal Manager or the Chief Financial Officer.</i> Icertify that the information supplied is the correct primary banking account of this municipality. Signature: Designation: Date:	