

**PROVINSIALE TESOURIE • PROVINCIAL TREASURY •  
UNONDYEBO WEPHONDO**



Verwysing  
Reference  
Isalathiso 16/3

Navrae  
Enquiries  
Imibuzo Ms R Esack

**TREASURY CIRCULAR NO. 32/2006**

THE PREMIER

THE MINISTER OF AGRICULTURE  
THE MINISTER OF COMMUNITY SAFETY  
THE MINISTER OF CULTURAL AFFAIRS, SPORT AND RECREATION  
THE MINISTER OF EDUCATION  
THE MINISTER OF ENVIRONMENT, PLANNING AND ECONOMIC DEVELOPMENT  
THE MINISTER OF FINANCE AND TOURISM  
THE MINISTER OF HEALTH  
THE MINISTER OF LOCAL GOVERNMENT AND HOUSING  
THE MINISTER OF SOCIAL SERVICES AND POVERTY ALLEVIATION  
THE MINISTER OF TRANSPORT AND PUBLIC WORKS

THE SPEAKER: PROVINCIAL PARLIAMENT  
THE DEPUTY SPEAKER: PROVINCIAL PARLIAMENT

ALL OTHER MEMBERS OF PARLIAMENT

THE ACCOUNTING OFFICER: VOTE 1: PREMIER (DR GA LAWRENCE)  
THE ACCOUNTING OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MR P WILLIAMS)  
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE ACCOUNTING OFFICER: VOTE 4: COMMUNITY SAFETY (MR M DELIWE)  
THE ACCOUNTING OFFICER: VOTE 5: EDUCATION (MR RB SWARTZ)  
THE ACCOUNTING OFFICER: VOTE 6: HEALTH (PROF KG HOUSEHAM)  
THE ACCOUNTING OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MS K LUBELWANA) (ACTING)  
THE ACCOUNTING OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MS S MAJLET)  
THE ACCOUNTING OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR T TOLMAY)  
THE ACCOUNTING OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR T MANYATHI)  
THE ACCOUNTING OFFICER: VOTE 11: AGRICULTURE (MS J ISAACS)  
THE ACCOUNTING OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (DR H FAST) (ACTING)  
THE ACCOUNTING OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR MN LINDIE)

THE CHIEF FINANCIAL OFFICER: VOTE 1: PREMIER (MR H ARENDSE)  
THE CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL PARLIAMENT (MS A SMIT) (ACTING)  
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR A GILDENHUYS)  
THE CHIEF FINANCIAL OFFICER: VOTE 4: COMMUNITY SAFETY (MR M MACIKAMA) (ACTING)  
THE CHIEF FINANCIAL OFFICER: VOTE 5: EDUCATION (MR L ELY)  
THE CHIEF FINANCIAL OFFICER: VOTE 6: HEALTH (MR A VAN NIEKERK)  
THE CHIEF FINANCIAL OFFICER: VOTE 7: SOCIAL DEVELOPMENT (MR JO SMITH)  
THE CHIEF FINANCIAL OFFICER: VOTE 8: LOCAL GOVERNMENT AND HOUSING (MR PAE BREDEKAMP)  
THE CHIEF FINANCIAL OFFICER: VOTE 9: ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING (MR AA GAFFOOR)  
THE CHIEF FINANCIAL OFFICER: VOTE 10: TRANSPORT AND PUBLIC WORKS (MR CR ISMAY)  
THE CHIEF FINANCIAL OFFICER: VOTE 11: AGRICULTURE (MR F HUYSAMER)  
THE CHIEF FINANCIAL OFFICER: VOTE 12: ECONOMIC DEVELOPMENT AND TOURISM (MS M ABRAHAMS)  
THE CHIEF FINANCIAL OFFICER: VOTE 13: CULTURAL AFFAIRS AND SPORT (MR A ASSIM)

THE HEAD OFFICIAL: PROVINCIAL TREASURY (DR JC STEGMANN)  
THE HEAD: SUSTAINABLE RESOURCE MANAGEMENT (MS SMA ROBINSON)  
THE HEAD: ASSET MANAGEMENT (MR TD PILLAY)  
THE HEAD: FINANCIAL GOVERNANCE (MR TC ARENDSE)  
THE HEAD: PUBLIC FINANCE (MR H MALILA)  
THE CHIEF FINANCIAL OFFICER (MR A GILDENHUYS)  
THE SENIOR MANAGER: HUMAN RESOURCE MANAGEMENT (MS C PAUL)  
THE SENIOR MANAGER: ACCOUNTING (MR A REDDY)  
THE SENIOR MANAGER: NORMATIVE FINANCIAL MANAGEMENT (MR F JACOBS) (ACTING)  
THE SENIOR MANAGER: ENTERPRISE RISK MANAGEMENT AND GOVERNANCE SYSTEMS (MR L NENE)  
THE CHIEF AUDIT EXECUTIVE (MS R JAFTHA)  
THE SENIOR MANAGER: ECONOMIC ANALYSIS (MS B BOQWANA)  
THE SENIOR MANAGER: FISCAL POLICY (MR D CORNELISSEN) (ACTING)  
THE SENIOR MANAGER: BUDGET MANAGEMENT (MS AJ HICKEY)  
THE SENIOR MANAGER: PROVINCIAL GOVERNMENT FINANCE (MR DG BASSON)  
THE SENIOR MANAGER: LOCAL GOVERNMENT FINANCE (MR G PAULSE)  
THE SENIOR MANAGER: IMMOVEABLE ASSET MANAGEMENT (MR NB LANGENHOVEN)  
THE SENIOR MANAGER: MOVEABLE ASSET MANAGEMENT  
THE SENIOR MANAGER: SUPPORTING AND INTERLINKED FINANCIAL SYSTEMS (MR A BASTIAANSE)  
THE HEAD: OFFICE OF THE MINISTRY (MR G GESWINDT)

THE PROVINCIAL AUDITOR

MASTER RECORDS OFFICIAL: FINANCIAL MANAGEMENT

} For information

**PERSAL NOTICE 248: RETENTION OF MEDICAL BENEFIT: FUNCTION 5.2.15**

1. Attached find abovementioned Persal Notice for your further attention and perusal.
2. The following aspects with regards to this notice must be brought to the attention of personnel dealing with medical aid deductions as to the purpose and completion of the function #5.2.15

**5.02.15(02)**

**RETAIN MED. BENEFIT**

**10:37:44.7**

**PERSALNO**

**OPTION A**

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**(i) MEMBER QUALIFIES FOR EMPLOYER CONTRIBUTION.: N (Y/N)**

**(ii) EMPLOYER BENEFIT CALCULATED ON 20060630.....: \_\_\_\_\_**

**(iii) DATE OF PREVIOUS MEDICAL BENEFIT.....: \_\_\_\_\_**

**OPTION B**

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**(iv) RETAIN MEDICAL BENEFIT.....: N (Y/N)**

**SOURCE REFERENCE.....: \_\_\_\_\_**

**EITHER OPTION "A" OR "B" CAN BE SELECTED.**

**OPTION "A"**

**(i) Field must be completed with Y/N  
"Y" IMPLIES THAT THE OFFICIAL QUALIFIES FOR EMPLOYER CONTRIBUTION AND "N" THAT THE OFFICIAL DOES NOT QUALIFY FOR AN EMPLOYER'S CONTRIBUTION**

**(ii) BENEFIT ON 20060630: ACCORDING TO THE POLICY A "Y" CAN ONLY BE SELECTED IF AN OFFICIAL HAD A MEDICAL DEDUCTION ON 20060630, RETAIN THE BENEFIT, CALCULATED ON 20060630, AS A NO-WORSE-OFF SCENARIO. THIS VALUE CANNOT EXCEED THE VALUE OF R 1 014.00**

**(iii) DATE OF BENEFIT: YYYYMMDD MAY NOT EXCEED THE CURRENT SALARY EFFECTIVE DATE.**

**THIS DATE REPRESENT THE END OF THE PREVIOUS DEDUCTION. CONTINUATION OF MEMBERSHIP WILL OCCUR WHEN THE NEW DEDUCTION IS INSTATED FROM THE NEXT DAY. A DEDUCTION INSTATED LATER THAN THE NEXT DAY WILL RESULT IN A BREAK IN MEMBERSHIP AND THE OFFICIAL WILL NOT RECEIVE EMPLOYER CONTRIBUTIONS.**

**OPTION B**

**(iv) RETAIN BENEFIT : Y/N "Y" IMPLIES THAT THE OFFICIAL RETAINS THE BENEFIT OF EMPLOYER CONTRIBUTION AS**



**PER CONDITIONS OF APPOINTMENT ONTO THE  
PERSAL SYSTEM.  
EMPLOYER CONTRIBUTION IS CALCULATED AS  
PER MEDICAL FUND VALUES ON THE PERSAL  
CODE FILE.  
THE NO-WORSE-OFF CLAUSE DOES NOT APPLY  
WHEN A G.E.M.S. DEDUCTION IS INSTATED.**

3. All enquiries in this regard must be referred to the Provincial Persal Helpdesk at Provincial Treasury via the Departmental Persal controller.



**R. ESACK**

**PERSAL MANAGER: PROVINCIAL TREASURY WESTERN CAPE**

**DATE:** 2006.11.27



**NATIONAL TREASURY  
REPUBLIC OF SOUTH AFRICA**

Private Bag 2115, Pretoria, 0001 Tel: +27 12 315 5111, Fax: +27 12 315 5234

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**Ref:** SS 5/2/B    **Enquiries:** S Kruger    **Tel:** (012) 657 4367    **Fax:** (012) 657 4495  
**Email:** Sandra.kruger@treasury.gov.za

**TO ALL PERSAL CONTROLLERS**

**PERSAL NOTICE NUMBER 248**

**RETENTION OF MEDICAL BENEFIT: FUNCTION 5.2.15**

1. During the implementation of Resolution 1 of 2006 dated 20 June 2006 as issued by the Department of Public Service and Administration regarding medical assistance for Public Service employees, various amendments had to be effected on PERSAL. These amendments involved the introduction of a new employer's medical contribution dispensation from 1 July 2006. Persal Notice number 244 has been issued in that regard.
2. During the transition from the old to the new dispensation some employees unfortunately experienced certain difficulties in continuously receiving employer's medical contribution.
3. Persal assisted these employees in adjusting the employer's medical contribution where possible upon request from the relevant departments.
4. A major area of difficulty is where an employee terminates membership of the existing medical scheme and joins another medical scheme. If the medical deduction period is not continuous in these cases, the employer's medical contribution will not be continued on Persal.
5. The break in the medical deduction period may be a result of the incorrect advising of the start – and/or end dates of the medical deduction by either the department or by the medical scheme via the electronic interface or various other reasons depending on the unique circumstances of that specific employee.
6. Due to the numerous requests for assistance received by PERSAL from various departments, Persal developed a new function 5.2.15 'RETAIN MEDICAL BENEFIT' to enable departments to rectify these problems themselves in a faster manner than is currently the case.

7. The screen layout of function 5.2.15 is as follows:

<b>PERSAL BET</b>	<b>BASIC INFORMATION:NATIONAL TREASURY</b>	<b>2006-10-30</b>
<b>5.02.15(02)</b>	<b>RETAIN MED. BENEFIT</b>	<b>13:24:40.9</b>
<b>PERSALNO...: 11111111 01 AAA BBBB BBBB</b>		<b>CLERK</b>

OPTION A

MEMBER QUALIFIES FOR EMPLOYER CONTRIBUTION.: N (Y/N)  
 EMPLOYER BENEFIT CALCULATED ON 20060630.....: \_\_\_\_\_  
 DATE OF PREVIOUS MEDICAL BENEFIT.....: \_\_\_\_\_

OPTION B

RETAIN MEDICAL BENEFIT.....: N (Y/N)

SOURCE REFERENCE.....: \_\_\_\_\_

8. There are two options to choose from:
- Option A: The employer contribution must be set to 'Y' if the person qualifies for employer's medical contribution. If this indicator is set, the benefit amount received on 20060630 must be entered and the date when the person last received the benefit.
- Option B: If this indicator is set to 'Y' the person will receive employer's medical contribution as calculated from the medical fund code file.
9. The function will not be allowed if the employee has a current medical deduction. To ensure that the retention of the employer's medical contribution is affected correctly on Persal, the existing medical deduction must first be cancelled with an end date of 1 day before the original start date of the medical deduction.
10. After the execution of function 5.2.15 and the successful updating of the transaction the medical deduction can be instated again from the correct original start date.
11. The function will not be allowed for SMS/MMS members or for the normal exclusions for GEMS as mentioned in Persal notice number 244.
12. Access to this function will be blocked on function 5.1.34 and will only be allocated to certain users identified by departments. The Persal user ids of those employees who must receive access to this function must be faxed to PERSAL at fax number 012 – 6574355 or 086 652 9717.
13. Authorisation on this function is also mandatory.



14. Please note that since this function will have a direct impact on the employer's medical subsidy of an employee, departments are requested to investigate each case carefully and to utilise this function with the utmost discretion. Departments will take full responsibility for the execution of this function and all audit queries in this regard will be referred to the relevant department.
15. Please ensure that the content of this PERSAL notice is brought to the attention of all parties concerned.
16. Further enquiries must please be directed to the PERSAL Contact Centre at telephone number (012) 657 4444.

**C BESTER**  
**DIRECTOR: FINANCIAL SYSTEMS: PROJECTS**  
**FOR: DIRECTOR GENERAL: NATIONAL TREASURY**  
**DATE:**

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